


POLICY: ROOF ACCESS POLICY			NUMBER: S-26
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PREPARED BY: Facilities Management (FM)	AUTHORIZED BY  Lynn Logan	CLASSIFICATION: Safety Procedure	EFFECTIVE: July 1, 2015
			SUPERSEDES: May 4, 2006

PURPOSE:

This policy shall ensure that only authorized and qualified persons, or those under the direct supervision of same, shall be allowed access to roofs of any University building.

RESPONSIBILITY:

Compliance with this policy is the responsibility of all people who gain access to University roofs.

AUTHORIZED ACCESS:

Qualified Person: A qualified person is one who understands the regulatory requirements for working at heights, and is familiar with the Roof Maintenance Procedures (e.g., FM staff).

Authorized Person: An authorized person is one who has received permission from the Manager, Structural Services, or their designate, or is in the company of a qualified person.

RELEVANT POLICIES:

Procedures outlined in WP-44 (Fall Protection), S-4 (Roof Maintenance Procedure), and UWO Policy 2.15 (Approval Authorities for Construction and Maintenance Projects) must be adhered to when gaining access to any roof.