


<b>POLICY:</b> <b>MINOR ASBESTOS CLEAN-UP          CAMPUS MECHANICAL ROOMS</b>			<b>NUMBER:</b> WP-10
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<b>PREPARED BY:</b> Facilities Management (FM)	<b>AUTHORIZED BY:</b>  Lynn Logan	<b>CLASSIFICATION:</b> Work Procedure	<b>EFFECTIVE:</b> July 1, 2015  <b>SUPERSEDES:</b> December 1, 2004
<b><u>APPLICATION:</u></b> This work procedure shall be used only in Mechanical Rooms where minimal fall-off has occurred and is lying on the floor or any visible horizontal surfaces.			
<b><u>PREPARATION:</u></b> <ol style="list-style-type: none"> <li>Schedule work when personnel are not in the Mechanical Room.</li> <li>Post an asbestos warning sign at entrances to Mechanical Room where this procedure is being used.</li> </ol>			
<b><u>WORKER PROTECTION:</u></b> All workers in the Mechanical Room to be dressed in disposable coveralls with head cover and approved respiratory protection. Respiratory protection must be used in accordance with the respiratory policy.			
<b><u>WORK PROCEDURE:</u></b> Vacuum the floor area and any visible horizontal surfaces where asbestos fall-off is evident.			
<b><u>CLEANUP PRACTICES:</u></b> <ol style="list-style-type: none"> <li>Decontaminate shoes and protective clothing by using a HEPA vacuum or by damp wiping.</li> <li>When protective clothing is to be disposed of, it shall be decontaminated as above and double-bagged in 6 mil polyethylene bags with one yellow and one clear bag sealed separately and taken to Support Services Building for ultimate disposal.</li> <li>Workers shall thoroughly wash hands and face at the nearest washroom when work is complete.</li> </ol>			
<b><u>GENERAL PRECAUTIONS:</u></b> <ol style="list-style-type: none"> <li>Vacuum cleaners referred to in this work procedure are special asbestos vacuums equipped with HEPA filters.</li> <li>No eating, drinking or smoking is allowed in the work area.</li> <li>Compressed air shall not be used to clean up or remove asbestos from any surface.</li> </ol>			