

Faculty of Science

Dean's Waiver of Progression Requirements Petition Form

Before completing this form, **you must carefully review the Dean's Waiver guidelines:**

https://www.uwo.ca/sci/advising/procedures/appeals/dean_waiver.html

Student Status (Check One)

I am currently enrolled in the Faculty of Science and wish to remain in Science. **I will use this form.**

I have been required to withdraw from the university and am NOT currently enrolled in the Faculty of Science, but wish to transfer to it. **I will use this form.**

I am enrolled in the Faculty of Science but wish to transfer to another faculty (e.g., Social Science, Arts and Humanities). **I will NOT use this form. I must submit my petition to that faculty.**

Information

Name:

Student ID:

Western Email:

Important Notes

Dean's Waivers are granted only in truly exceptional cases. You must provide compelling documentation of serious medical or compassionate circumstances that directly impacted your academic performance, demonstrate that you took reasonable steps to seek help, and present a clear and realistic plan for academic recovery.

Decisions on Dean's Waivers are made at the sole discretion of the Dean. These decisions are final and not subject to appeal.

Submission Instructions and Deadlines

Submit your completed petition form and all supporting documents to:

Prof. K. Yeung, Associate Dean (Academic), Faculty of Science (Email: aadasci@uwo.ca)

- If your RTW notice was issued at the end of the Winter term, your petition is due by June 30 or within 7 days of your RTW email notice, whichever is later.
- If your RTW is based on Summer course grades, submit your petition within 30 days of your final grades being posted.

Late submissions will not be reviewed unless exceptional circumstances, with documentation, that prevented timely submission.

Petition Questions

1. Extenuating Circumstances

What were the extenuating circumstances that most significantly impacted your academic performance during the past academic year? When did these problems occur?

Reflect on what was within your control and what was beyond your control. Provide supporting documentation where applicable.

2. Actions Taken

What steps did you take to get help when facing these problems (e.g., Academic Advising, instructors, Learning Development & Success, medical professionals)? If you did not seek help, explain why.

3. Academic Plan

How will you approach your studies differently to ensure success if granted a Dean's Waiver? Which program (department) in the Faculty of Science do you intend to enroll in next year? If you struggled in that area, propose an alternative plan.