Members of the Space Planning Committee

Subcommittee of the WIRB Move Team

Effective February 2017 – January 31, 2018

Core Member Representatives: Jörn Diedrichsen, Paul Gribble, Marc Joanisse, Paul Minda, and Lisa Saksida

Trainee/Postdoc Representative: Aaron Gibbings

Staff Representative: Dawn Pavich and Florence Lourdes (recorder)

TERMS OF REFERENCE

Composition and Elected Term:

Membership on the Space Planning Committee is reviewed and approved by the Steering Committee for the Brain and Mind Institute. Membership will consist of five core members, one staff and one trainee representative, each with voting privileges. A committee chair will be elected by the membership, to facilitate meetings and report to the Move Team. The BMI administrative officer will hold an ex-officio appointment as recorder of the minutes.

The membership term for the Space Planning Committee will be one year, renewable.

Responsibilities:

- Recommends the allocation of offices and seating arrangements in specific areas of the WIRB, based on the guiding principles provided by the Steering Committee and the direction given by the Move Team.
- Interfaces and liaises with BMI members, consultants and all committees involved in the relocation planning process to WIRB.
- Reports to the Move Team on the committee’s progress, as often as requested.
- Submits motions to the Steering Committee to be considered for approval.

The Space Planning Committee will meet as often as required or requested.