

Procedures for the Policy on Adding and Dropping Courses

Add / Drop Information

TYPE OF COURSE	SESSION	LAST DAY TO ADD Number of business days from and including the start date of the session	LAST DATE OR DAY TO DROP Date or Number of business days from and including the start date of the session
Full year full (1.0) or half (0.5) course	Fall/Winter	7	November 30
First term full (1.0) course	Fall/Winter	7	November 12
First term half (0.5) course	Fall/Winter	7	November 12
Second term full (1.0) or half (0.5) course	Fall/Winter	7	March 7
Q, R, S or T course	Fall/Winter	5	10
First term quarter (0.25) course ("Q" course offered by Education Pre-Service Sept. to Dec.)	Fall/Winter	7	October 15
Second term quarter (0.25) course ("S" course offered by Education Pre-Service Jan. to Apr.)	Fall/Winter	7	February 15
"U" and "V" courses offered by Education	Fall/Winter	7	November 30

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SUMMER COURSES	SESSION	LAST DAY TO ADD Number of business days from and including the start date of the session	LAST DAY TO DROP Number of business days from and including the start date of the session
Full (1.0) course - 12 weeks	Summer	5	25
	Evening	5	25
	Summer		
	Distance		
Full (1.0) course - 6 weeks	Intersession	2	15
	Summer Day	2	15
First-term and second-term half (0.5) course – 6 weeks	Summer	5	20
	Evening	5	20
	Summer		
	Distance		
First-term and second-term half (0.5) course – 3 weeks	Intersession	2	10
	Summer Day	2	10
Q First-term quarter (0.25) course – 3 weeks	Summer	2	10
	Evening		
R Second-term quarter (0.25) course – 3 weeks	Summer	2	10
	Evening		