

Welcome to Western Kinesiology

*You've accepted your offer ...now
what?*



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Things to Know as a Western Student



<p>▶ OWL Brightspace D2L is an online tool where you can find course information from instructors and view your course outlines. You can also monitor your course progress through your gradebook. Be sure to review your course outlines on OWL before the course begins!</p>	<p>https://westernu.brightspace.com/</p>
<p>▶ Student Centre is an online portal where you can enroll in courses, view your tuition fees, change your personal information and view your final grades.</p>	<p>student.uwo.ca</p>
<p>▶ Student Central is located in the Western Student Services Building (main floor). This is where you can get in-person help from the Office of the Registrar.</p>	<p>WSSB, Main Floor registrar.uwo.ca</p>
<p>▶ If you need help enrolling in courses, please use Western Chat to speak with a Student Central representative.</p>	<p>westernchat.uwo.ca</p>
<p>▶ Draft My Schedule is an online tool you can use to plan out your conflict-free timetable.</p>	<p>dms.uwo.ca</p>
<p>▶ School of Kinesiology Academic Advising is located in Thames Hall, Room 3199. See the website for program planning guides, and instructions on how to book an academic advising appointment.</p>	<p>Web: uwo.ca/fhs/kin/undergrad/academic/ Location: TH 3199</p>
<p>▶ Review the Academic Calendar</p>	<p>westerncalendar.uwo.ca</p>
<p>▶ Make sure you use your UWO email address when emailing your professors and departments on campus – always include your student number too!</p>	<p>Login to your email at: myoffice.uwo.ca</p>
<p>▶ Online assessments may require the use of Proctortrack. Please review the student guide to Proctortrack before you begin the term!</p>	<p>Registrar.uwo.ca/academics/examinations/remove_proctoring/student_resources</p>

Course Information

Course Codes:

1000 – 1999 = Year 1 courses

2000 – 4999 = Senior-level undergraduate courses

Suffixes:

In addition to the course number, there may be a suffix. A list of commonly used suffixes include:

No suffix	1.0 course not designated as an essay course
A	0.5 course offered in the first term
B	0.5 course offered in the second term
A/B	0.5 course offered in the first and/or second term
E	1.0 essay course
F	0.5 essay course offered in the first term
G	0.5 essay course offered in the second term
F/G	0.5 essay course offered in the first and/or second term
Q	0.25 course offered in the first half of the first term
Y	0.5 course offered in other than a regular session
Z	0.5 essay course offered in other than a regular session

Some definitions to know:

Prerequisite: a course that must be taken prior to registration in the desired course

Co-requisite: a course that must be taken concurrent with (or prior to) registration in the desired course

Anti-requisite: both courses cannot be taken for credit (there is too much overlapping content)

NOTE: Watch out for one-way anti-requisites (courses that can be taken in one order but not the opposite order)! For example, look at Calculus 1000A/B and Math 1229A/B in the Academic Calendar

Degree Structure

Modules

Western degrees are made of one or more modules. Modules are collections of courses in one area of study. There are 4 possible modules of study:

- Honours Specialization (9.0 or more specified courses)
- Specialization (9.0 or more specified courses)
- Major (6.0 – 7.0 specified courses)
- Minor (4.0 – 5.0 specified courses)

Modules can be combined in 3 different types of degrees:

Degree Type	Module Combinations
Honours Bachelor Degree (4 Year/20.0 Courses)	Honours Specialization Honours Specialization–Major Honours Specialization–Minor Major–Major
Bachelor Degree (4 Years/20.0 Courses)	Specialization Specialization–Major Specialization–Minor Major–Major Major Major–Minor Major–Minor–Minor
Bachelor Degree (3 years/15.0 Courses)	Major Major–Minor Minor–Minor

Please note that the School of Kinesiology does NOT offer Specialization modules. You must choose either an Honours Specialization or Major module



As a transfer student, how do I get into/declare my module(s)?

- ✓ Upon accepting your offer of admission and finalizing any transfer credit that you may be awarded (once final transcripts are received), you will work with an Academic Advisor who will amend your level and program for the upcoming fall/winter session to place you in a degree and module plan. Please note that your level and program/module will be dependent on the transfer credit in which you are awarded.
- ✓ If you have not completed the first-year required courses (Kinesiology 1050A/B, Kinesiology 1060A/B, Kinesiology 1070A/B, Kinesiology 1080A/B and Physiology 1021), you can work on completing them this year, alongside some of your second year module courses for your module of choice.

Progression

What kind of grades do I need to maintain?

After your year at Western, and when your final grades for the fall/winter session have been posted at the end of April/beginning of May, we start to review students' requests to progress at Western as well as in a module during a process called "adjudication". Results are usually available on your Student Centre sometime in June.



School of Kinesiology Progression:

If you are pursuing the Honours Bachelor degree (4-year BA Honours Specialization in Kinesiology) you must meet the following program progression requirements:

Minimum 70% module and term average with no module course or elective course grade less than 60%.



If you wish to pursue a different Kinesiology module (i.e. Honours Specialization in Clinical Kinesiology, or the BSc Honours Specialization in Kinesiology), please connect with the [Live Chat Support](#) for information about admission into these limited enrolment programs as a transfer student.



Transfer Credits

If you have transferred to Western from another university and are partway through a program, you are called a Transfer Student and may receive transfer credit. If you have a degree already, you are called a Special Student, and no transfer credit will be awarded. Please see page 8 if you are a Special Student.

Transfer students can use their transfer credits toward any degree requirement with one exception: essay courses which must be completed at Western. What are the degree requirements? That depends on which degree you plan to complete. Please be sure to review the graduation requirements in the Academic Calendar.

Important things to note as a Transfer Student:

- ✓ You must complete a minimum of 10.0 courses (5.0 senior level courses) at Western;
- ✓ You must complete the majority of the courses in your module(s) at Western;
- ✓ If you are admitted with 10.0 transfer credits (the maximum you are permitted to receive), you only need to complete 1.0 senior essay-designated courses instead of the 2.0 courses normally required.

Otherwise, your transfer credits can count toward the first-year requirements, admission requirements for the module(s) you want, the module itself, Kinesiology course requirements, breadth requirements, or electives. Even courses that have the TRN designation beside them (generic credit) can count toward your degree. However, if you require a specific course (in the module for instance), a TRN course cannot count.

Transfer Credit Evaluation

When you received your offer of admission, the Admissions Office may have granted you transfer credits based on information of previously evaluated equivalents. However, you may need/want to have these credits evaluated.

How do I know if I should have my transfer credits evaluated?

- ▶ If you received any TRN credits;
- ▶ If you did not receive credit for something you think you should have;
- ▶ If you think you received the wrong transfer credits.

How do I have my credits evaluated?

1

Obtain full electronic course outlines for the courses you want/need evaluated;

2

Save each outline as its own PDF file — name it with the course code from your transcript;

3

Upload each course outline to the Course Credit Evaluation Request Form at:

Course Credit Evaluation Request -
Transfer Credit



4

Monitor your Student Centre (<https://student.uwo.ca>) for updates to your credits (check "view transfer credit report").



NOTE: It can take 6-8 weeks for courses to be evaluated and updated on your Student Centre. Make sure you upload them as soon as possible to avoid course enrollment delays!

Special Students

If you have a degree already, you are called a **Special Student**. You may have chosen to come to Western to take a few courses, or you may be interested in completing a second undergraduate degree. Either way, there are some important things to note below.

Second Degrees

If you wish to complete a second undergraduate degree at Western, you must work with an Academic Advisor to receive a second-degree outline. Some important things to note about second degrees:



- ✓ You must complete at least 10.0 senior-level course at Western (including at least 1.0 senior essay);
- ✓ Breadth requirements may be completed from your first degree;
- ✓ Modular and modular admission requirements must also be completed in your first degree;
- ✓ The majority of your module must be completed at Western. If there is too much overlap between your first degree and your proposed second degree, your request may be denied.

Prerequisite Standing

You need to meet the prerequisites in order to enroll in courses. Our enrolment system does not recognize prerequisites completed at your previous university. Therefore, you will need to follow these steps:

1. Obtain full electronic course outlines for the courses you want/need evaluated;
2. You do not need to send all courses from your previous degree – just the ones that are relevant for prerequisite purposes or that you will want to use towards this degree;
3. Save each outline as its own PDF file – name it with the course code from your transcript;
4. Upload each course outline to the Course Credit Evaluation Request Form (see previous page for QR code);
5. Once your courses have been evaluated, a special permission will be added to your academic record to outline the courses you have already completed.

Course Enrolment

Adding and Dropping Courses

ADDING can be done through Student Centre: <https://student.uwo.ca/>

- Check deadlines in the Academic Calendar: westerncalendar.uwo.ca (usually the middle of September for the first term and full year courses and the middle of January for the second term courses)

DROPPING can be done through Student Centre

- If the add deadline has not passed, you can drop courses on your Student Centre and they will be deleted from your record;
- If it is before the drop deadline (check the Academic Calendar for dates), the course will show up as a WDN on your record. Once the drop deadline passes, the course will show up with a grade of "F" on your record.
- Please consult with Academic Advising through the Live Chat to determine if you should proceed with dropping a course or courses.

Draft My Schedule

You can use this tool to help you schedule your courses. However, you need to make sure you actually enroll in your courses on your Student Centre: just adding them to your draft schedule does NOT enroll you in them. <https://dms.uwo.ca>

Class Numbers

At Western there are course codes, sections of courses (for lectures, labs and tutorials), and class numbers. Every lecture, lab and tutorial has a unique class number. Make note of the class numbers once you have drafted your schedule using the Draft My Schedule tool. Here is an example of the draft schedule:

KINESIOL 2991B - COACHING AND SPORT LEADERSHIP

Course Description: This student-centered movement class is an introduction to the knowledge and techniques essential in educating and assessing individuals in movement competency/proficiency. In this course students will explore the way people across the lifecycle learn and the knowledge and skills that practitioners need to support them to learn effectively. Extra Information: 5 lecture/laboratory hours.

Component	Section	Class Nbr	Instructor	Requisites and Constraints	Days/Times/Location			Credit Units	Status	Waitlist	Campus	Delivery Type	Save to Draft	Remove
LEC	001	5798	R. Desmond C. Ellis	COACHING AND SPORT LEADERSHIP. PRIORITY TO YR 2 KIN STUDENTS. JULY 27 PRIORITY CHANGE: OPEN TO ALL KIN DEGREE STUDENTS. REQUISITES: Prerequisite(s): Completion of the first year Kinesiology program and registration in the School of Kinesiology.	M	2:30 PM - 4:30 PM	FNB-3210	0.50	Not Full	0	Main	In Person		
LAB	002	5802			W	8:30 AM - 10:30 AM	WSRC-GGYM	Full		0	Main	In Person		
LAB	003	5803			W	8:30 AM - 10:30 AM	WSRC-YGYM	Not Full		0	Main	In Person		
LAB	004	7161			F	8:30 AM - 10:30 AM	WSRC-GGYM	Full		0	Main	In Person		
LAB	005	7162			F	8:30 AM - 10:30 AM	WSRC-YGYM	Full		0	Main	In Person		



Course Enrolment Continued...

When can I enroll in courses?

Enrolment opens at different times and dates for each student. You will be emailed when your enrolment appointment time is available, which you can view on your Student Centre account. First year students enroll first beginning in June, then fourth year students, then third year, then second year (usually around mid-July).

How can I enroll in courses?

You enroll through your Student Centre once you have received your enrollment appointment. Refer to the step-by-step registration guide: registrar.uwo.ca/resources/registration_guide.html

The system should recognize your transfer credits as prerequisite when you go to enroll in courses.

If you are a Special Student and you wish to enroll in courses that require prerequisites, please be aware that prerequisites completed at another university are not recognized by the system. Once your prerequisites have been evaluated by our departments (please see Special Student section), you will need to call the Registration helpline to enroll in courses requiring prerequisites.

If you encounter any difficulties enrolling in courses, please use the Western Chat to speak with a Student Central representative at: <https://westernchat.uwo.ca>