Honorary Degrees Committee

Effective Date: July 1, 2024

Supersedes: April 21, 2023; September 2009

Date of Next Review: Spring 2027

TERMS OF REFERENCE

To select candidates on whom Honorary Degrees may be conferred, and to determine the appropriate degree for each candidate.

To select candidates to be granted the status of Chancellor Emeritus/a, President Emeritus/a and Provost & Vice-President (Academic) Emeritus/a and determine the timing and nature of the conferral of such status.

To select a candidate to receive the President's Medal for Distinguished Service.

To report to the Senate, for public announcement.

To be mindful of the Truth and Reconciliation Commission's Calls to Action on Education (no. 62 – 65) and principles of Equity, Diversity, Inclusion, Decolonization and Accessibility (EDIDA) as set out in Western's EDI Strategic Plan and Indigenous Strategic Plan in fulfilling its responsibilities, particularly in reviewing nominations.

COMPOSITION

Nine members, elected by the Senate, one of whom must be a student who is a member of Senate, and at least one of whom must be a member of staff.

Two alumni of Western appointed by the Alumni Association for two-year terms.

One President (or designate) of an Affiliated University College appointed on a one-year rotational basis.

Ex officio (voting):

Chancellor
President & Vice-Chancellor
Provost & Vice-President (Academic)

Vice-President (University Advancement)
Vice-President (Research)
Director of Convocation

Ex officio (non-voting):

University Secretary
Associate Director of Convocation

Elected members may serve two consecutive terms, following which they are not eligible for further election until a lapse of two years.

The Chair shall be the President & Vice-Chancellor.

GENERAL PROCESS FOR SENATE COMMITTEES AND BOARDS

Designates: Per Senate By-Law VI. 8. a), an *ex officio* member may designate two persons to act on their behalf. The designates shall occupy official positions in the same unit and be able to fully represent the *ex officio* member at the meeting. The Secretariat's Office must be notified about the names of the designates by September 1 each year.

Terms: Per Senate By-Law VI. 10. a), unless otherwise specified, the terms of office for elected members shall be one year (renewable) for students and two years (renewable) for faculty/others.

Quorum: Per Senate By-Law VI. 11. a), quorum shall be one-half of the voting members, including at least one-half of the elected or appointed members, during September to May, and one-third of the voting members, including one-third of the elected or appointed members, during June, July and August.

Quorum September to May:	10 members, including 6 elected/appointed
Quorum June to August:	7 members, including 4 elected/appointed