


## My Human Resources – a new look, and improved access and navigation

**My Human Resources** is improving to offer you easier navigation and to be mobile friendly. Watch for these changes coming November 29<sup>th</sup>, then take a tour.



The screenshot shows the 'My Human Resources' dashboard with a dark blue header. The main area contains several white tiles: 'Personal Details' (person icon), 'Help' (info icon), 'Pay' (money icon), 'Benefits' (person with plus icon), 'Training' (graduation cap icon), 'Equity Survey' (person with document icon), and 'Working at Western' (briefcase icon). A red box highlights a navigation bar at the top right containing four icons: a home icon, a flag icon, a hamburger menu icon, and a play icon. A blue arrow points from the left callout box to the tiles, and another blue arrow points from the right callout box to the navigation bar.

Large tiles give you a great overview of all content available. Click on any tile to go to a page with more details or options.

Four navigation icons at the top of every page can:

1. Take you home
2. Show messages and notifications
3. Provide navigation for those on mobile
4. Open further navigation tools to find favourites, sign out.
5. More!

In support of these changes, My Human Resources will be unavailable Thursday, November 23 at 12:00 noon until Wednesday, November 29<sup>th</sup> at 8:00 am.

Have questions? [Email us](#) or call 519-661-2194.