



**Western**  
Arthur Labatt Family  
School of Nursing

## **Support Letter for Progression in the Arthur Labatt School of Nursing**

Current students registered in the BScN program at Western University who have not successfully met the progression requirements to continue in the program may complete this form to request special permission for progression.

Typically, special permission to continue in the program is granted only in cases involving medical issues or other extenuating circumstances.

Please complete this form and submit it, along with any supporting documentation, to [nurse@uwo.ca](mailto:nurse@uwo.ca) no later than April 30.

Final decisions of the Progression Committee will be posted on the Student Centre with your final grades.

**Note:** This is **NOT** a letter of appeal. If you wish to request relief from an academic decision made by the Progression Committee, you must submit your request to the Associate Dean, Dr. Andrew Johnson [ajohnson@uwo.ca](mailto:ajohnson@uwo.ca). Please ensure that all supporting documentation is included. Requests for relief from a Progression Committee decision must be received no later than **June 30**.

First and Last Name:	
Western Student Number:	
Western Email Address:	
Program:	
Current Year/Level:	

1. Please describe the extenuating circumstances that contributed to your academic difficulties or affected your academic performance.

2. Please outline the steps you will take to support your academic success in future studies if special permission is granted.

3. Please describe any additional factors you believe are relevant to your situation.

I authorize the Faculty of Health Sciences Dean's Office to release the details of any scholastic offence I may have been involved in, to the Arthur Labatt School of Nursing Progressions Committee.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date