



**Notice of Service Interruption/Area Closure**  
**Western University**  
**Facilities Management**  
**Client Services 519-661-3304 (fmhelp@uwo.ca)**

Submit by E-mail  
 Print Form

Date of Interruption/Closure:  Time(s):

Building(s) Affected: #1  #2   
 #3  #4

Areas/Rooms Affected Alternate Route/Service:

Service to be interrupted: #1  #2   
 #3  #4

Description/Reason for Project:

Requester:  Date of Request:

Supervising Tradesperson:  Unit:

Trade Supervisor:  Unit:  Date:

Contractor:  Phone #:

Coordinator/Project Manager:  Phone #:  Date:

**Reviewed by Trade Supervisor(s)/Shop(s) Affected:**

|  |                    |   |                    |
|--|--------------------|---|--------------------|
| Name: Electrical Shop  | Date: May 9, 2017  | Name: CCPS  | Date: May 10, 2017 |
| Signature/Stamp:   |                    | Signature/Stamp: <b>APPROVED</b>  |                    |
| Name: Fire Safety  | Date: May 10, 2017 | Principal Occupants:  |                    |
| Signature/Stamp: <b>REVIEWED</b><br><small>By Jenn Romyn (jromyn2@uwo.ca) at 1:04 pm, May 11, 2017</small> |                    | Name:   | Ext. Date:         |
| Name:  | Date:              | Name:   | Ext. Date:         |
| Signature/Stamp:   |                    | Name:   | Ext. Date:         |
| Name:  | Date:              | Name:   | Ext. Date:         |
| Signature/Stamp:   |                    | Approval to Proceed: <input type="text"/> Date: <input type="text"/>      |                    |
| Name:  | Date:              | <b>APPROVED</b>   |                    |
| Signature/Stamp:   |                    | <small>By Dan Trudgeo (dtrudgeo@uwo.ca) at 11:09 am, May 15, 2017</small> |                    |

Notes: