

Senate/Board Approval Process for Scholarships, Awards, and Award Policies

APPROVAL PROCESS FOR NEW OR REVISED SCHOLARSHIPS, AWARDS, BURSARIES, MEDALS, PRIZES AND SCHOLARSHIP POLICY

Proposals for new awards or revisions to existing awards (e.g., revisions to the terms or value of an existing award or its discontinuation) should initially be directed to the Donor Relations and Stewardship Officer. After an initial review of graduate and undergraduate awards by an administrative group, the Subcommittee to Review Scholarships (SRS) (see terms here:

http://www.uwo.ca/univsec/pdf/academic_policies/scholarship/SRS.pdf), proposals will be channeled by the University Secretariat to the appropriate committees according to their mandates, as outlined below.

From the Terms of Reference of the Senate Committee on Academic Policy and Awards (SCAPA):

To examine policies concerning scholarships and/or awards and to make recommendations to Senate.

On behalf of the Senate, to approve the establishment of terms of reference for scholarships and/or awards not involving changes in the scholarship policy of the University, for recommendation to the Board of Governors through the President & Vice-Chancellor.

The Senate's Responsibility (from the UWO Act):

29. The Senate is responsible for the academic policy of the University and, without limiting the generality of the foregoing, the Senate shall ... (d) consider all matters arising in connection with the acceptance by the University of fellowships, scholarships, medals, prizes and other awards and establish conditions for the awarding of them;

Senate's Committees will approve policies affecting scholarships and awards. As well, the Committees will approve new scholarships, medals, prizes and other awards. Policies (new or revised) affecting scholarships and awards will be forwarded for final approval by Senate; new scholarships and awards will be forwarded to Senate for information.

From the Terms of Reference of the Property & Finance Committee of the Board of Governors:

The Property & Finance Committee is a standing committee of the Board constituted for the formulation of policy in respect to the management and control of the property and financial resources of the University...

On behalf of the Board, the Committee may... (c) approve the establishment of scholarships, fellowships, prizes, bursaries and other awards, as may be recommended by Senate; ...

The Board's Responsibility (from the UWO Act)

20. On the recommendation of the Senate, the Board may... (b) enter into agreements for the founding or establishment of chairs, scholarships, fellowships, prizes, bursaries and other awards;

The Property & Finance Committee will approve new and revised scholarships, awards, prizes and bursaries on behalf of the Board and receive for information any awards which are to be discontinued. The Board receives for information new and revised scholarships, awards, prizes and bursaries, and discontinued awards.

A list of all undergraduate awards may be found at:
<https://studentservices.uwo.ca/secure/Awards/index.cfm>
and a list of all graduate awards may be found at:
http://grad.uwo.ca/current_students/donorfundedawardsearch/
