

School Of Kinesiology

Kin 4997 - Kinesiology Practicum

Campus Supports

Western University is committed to a **thriving campus**. For help with:

- Both physical and mental health, go to [Wellness & Wellbeing](#)
- Studying with disabilities, go to [Accessible Education](#)
- Writing skills, go to the [Writing Support Centre](#)
- Learning skills and strategies, go to [Learning Development & Success](#)
- Contacting the ombudsperson, go to the [Office of the Ombudsperson](#)



Your course coordinator can also **guide you** to available campus resources and/or services.

Technical Requirements

 **Stable internet connection**  **Laptop computer**

Important Dates

Classes Begin	Reading Week	Classes End	Study day(s)	Exam Period
September 9	October 10-18	December 9	December 10	December 11–22

September 30, 2026, is National Day for Truth and Reconciliation and is a non-instructional day

November 30, 2026: Last day to withdraw from a first-term half course without academic penalty

Classes Begin	Reading Week	Classes End	Study day(s)	Exam Period
January 4	February 13-21	April 9	April 10-11	April 12-30

March 30, 2027: Last day to withdraw from a half course without academic penalty

Contact Information

Course coordinator/co-instructor: Dave Humphreys

Contact information: dhumphr4@uwo.ca

Office hours: Monday 10:30-11:20- By Appointment

NOTE: All course information including grades, assignment outlines, deadlines, etc. are available via [OWL Brightspace](#). Download the Brightspace Pulse App to stay up-to-date on

course communication and enable your notification settings within “Communications” in the top toolbar. Check the website regularly for course announcements. If you need assistance, visit [OWL Brightspace Help](#) or contact the [Western Technology Services Helpdesk](#). They can be contacted by phone at 519-661-3800 or ext. 83800.

Calendar Course Description (including prerequisites/anti-requisites):

This course provides 4th year Honours students the opportunity to gain experience applying theoretical knowledge in a community setting, including a full range of elements that comprise the partners' operations.

Prerequisite(s): Registration in fourth year of an Honours Specialization module offered by the School of Kinesiology. Application required (see School for further information).

Extra Information: Pass/Fail. Minimum of 75 practicum contact hours in the Fall term, and 75 practicum contact hours in the Winter term. Students will be permitted to take a maximum of 1.0 credits from [Kinesiology 4495](#), [Kinesiology 4498A/B](#), [Kinesiology 4585](#), [Kinesiology 4590](#), [Kinesiology 4995A/B/Y](#), [Kinesiology 4996A/B/Y](#), and [Kinesiology 4997](#).

Unless you have either the requisites for this course or written special permission from your Dean to enroll in it, you may be removed from this course and it will be deleted from your record. This decision may not be appealed. You will receive no adjustment to your fees in the event that you are dropped from a course for failing to have the necessary prerequisites.

NOTE: If you wish to enroll in this course without the stated pre-requisite(s), you must obtain written approval from the course instructor. The approval should then be forwarded to your academic counsellor.

Delivery Mode: in-person

Date and times of course components:

Component	Date(s)	Time
Lecture (8 in total-see schedule)	Monday	2:30-4:20 pm

My Course Description

This practicum course has been designed to provide an opportunity for you apply theoretical knowledge and hands-on skills gained over the past 3 years, by working with a community partner. The lecture series has been designed to help you assess and address your strengths and weaknesses and market yourself in the career field of your choice.

Course Objectives

In this course, you will have an opportunity to apply your knowledge within a community-based experiential learning opportunity, in an area that is relevant to the field of Kinesiology. You are expected to complete 75 hours within EACH TERM your practicum. As a capstone experience within your degree, you will be expected to engage in higher-order thinking skills in four stages: Applying, Analyzing, and Evaluating.

1. **Applying:** By the end of your practicum, you will be able to apply the theoretical knowledge and hands-on skills acquired during your previous three years of study to assess and solve complex, real-world health-related problems. You will demonstrate this

ability through ongoing participation in a community practicum that requires you to apply well-reasoned solutions that integrate interdisciplinary concepts.

2. **Analyzing:** Upon completion of your practicum, you will be able to identify and critically evaluate the core competencies you have developed throughout your degree program in Kinesiology. You will analyze your coursework in the context of the experiences you have had within your community practicum to discern the key skills, knowledge areas, and ethical considerations that are essential for success in the field of Kinesiology
3. **Evaluating:** At the end of the course, you will reflect on how your participation in this community-based experiential learning opportunity has contributed to the consolidation of your skills, perspectives, and values. Through systematic evaluation of your experiences, you will assess the impact of your learning on personal and professional development, discerning areas for further growth and strategies to enhance your contributions to the health sciences.

Course Content and Schedule

Date	Topic
Lecture 1 September 14, 2026	Course Information and housekeeping Review of goal-setting Learning Contracts and tracking your progress Using SBARs to document workplace situations/crises Supervisor's Evaluations explained
Lecture 2 September 21, 2026	Lecture Series 1a- Bringing our values to work. This session is designed to offer students a space to critically think about their own privilege, the impacts this may have on power dynamics in the workplace and will provide students with the practical tools to know when and how to set boundaries in a professional setting.
Lecture 3 October 26 2026	Lecture Series 2a- Career Design and Leadership session Managing conflict collaboratively and Introduction to Strengths
Lecture 4 November 16, 2026	Lecture Series 3a- Career Design and Leadership session Building your brand/career construction- Strengths and weaknesses-
Lecture 5 January 4, 2027	Course Information Review and housekeeping- Optional Review of goal-setting Learning Contracts and tracking your progress Using SBARs to document workplace situations/crises Supervisor's Evaluations explained

Date	Topic
Lecture 6 January 11, 2027	Lecture Series 1b- Bringing our values to work - Optional This session is designed to offer students a space to critically think about their own privilege, the impacts this may have on power dynamics in the workplace and will provide students with the practical tools to know when and how to set boundaries in a professional setting. If you attended this lecture in Kin 4995A, it is not required that you attend.
Lecture 7 January 25, 2027	Lecture Series 2b-Career Design and Leadership session Listening to people Talking To People
Lecture 8 February 8, 2027	Lecture Series 3b- Career Design and Leadership session LinkedIn and Networking

Course Materials You Must Acquire and Their Costs

- No course materials
- Transportation to and from practicum site.

Assessments and Evaluation

Below is the evaluation breakdown for the course. Any deviations will be communicated.

Learning Contracts. This is a “Designated Assessment”. This assessment will require supporting documentation. Students are not permitted to use an “undocumented absence for this assessment.”

You are responsible for submitting a learning contract to the course coordinator that indicates the learning goals and objectives created in consultation with your practicum supervisor. Your learning contract should be completed using the forms provided to you through the Brightspace website. This form will guide you through a brief description of your goals for the term (within your practicum). It is possible that your objectives may change over the course of the year – this is perfectly understandable, and any such changes should be documented by you and approved by your supervisor. It is not necessary to re-submit your learning contract should your plans change over the course either Part A or Part B. Your learning contract is due by 11:00 pm online on by September 29. [See course specific conditions](#)

Month-End Hours and Reflection Entries. You are responsible for logging your time within your practicum within **InPlace** (see how to video), arranging a time to have your supervisor confirm the hours online. These reports are to include a log of the time spent at your practicum, along with a brief reflection of your time that week. Logging and reflecting on your activities should take no more than 2-3 minutes for each entry. Your supervisor must also confirm these within InPlace. ***Note that you will not be assigned a passing grade in this course if you do complete these entries. You are responsible for ensuring that you complete 75 hours in each term. Total 150.*** This is a way to keep up to date on your progress. [Please contact Dave Humphreys if you foresee difficulties within your practicum that may prevent you from achieving](#)

75 hours before Dec 9th and again between January 4th and April 9th.

SBAR Assignments. Organizations have many moving parts. Sometimes there are issues and communication breakdowns. Complete and concise communication is key to keeping everyone on the same page. As we will discuss during our weekly sessions, the SBAR communication process is a useful means of structuring verbal and written communication within any team. I have also posted a reference article, should you want more information. For this assignment, I would like you to identify an issue or incident that you have encountered within your practicum. Create an SBAR (no longer than 1 page) based on this issue, to address the situation and provide thoughts on how to resolve it. This must be a different issue than first term.

It is up to you whether you share this with your supervisor following either your midterm or final evaluation. If you are unsure, I'd be happy to discuss the situation with you.

Supervisor Evaluations. You will be evaluated by your supervisor, using the supervisor evaluation form posted to OWL. These are posted within your Assignments Tab. **You should review this prior to beginning practicum and provide your supervisor with copies, upon starting your practicum.** You will also need to book evaluation meetings with your supervisor. These will occur 2 times over this course. These should be completed the week before the due date of the evaluation. Please communicate with your supervisor, well in advance.

Midterm assessment of your work within the practicum, worth 0% of your final course grade will occur in December. These formative assessments are meant to provide you with structured feedback and an opportunity to further discuss expectations from both sides.

Final (summative) assessment will occur in April, presenting an overall evaluation of your work within the practicum (worth 40% of your final course grade). As noted above, you need to provide your supervisor with a copy of the evaluations in advance. They will complete it and email it back to me at dhumphr4@uwo.ca after they have discussed it with you, and you have both signed it. These should occur the weeks of Dec 1-9, 2026 and April 1-9th, 2027. **Students must receive 75% of their ratings at a level 4 or above on their summative practicum evaluations to be eligible to pass this course.** The level 4 rating is defined as "Good - The student takes initiative and is able to begin tasks independently the majority of the time."

Assessment Details:

Assessment	Format	Weight	Due Date	Flexibility
Part A- September 14 to December 9				
Learning Contract ^{1,2}	PDF or photo	25%	Brightspace Sept. 29 @ 11:00pm	See late policy
Month end hours and reflection #1	Completed in InPlace	2.5%	InPlace Oct 9 by 11:00pm	See Late Policy
Month end hours and reflection #2	Completed in InPlace	2.5%	InPlace Nov 17 by 11:00pm	See Late Policy
Month end hours and reflection #3	Completed in InPlace	2.5%	InPlace Dec 11 by 11:00pm	See Late Policy

Assessment	Format	Weight	Due Date	Flexibility
Midterm Supervisor's Evaluation A ²	Meeting and co-signed fillable form in InPlace	0% For feedback purposes only	InPlace Dec 11 by 11:00 pm	Book a time with your Supervisor, between Dec 1 and 9
SBAR A	PDF file	10%	Brightspace Dec 4 by 11:00 pm	See Late policy
Part B- January 5 to April 9				
Month end hours and reflection #4	Completed in InPlace	2.5%	InPlace Feb 2 by 11:00pm	See Late Policy
Month end hours and reflection #5	Completed in InPlace	2.5%	InPlace March 9 11:00pm	See Late Policy
Month end hours and reflection #6	Completed in InPlace	2.5%	InPlace April 10 11:00pm	See Late Policy
SBAR B	PDF file	10%	Brightspace April 2 by 11:00 pm	See Late policy
Final Supervisor's Evaluation	Meeting and co-signed fillable form in InPlace	40%	InPlace April 10 by 11:00 pm	Book a time with your Supervisor, sometime between April 1 and 9th.

Notes:

1. Designated Assessment: This assessment has been designated as being central to the evaluation of learning outcomes in this course. Accordingly, students must provide documentation for any absence from this evaluation.
2. Assignments and Hour sheets are due as stated in the course syllabus and will be subjected to a 20% penalty per each 24 hours or part thereof, except under medical or other compassionate circumstances. Acceptable reasons might include hospital stays, serious illness, family emergencies (like serious accidents, illness or death) or similar circumstances.
3. Failure to complete an assignment without academic considerations will result in a 0.

General information about assessments

- ☒ All assignments are due at 23:00 EST unless otherwise specified
- ☒ You are responsible for ensuring that the correct file version is uploaded; incorrect submissions including corrupt files could be subject to late penalties (see below) or a 0
- ☒ Written assignments will be submitted to Turnitin (statement in policies below)
- ☒ Prior to the filing of a written request for relief, you must attempt to resolve the concern regarding a mark or grade through informal consultation with the instructor. If you are dissatisfied with the decision of the instructor or you do not receive a decision from the instructor, a written request for relief must be submitted to the Undergraduate Chair of the School offering this course, within three (3) weeks from the date that the mark was issued.

The table below outlines University-wide grade descriptors.

Letter grade	Number grade	Description
A+	90-100	One could scarcely expect better from a student at this level

Letter grade	Number grade	Description
A	80-89	Superior work which is clearly above average
B	70-79	Good work, meeting all requirements, and eminently satisfactory
C	60-69	Competent work, meeting requirements
D	50-59	Fair work, minimally acceptable
F	below 50	Fail

Rounding of Grades (for example, bumping a 79 to 80%)

This is a practice some students request. The final grade documented is the grade that you have achieved. There is no rounding to the next grade level, or 'giving away' of marks. Please don't ask me to do this for you; the response will be "please review the course outline where this is presented".

Information about late or missed assessments:

1. Assignments and Hour sheets are due as stated in the course syllabus and will be subjected to a 20% penalty per each 24 hours or part thereof, except under medical or other compassionate circumstances. Acceptable reasons might include hospital stays, serious illness, family emergencies (like serious accidents, illness or death) or similar circumstances.
2. Failure to complete an assignment without academic considerations will result in a 0.

Course-specific conditions:

- ☒ This is a PASS/FAIL course. Your final grade will show as a PASS or a FAIL. There **will not** be a numeric grade associated with this course.
- ☒ A student must achieve a minimum of a 75% average across all assignments (reviewed and graded by instructor), and on their summative practicum evaluation, receive 75% of their ratings at a level 4 or above, in both Part A and Part B of this course, to receive a pass in this course. The level 4 rating is defined as **Good** - The student takes initiative and is able to begin tasks independently the majority of the time. Those not satisfying both of these conditions will receive an F.
- ☒ You are responsible for ensuring that you complete the required hours for your practicum. Please contact the instructor if you run into difficulties within your practicum that may prevent you from having enough hours. Those not achieving a minimum of 75 hours between September 8 and Dec 9th and 75 hours between January 4th and April 9th, for a total of 150 hours minimum will receive an F.
- ☒ Note that hours are not transferable between Part A (Sept. 9-Dec. 9) and Part B (Jan. 4-April 9), except when academic considerations are provided.
- ☒ Note that you will be assigned an F in this course if you do not complete (and receive supervisor confirmation for) all hour time sheets/reflections within InPlace.
- ☒ There are only 8 (2 hour lectures) scheduled for this course. The first will explain the course and your deliverables. **You must attend all 3 of the Lecture Series classes in the fall term and the final two in the spring term, to be eligible to pass this course.** Those that do not, will either need to makeup those courses during the Learn to Lead Summits (usually last Friday of September, November, January and March) or receive an F, unless academic considerations have been granted. In the case of missing lecture 2 (with academic considerations), you will be asked to compete the required content on your own time, during a scheduled offering.
- ☒ Note that you will be eligible to earn a Leadership Certification if all leadership courses

are attended. This will be a valuable addition to your resume/portfolio as you move into interviews for careers or professional school. If you miss lectures 3, 4, 7 or 8 with academic considerations, you may not be eligible for the Leadership Certificate.

INC (Incomplete Standing): If a student has been approved by the Academic Advising Office (in consultation with the instructor/department) to complete term work at a later date, an INC will be assigned. Students with INC will have their course load in subsequent terms reduced to allow them to complete outstanding course work. Students may request permission from Academic Advising to carry a full course load for the term the incomplete course work is scheduled.

SPC (Special examination): If a student has been approved by the Academic Advising Office to write a Special Examination and the final exam is the only outstanding course component, an SPC will be assigned. If the class has a makeup exam, the student is expected to write the makeup exam. If the class doesn't have a makeup exam or the student misses the makeup exam for reasons approved by the Academic Advising Office, the student will write the exam the next time the course is offered. Outstanding SPCs will reduce the course load for the term the exam is deferred as outlined in [Types of Examinations](#) policy

Academic Policies and Statements

Support Services

There are various support services around campus and these include, but are not limited to:

1. Academic Support and Engagement - <http://academicsupport.uwo.ca>
2. Wellness and Well-being - <https://www.uwo.ca/health/>
3. Registrar's Office -- <http://www.registrar.uwo.ca/>
4. Ombuds Office -- <http://www.uwo.ca/ombuds/>

The websites for Registrarial Services (<http://www.registrar.uwo.ca>), and the same for affiliated university colleges when appropriate, and any appropriate Student Support Services (including the services provided by the USC listed here: <http://westernusc.ca/services/>) and the Student Development Services, should be provided for easy access.

Students who are in emotional/mental distress should refer to Mental Health@Western (<https://www.uwo.ca/health/>) for a complete list of options about how to obtain help.

Statement on Gender-Based and Sexual Violence

Western is committed to reducing incidents of gender-based and sexual violence and providing compassionate support to anyone who has gone through these traumatic events. If you have experienced sexual or gender-based violence (either recently or in the past), you will find information about support services for survivors, including emergency contacts at:

https://www.uwo.ca/health/student_support/survivor_support/get-help.html.

Statement on Harassment and Discrimination

Western is committed to providing a learning and working environment that is free of harassment and discrimination. All students, staff, and faculty have a role in this commitment and have a responsibility to ensure and promote a safe and respectful learning and working environment. Relevant policies include Western's [Non-Discrimination/Harassment Policy](#)

(M.A.P.P. 1.35) and Non-Discrimination/Harassment Policy – Administrative Procedures (M.A.P.P. 1.35). Any student, staff, or faculty member who experiences or witnesses' behaviour that may be harassment or discrimination **must report the behaviour** to the Western's Human Rights Office. Harassment and discrimination can be human rights-based, which is also known as EDI-based, (sexism, racism, transphobia, homophobia, islamophobia, xenophobia, antisemitism, and ableism) or non-human rights-based (personal harassment or workplace harassment).

Student Code of Conduct

The purpose of the Code of Student Conduct is to define the general standard of conduct expected of students registered at Western University, provide examples of behaviour that constitutes a breach of this standard of conduct, provide examples of sanctions that may be imposed and set out the disciplinary procedures that the University will follow. For more information, visit <https://www.uwo.ca/univsec/pdf/board/code.pdf>

Absence from Course Commitments

Students must familiarize themselves with the Policy on Academic Consideration – Undergraduate Students in First Entry Programs

Students missing course work for medical, compassionate, or extenuating circumstances can request academic consideration by completing a request at the central academic consideration portal. Students are permitted one academic consideration request per course per term **without** supporting documentation. Note that supporting documentation is **always** required for academic consideration requests for examinations scheduled by the office of the registrar (e.g., December and April exams) and for practical laboratory and performance tests (typically scheduled during the last week of the term).

Students should also note that the instructor may **designate** one assessment per course per term that requires supporting documentation. This designated assessment is described elsewhere in this document. Academic consideration requests may be denied when flexibility in assessment has already been included. Examples of flexibility in assessment include when there are assessments not required for calculation of the final grade (e.g. 8 out of 10 quizzes), when there is flexibility in the submission timeframe (e.g. 72 hour no late penalty period), or when timed assessments (e.g., quizzes) are available over an extended period of time (e.g., when you are given a 72 hour time period to start – and finish – the assessment).

Please note that academic considerations in this course are granted by the academic advisors in your home unit and implemented by the instructor of this course in accordance with information presented in this course syllabus. Supporting documentation for academic considerations for absences due to illness should use the Student Medical Certificate or, where that is not possible, equivalent documentation by a health care practitioner. If your absence relates to accommodations that are already supported by Accessible Education, please work with your accessible education counsellor regarding your missed course work.

Accommodation for Religious Holidays

Students should review the policy for Accommodation for Religious Holidays. Where a student will be unable to write examinations and term tests due to a conflicting religious holiday, they should inform their instructors as soon as possible but not later than two weeks prior to writing the examination/term test. In the case of conflict with a midterm test, students should inform their instructor as soon as possible but not later than one week prior to the midterm.

Special Examinations

A Special Examination is any examination other than the regular examination, and it may be

offered only with the permission of the Dean of the Faculty in which the student is registered, in consultation with the instructor and Department Chair. Permission to write a Special Examination may be given on the basis of compassionate or medical grounds with appropriate supporting documents. To provide an opportunity for students to recover from the circumstances resulting in a Special Examination, the University has implemented Special Examination dates. The Faculty of Health Sciences has set School-specific dates for these Special Examinations. Please speak with your instructor about the date on which the Special Examination for this course will be held.

Scholastic Offences

Scholastic offences are taken seriously and students are directed to read the policy on [Scholastic Discipline for Undergraduate Students](#).

Plagiarism

Student work is expected to be original. Plagiarism is a serious academic offence and could lead to a zero on the assignment in question, a zero in this course, or your expulsion from the university. You are plagiarizing if you insert a phrase, sentence or paragraph taken directly from another author without acknowledging that the work belongs to him/her. Similarly, you are plagiarizing if you paraphrase or summarize another author's ideas without acknowledging that the ideas belong to someone else. All papers may be subject to submission for textual similarity review to the commercial plagiarism detection software under license to the University for the detection of plagiarism. All papers submitted will be included as source documents in the reference database for the purpose of detecting plagiarism of papers subsequently submitted to the system. Use of the service is subject to the licensing agreement, currently between Western University and Turnitin.com (www.turnitin.com).

Use of Artificial Intelligence (AI) for the Completion of Course Work

No Use- Generative AI tools (e.g., ChatGPT, Gemini, Copilot) must not be used for the assignments in this course. Using AI to generate content for the assignments will undermine your learning and will be treated as a scholastic offense. All writing, ideas, and analysis must be your own, supported by topic-relevant sources that you have engaged with, read, and cited.

Re-submission of Previously Graded Material

Without the explicit written permission of the instructor, you may not submit any academic work for which credit has been obtained previously, or for which credit is being sought, in another course or program of study in the University or elsewhere.

Use of Statistical Pattern Recognition on Multiple Choice Exams

Computer-marked multiple-choice tests and/or exams may be subject to submission for similarity review by software that will check for unusual coincidences in answer patterns that may indicate cheating.

Accessibility Statement

Please contact the course instructor if you require material in an alternate format or if you require any other arrangements to make this course more accessible to you. You may also wish to contact Accessible Education (AE) at 661-2111 x 82147 for any specific question regarding

an accommodation or review [The policy on Accommodation for Students with Disabilities](#). If you think you may qualify for ongoing accommodation (e.g. separate room to write exams, flexibility with deadlines, etc.) that will be recognized in all your courses, we encourage you to visit [Accessible Education](#) for more information.

Correspondence Statement

The centrally administered e-mail account provided to students will be considered the individual's official university e-mail address. It is the responsibility of the account holder to ensure that e-mail received from the University at their official university address is attended to in a timely manner. Students are further expected to attend to announcements presented through Brightspace, and to read emails generated in this way.

Use of Electronic Devices

During Lectures and Tutorials

Note that some classes may be 'Technology Free'. See Brightspace.

Copyright and Audio/Video Recording Statement

Course material produced by faculty is copyrighted and to reproduce this material for any purposes other than your own educational use contravenes Canadian Copyright Laws. Unless explicitly noted otherwise, you may not make audio or video recordings of lectures – nor may you edit, re-use, distribute, or re-broadcast any of the material posted to the course website.

Contingency Plan for an In-Person Class Pivoting to 100% Online Learning

In the event of a situation that requires this course to pivot to online content delivery, all remaining course content will be delivered entirely online, either synchronously (i.e., at the times indicated in the timetable) or asynchronously (e.g., posted on Brightspace for students to view at their convenience). The grading scheme will **not** change. Any remaining assessments will also be conducted online as determined by the course instructor

Note that disruptive behaviour of any type during online classes, including inappropriate use of the chat function, is unacceptable. Students found guilty of Zoom-bombing a class or of other serious online offenses may be subject to disciplinary measures under the Code of Student Conduct.

Online Proctoring

Tests and examinations in this course may be conducted using a remote proctoring service. By taking this course, you are consenting to the use of this software and acknowledge that you will be required to provide **personal information** (including some biometric data) and the session will be **recorded**. Completion of this course will require you to have a reliable internet connection and a device that meets the technical requirements for this service. More information about this remote proctoring service, including technical requirements, is available on Western's Remote Proctoring website at: <https://remoteproctoring.uwo.ca>.

Academic Appeals and Scholastic Offences

Students can file a **request for relief from academic decisions** if the request is based on one or more grounds listed in the policy. Students can read more about the policy [here](#) and a link to the procedures is listed in the Support Services sections of this document.

Students may **appeal** some academic and scholastic disciplinary decisions by a Dean or their designate, to the Senate Review Board Academic (SRBA). Students can read more about the policy [here](#) and a link to the procedures is listed in the Support Services section of this document.