

# Western Research

## General Guidelines For On-Campus Research Recovery

Phases 1-4 | Updated July 30, 2020

### Guiding Principles

- Safety of students, faculty, staff and others remains our first priority
- We will use a four-phase plan of recovery
- Public health and provincial government guidelines will determine our actions and timing with respect to shifting phases
- Deans, in partnership with Human Resources and Facilities Management, will dictate the schedule of return and activities in each of the phases
- Screen yourself regularly using Western's health screening questionnaire: [myhr.uwo.ca](https://myhr.uwo.ca)

### Phase 1

- Duration: ~2-3 weeks
- Some buildings reopen
- Ongoing prioritized research continues
- No research areas closed in response to COVID-19 will open during this period
- Develop plans for research space operations with department/Dean
- Prioritize early activities, anticipate potential return to essential services model
- Organize access to cleaning supplies, PPE for research areas per discussions with supervisor

### Phase 2

- Duration: ~2-3 weeks
- Building reopening continues
- Staggered return of PIs based on invitation by Dean/Department Chair
- Work remotely if possible
- Limit occupancy to ~20% (consider rotational model for investigators, trainees)
- Primary requirements: physical distancing and hand washing
- Use PPE as per supervisor instructions
- Research team to support cleaning of surfaces
- Plan short-term acute studies
- Anticipate potential return to essential services model

### Phase 3

- Duration: ~3-4 weeks
- Continued return of PIs, as needed, based on invitation by Dean/Department Chair
- Work remotely if possible
- Limit occupancy to ~30% (consider rotational model for investigators, trainees)
- Primary requirements: physical distancing and hand washing
- Use PPE as per supervisor instructions
- Research team to support cleaning of surfaces
- Consider longer-term studies
- Anticipate potential return to essential services model

### Phase 4

- Duration: while COVID-19 remains a community risk
- Work remotely if possible
- Limit occupancy to ~40% (anticipated maximum)
- Primary requirements: physical distancing and hand washing
- Use PPE as per supervisor instructions
- Research team to support cleaning of surfaces
- Ramp-up entire research program (consult Dean/Chair if uncertain)