Members of the IT Committee

Subcommittee of the WIRB Move Team

Effective February 2017 – January 31, 2018

Representatives: Haitao Yang, Derek Quinlan, Kevin Stubbs, and Denise Soanes (recorder)

TERMS OF REFERENCE

Composition and Elected Term:

Membership on the IT Committee is determined by the Move Team and approved by the Steering Committee for the Brain and Mind Institute. Membership will consist of at least 3 administrative positions. One representative from the IT Committee will be selected by the membership to report to the Move Team.

The membership term for the IT Committee will be one year or until the relocation to the Western Interdisciplinary Research Building (WIRB) is complete.

Responsibilities:

- Coordinates all technological logistics (including computers, servers, printers, TV screens, PPT projectors, sound system, telephones & photocopiers, as well as security & access) based on the guiding principles provided by the Steering Committee and the direction given by the Move Team.
- Interfaces and liaises with BMI members, consultants and all committees involved in the relocation planning process to WIRB.
- Reports to the Move Team on the committee’s progress, as often as requested.
- Submits motions to the Steering Committee to be considered for approval.

The IT Committee will meet as often as required or requested.