

General Policy on Scholarships, Awards, Prizes

Subject:	General Policy on Scholarships, Awards, Prizes
Sections:	Eligibility and Tenability of Scholarships, Awards and Medals ; Awarding Scholarships, Awards, Medals and Prizes in the Case of Exact Ties ; Prizes and Awards Payment – Registration Requirement ; Payment of University Administered Scholarships and Awards ; Withdrawal or Reduced Course Load After Receiving University Administered Scholarships and Awards ; Policy on Scholarships – Industry Internship Programs ; Scholarships and Prizes – Medicine ; Continuing Scholarships – Retention Requirements in Medicine ; Scholar’s Electives Program – Eligibility for Scholarships, Awards Prizes ; Dentistry – Eligibility for Scholarships and Prizes ; Eligibility for Scholarships for Students in Combined Honours Programs ; Eligibility Requirements for OSOTF Awards ; Scholarship Appeals
Approving Authority:	Senate
Responsible Committee:	Senate Committee on Academic Policy
Related Procedures:	*
Officer(s) Responsible for Procedures:	*
Related Policies:	Gift Acceptance Policy ; Policy and Procedure on Scholarships, Awards and Prizes
Effective Date:	September 1, 2025
Supersedes:	May 2018

ELIGIBILITY AND TENABILITY OF SCHOLARSHIPS, AWARDS AND MEDALS

Eligibility and tenability of all scholarships and awards granted by Western University are reserved for students registered at the Constituent University only, unless the provisions of a particular scholarship or award state otherwise. Eligibility for medals cannot be extended to graduating students of the Affiliated Colleges.

If a student is found responsible for misconduct under the Code of Student Conduct, or commits a scholastic offence as defined by the policy on *Scholastic Offences* and corresponding procedures, they may become ineligible for consideration or continuation of University awards, prizes, or scholarships at the discretion of the Dean or designate of the student's home faculty.

AWARDING SCHOLARSHIPS, AWARDS, MEDALS AND PRIZES IN THE CASE OF EXACT TIES

Scholarships, awards, medals or prizes may not be split, i.e., awarded to multiple recipients. Awards may not be granted "in name only".

PRIZES AND AWARDS PAYMENT – REGISTRATION REQUIREMENT

Students receiving an award or prize should receive payment regardless of future enrolment of the recipient.

PAYMENT OF UNIVERSITY ADMINISTERED SCHOLARSHIPS AND AWARDS

Any Western administered scholarship/award/prize will be automatically applied to the recipient's tuition account. Credit balances will be issued in the form a cheque by October 31st and mailed to the sessional address.

WITHDRAWAL OR REDUCED COURSE LOAD AFTER RECEIVING UNIVERSITY ADMINISTERED SCHOLARSHIPS AND AWARDS

Scholarship/Award recipients who withdraw or reduce their course load to less than 3.5 courses after registration shall be entitled to the prorated value of the scholarship/award only for the number of weeks attended full-time in the academic term. The number of weeks will be calculated using the date of course change or withdrawal.

POLICY ON SCHOLARSHIPS – INDUSTRY INTERNSHIP PROGRAMS

Students are not permitted to receive scholarships in the academic year in which they participate in an Industry Internship Program. Students who qualify to retain a continuing scholarship in the academic year in which they participate in an Industry Internship Program are not permitted to receive the scholarship while participating in the Industry Internship Program, but are permitted to defer receipt of the continuing scholarship for one year.

SCHOLARSHIPS AND PRIZES – MEDICINE

The following was approved for the preamble to Medicine's Scholarships and Prize list:

"Recommendations to the Council of the Faculty concerning the assigning of academic awards will be made by the appropriate Teaching Committees, who may at their discretion recommend reversion of some awards. The possibility of reversion will not apply to competitive essay prizes and certain other prizes awarded by selection. The University reserves the right to modify or cancel Scholarship offerings after the date of printing of this publication."

CONTINUING SCHOLARSHIPS – RETENTION REQUIREMENTS IN MEDICINE

Students in the Doctor of Medicine (MD) program are required to achieve a passing grade (without benefit of supplemental examinations) in all courses of the academic year to be eligible for awards in that year.

SCHOLAR'S ELECTIVES PROGRAM – ELIGIBILITY FOR SCHOLARSHIPS, AWARDS PRIZES

Students in a Scholar's electives program may compete for "In-Course" awards/scholarships/prizes.

DENTISTRY – ELIGIBILITY FOR SCHOLARSHIPS AND PRIZES

Students in Dentistry are required to achieve a passing grade (without benefit of supplemental examination(s)) in all courses of the academic year to be eligible for awards in that year.

ELIGIBILITY FOR SCHOLARSHIPS FOR STUDENTS IN COMBINED HONOURS PROGRAMS

Students in combined honours programs are eligible for scholarships unless departments request that the conditions of the scholarship be changed.

ELIGIBILITY REQUIREMENTS FOR OSOTF AWARDS

(The criteria for OSOTF Awards are the same as that of OTSS (Ontario Trust for Student Support) awards.)

Following are the Ontario Student Assistance Program (OSAP) residency guidelines which also apply to students receiving Ontario Student Opportunity Trust Fund (OSOTF)-funded student awards:

To be eligible for Ontario Student Loan funding, a student and/or their family must meet one of the following criteria:

- Student has lived in Ontario for at least twelve months in a row up to the beginning of his/her full-time post secondary studies
- Student's spouse has lived in Ontario for at least twelve months in a row up to the beginning of student's current period of studies, and student's spouse was not enrolled in full-time post secondary studies during this twelve-month period
- Student(s) parent(s), stepparent(s), legal guardian(s) or official sponsor(s) have lived (or maintained the family home) in Ontario for at least twelve months in a row up to the beginning of the student's current period of studies

Students living abroad are considered to be residents of Ontario if they (or in the case of single dependent students, their parents) last lived in Ontario for at least twelve consecutive months before going abroad.

Single dependent students whose parents are separated or divorced will be considered to be residents of Ontario if Ontario is the province of residence of the parent with whom the student normally resides.

SCHOLARSHIP APPEALS

Students whose overall average during the academic year (September – April) falls within 2% of the normal minimum standard for retaining a Continuing Scholarship may appeal in writing to the Office of their Dean outlining the basis of the appeal and any special circumstances which warrant consideration.

While individual faculties may create committees to review appeals, the decision regarding eligibility to retain the scholarship will be the responsibility of the Dean of the Faculty.

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Students requesting an appeal to retain their Continuing Scholarship must do so within six weeks from the date of the notification.

Last Reviewed: June 6, 2025