

## **Procedure for Admission Application**

To apply for admission, applicants will need to arrange to send the following to Western:

## A completed application, including:

- Biographical information
- Contact information
- Statement of academic intent (if applicable)
- Academic background
- Electronic transcripts from Ontario universities/colleges (see below for information on transcripts)
- Professional background (if applicable)
- Referee information (your references are collected electronically upon receipt of application)
- Proficiency in English Scores (if applicable) (you must have the testing service send scores electronically to Western)
  - The Test of English as a Foreign Language (TOEFL). Western's TOEFL ID is 0984.
  - The International English Language Testing Service (IELTS) of the British Council.
  - The Michigan English Language Assessment Battery (MELAB) of the University of Michigan.
  - The Canadian Academic English Language Assessment (CAEL Assessment).
  - Fanshawe College's ESL Program.
- Test Scores (<u>GRE</u>) (if applicable). Some programs require graduate
  applicants to take the Graduate Record Examinations (GRE), prepared by the
  Educational Testing Service of Princton, New Jersey and Berkeley, California
  and administered several times each year at most universities. The applicant
  pays the cost of taking such examinations. Western's GRE ID is 0984.
- Application fee
- Additional application requirements as required by program (examples below):
  - A sample of written work
  - List of publications

All documents and transcripts submitted to Western become the property of the University and will not be returned.