



The UNIVERSITY of WESTERN ONTARIO

MINUTES OF THE MEETING OF SENATE

February 16, 2007

The meeting was held at 1:30 p.m. in Room 1R40, Richard Ivey School of Business.

SENATORS: 75

N. Abbas	H. El Naggar	K. Okruhlik
M. Adamson	C. Ellis	M. Oliva
F. Angeletti	J. Floryan	A. Pearson
Z. Armstrong	J. Gordon	J. Plug
D. Barclay	T. Gorski	C. Ross
F. Berruti	K. Graham	S. Sdao
I. Birrell	J. Harmer	A. Sells
L. Bowman	R. Harris	D. Shrubsole
M. Broadfoot	S. Hatibovic-Kofman	P. Simpson
C. Callander	C. Herbert	S. Sims
T. Carmichael	T. Hewitt	S. Singh
A. Chan	M. Johnson	S. Smeltzer
A. Clark	S. Kabene	M. Steele
J. Cole	M. Khan	B. Timney
J. Corrigan	G. Killan	T. Topic
R. Coulter	G. Kulczycki	N. Turrin
N. Crowther	S. Lecce	T. Vandervoort
P. Davenport	W. Lehmann	D. Wardlaw
P. Dean	F. Longstaffe	J. Weese
B. Diemert	I. Luginaah	B. Welling
P. Doyle	H. Luckman	M. Wilson
D. Dutrizac	R. Macmillan	B. Wood
N. Dyer-Witthford	M. Milde	P. Woodford
N. Ecclestone	B. Millman	C. Yung
A. El Damatty	D. Morrow	X. Zou

Observers: R. Chelladurai, K. Clark, L. Gribbon, D. Jameson, G. Tigert, A. Weedon

By Invitation: M. Bartlett, J. White

S.07-36

MINUTES OF THE PREVIOUS MEETING

The minutes of the meeting of January 19, 2007 were approved as circulated.

BUSINESS ARISING

S.07-37 **Faculty of Graduate Studies: Health Sciences Programs (MSc and PhD)** [S.07-17a]

In response to a concern raised at the January meeting of Senate, Dean Weese reported that students in the 2006-07 preparation year were made aware of the proposed changes to the Communication Sciences and Disorders program. The Faculty will work with them to ensure access to the former graduate program should they qualify for admission and seek to pursue it. He confirmed that the Faculty of Health Sciences continues to work with the Faculty of Graduate Studies to resolve any issues for students currently in program to ensure that they are in no way adversely affected by the program changes.

S.07-38 **REPORT OF THE PRESIDENT**

The President reported on the play, "For the Pleasure of Seeing Her Again," starring Western alumna Louise Pitre (BMus '79 and DMus '06) currently at the Grand Theatre, and the Minister's funding announcement. Overhead slides used to highlight his presentation are attached as [Appendix 1](#) to these minutes.

REPORT OF THE OPERATIONS/AGENDA COMMITTEE [Exhibit I]

S.07-39 **Terms of Reference of the Senate Committee on University Planning**

It was moved by A. Pearson, seconded by M. Milde,

That Senate approve the revised terms of reference of the Senate Committee on University Planning, as contained in Exhibit I, Appendix 1.

CARRIED

S.07-40 **Hong Kong Convocation 2007**

Western's Hong Kong Convocation will take place on Sunday, October 7, 2007 at the Hong Kong Convention and Exhibition Centre, Wanchai, Hong Kong.

Dean Pearson reported that with the implementation of the new PeopleSoft, students no longer need to 'apply to graduate' in the traditional manner and, therefore, cannot indicate their interest in the Hong Kong Ceremony through the application. He advised that all Western students who have previously had their degree conferred may participate in the ceremony if they indicate their interest through "<http://www3.registrar.uwo.ca/InfoServices/Graduation.cfm>".

SENATE COMMITTEE ON ACADEMIC POLICY AND AWARDS [Exhibit II]

S.07-41 **Brescia University College/Faculty of Science: Introduction of BSc (Foods and Nutrition) Degree and Modules; Withdrawal of BSc (Human Ecology) Programs in Foods and Nutrition**

Prior to considering the recommendation, Professor Milde announced the following revision (shown in *italics*) to Admission Requirements (Exhibit II, Page 2): First-Year Bachelor of Science (Foods and Nutrition): Six Grade 12U or M courses including Grade 12 U English, Biology and Chemistry, and Grade 11 Mathematics (*MCR3U or MCF3M*).

It was moved by M. Milde, seconded by L. Bowman,

That effective September 1, 2007, an Honors Specialization and a Specialization in Foods and Nutrition, leading to a [Hons] BSc (Foods and Nutrition), detailed in Exhibit II, item 1, be introduced by Brescia University College in partnership with the Faculty of Science, and,

That effective September 1, 2007, the Honors, Four-Year and Three-Year programs in Foods and Nutrition, offered by Brescia University College in partnership with the Faculty of Science, be discontinued; that no new students be allowed to enroll; and, that students registered in those programs prior to September 1, 2007 have the option of changing to new programs, or completing their original programs by August 31, 2012. At that time, or earlier if there are no registrants, the present Human Ecology degree in Foods and Nutrition will be withdrawn formally.

CARRIED

S.07-42 **Policies on Course Numbering, Hours of Instruction for Courses, Add/Drop Deadlines**

S.07-42a Course Renumbering: Addition of “U” and “V” Suffixes

It was moved by M. Milde, seconded by R. Macmillan,

That effective September 1, 2007, the Policy on Course Numbering be revised to identify:

- 1) courses with a 0.25 weight which are taught in other than a regular session (Q/R/S/T) with a “U” suffix.
- 2) Faculty of Education courses with a weight of 0.375 with a “V” suffix, as shown in Exhibit II, item 2a.

CARRIED

S.07-42b Hours of Instruction for Courses

It was moved by M. Milde, seconded by A. Pearson,

That the Policy on Hours of Instruction for Courses be revised to reflect course weights of 0.375, as shown in Exhibit II, item 2b.

CARRIED

S.07-42c Add/Drop Deadline for Courses with an H, J, U, or V Suffix

It was moved by M. Milde, seconded by A. Clark,

That the Policy on Adding and Dropping Courses be revised to recognize courses with an H, J, U or V suffix, as shown in Exhibit II, item 2c.

CARRIED

S.07-43 **Schulich School of Medicine and Dentistry: Police Records Check and Vulnerable Sector Screening Policy for Doctor of Medicine Applicants/Students**

Prior to considering the recommendation, Professor Milde reported that paragraph 9 (Exhibit II, Page 9) should be revised as follows:

The Committee may consult, if necessary, with the London Hospitals' Medical Affairs Office and CPSO. The PCR will also give due consideration to the situation of students who are Canadian Permanent Residents, and who may have police checks emanating from non-Canadian sources.

It was moved by M. Milde, seconded by C. Herbert,

That the Police Records Check/Vulnerable Sector Screening Policy be approved for the Schulich School of Medicine & Dentistry, as outlined in Exhibit II, item 3, including the revision to paragraph 9.

CARRIED

S.07-44 **New Scholarships, Awards and Bursaries**

Senate received for information the Terms of Reference for new scholarships and awards, for recommendation to the Board of Governors through the Vice-Chancellor, as outlined in Exhibit II, item 4 of the SCAPA report.

Dancap Private Equity Graduating Student Award in Organizational and Human Resources (Faculty of Social Science, Management and Organizational Studies)
Dancap Private Equity Graduating Student Award in Management and Organizational Studies (Faculty of Social Science, Management and Organizational Studies)
UWO International Admission Scholarship (Any Undergraduate First-Entry Faculty)

S.07-45 **Policy on Hours of Instruction**

Senate was advised that the Policy on Hours of Instruction, detailed in Exhibit II, item 5, now includes the following note:

Class lectures, laboratories, tutorials, clinics and seminars always finish 10 minutes before the end times that appear in the Master Timetable, e.g., the timetable may indicate that a class begins at 8:30 a.m. and ends at 9:30 a.m. but, in fact, the class will end at 9:20 a.m. to allow students 10 minutes to get to the next class.

UNIVERSITY PLANNING [Exhibit III]

S.07-46 **Possible Integration of Robarts Research Institute into the Western Family**
(Dean Pearson assumed the Chair for this and the following item)

Dr. Longstaffe and Dean Herbert provided an overview of the possible integration of Robarts Research Institute into the Western Family. The overview included: information about the importance of Robarts' science; the consultation process, a potential proposal for governance; scientists, staff and financial issues; and leadership, engagement and decision-making. Overhead slides used to highlight this presentation are attached as **Appendix 2** to these minutes.

Because of a confidentiality agreement with Robarts, financial figures cannot be released without their permission. However, the required UWO funding would be found from three sources: restructuring at Robarts, the Schulich School and Western's central budget. The President noted that Senate would receive the financial detail necessary for a fully-informed decision of a formal proposal when brought for approval.

Discussion included the following:

- Integration of Robarts Research Institute into the Western family will have no marked impact on the 150 graduate students located at Robarts; the research agenda is determined by Robarts as is the case for any department at Western. Funding obligations for any current graduate students would be met.
- Robarts' current sources of funding include the Federal and Provincial government [Canadian Institutes of Health Research (CIHR), Canada Research Chairs (CRC), Canadian Foundation for Innovation (CFI)] as well as private sector funding. The breakdown of Robarts' funding with respect to public vs. private support is very similar to Western's sources of funding.
- The scientists at Robarts would be involved in a close working relationship with the Dean of the Schulich School of Medicine & Dentistry. Executive and scientific advisory committees would be formed following the merger. Department Chairs at Schulich are supportive and recognize that in terms of long-range planning, annual plans will require adjusting.
- Robarts would retain its name and brand, but Western's Board of Governors would have authority over financial and property issues.
- Robarts initiated the discussions about merging with Western as a cost-saving measure. Robarts is a victim of its own success. The Institute has received numerous grants but lacks operational funds.
- The relationship regarding Post-Doctoral Fellows must be addressed.

S.07-47

Preliminary Recommendations on Faculty Budgets for 2007-2008

Dr. Longstaffe gave a presentation on the preliminary recommendations on the Faculty budgets for 2007 - 2008. The presentation included the planning and budgetary context, priorities for the next four years, faculty budget recommendations, tuition fee recommendations and the evolution of the long-range space plan. Overhead slides used to highlight his presentation are attached as [Appendix 3](#) to these minutes.

Addressing concerns regarding space for Women's Studies and the Centre for Theory & Criticism, Dr. Longstaffe stated that consultation regarding space has begun with Women's Studies. It is not yet known whether the Centre for Theory & Criticism will move.

Asked if the budget contains a provision for stabilizing the financial situation of the Centre for Theory & Criticism, Dr. Longstaffe stated that in the coming weeks he would issue a call for proposals for Interdisciplinary Initiatives (IDIs) to promote activities that cross academic disciplines and foster new areas of scholarship. The first round of specific allocations will be made during the summer of 2007. One-time funds of \$500,000 will be allocated in each year of the four-year planning period in support of IDIs.

S.07-48 **ANNOUNCEMENTS & COMMUNICATIONS** [Exhibit IV]

Announcements & Communications, detailed in Exhibit IV, were received for information.

ENQUIRIES & NEW BUSINESS

S.07-49 **Administration of Examinations**

Questions regarding the administration of examinations, specifically, whether a policy exists that requires the course instructor to be present in the examination room or in close proximity, were distributed at the meeting. The questions had been submitted by S. Sdao and M. Wilson. Dr. Harris stated that the Policy on the Administration of Exams does not address these specific issues and asked that Ms. Sdao and Mr. Wilson speak to her following the meeting.

REPORT OF THE OPERATIONS/AGENDA COMMITTEE [Exhibit I, Continued]

S.07-50 **Honorary Degrees Committee - Emeritus Titles**

(The President and the Provost left the meeting. Dean Pearson assumed the Chair.)

It was moved by T. Carmichael, seconded by J. Gordon,

That Senate approve that the titles of President Emeritus and Provost & Vice-President (Academic) Emeritus be established.

That the Honorary Degrees Committee determine when the titles President Emeritus and Provost & Vice-President (Academic) Emeritus may be awarded.

That the following conditions apply for such appointments:

1. Normally, completion of at least a five-year term in office will be required for consideration of award of the title.
2. Conferral of the title will not occur until an individual has retired, or resigned, from the University.
3. Recipients of the designation will be entitled to the same rights and privileges as Professor Emeritus/a.

That the terms of reference of the Honorary Degrees Committee be amended accordingly.

Asked why the titles of President Emeritus and Provost & Vice-President (Academic) Emeritus should be established, Professor Carmichael stated that the creation of these titles brings Western in line with other universities and recognizes the ongoing role retired senior administrators may have as ambassadors for the University. Conferral of the title will not occur until an individual has retired or resigned from the University.

The question was called and CARRIED.

ADJOURNMENT

The meeting adjourned at 3:00 p.m.

P. Davenport
Chair

I. Birrell
Secretary

President's Report to Senate

- Louise Pitre at the Grand
- Minister's Announcement: \$243 million

Dr. Paul Davenport
February 16, 2007

Alumni Performance and Reaction

- Grand Theatre, February 10
- "For the Pleasure of Seeing Her Again",
by Michel Tremblay
- Louise Pitre, BMus 79, Honorary Doctor of
Music, Spring 2006

Minister's Funding Announcement

- Western's Anatatorium, Health Sciences,
February 2, 2007
- Minister Bentley Announces \$243M "cash
injection from the province"
- Announced \$243 Million is total operating
grant funding for Western, 2006-07 – not new
or incremental funding
- Continues "Reaching Higher" commitments
of 2005

Minister's Funding Total Includes

- Affiliated University Colleges
- Quality and Accessibility Funding
- Graduate Expansion Funding
- Program Specific Funding in Medicine and
Nursing
- Other Targeted Funds

Potential Western Proposal: Staff

- Those administrative staff retained at the Robarts would be integrated into the appropriate University departments.
- Employee groups: employees retained at Robarts would become members of the corresponding employee groups at Western. Those employees doing the work of unionized employees at Western would be members of the appropriate Western union.

Financial Issues

- We need complete data and analysis to answer 3 questions for our Senate and Board:
 - What is the current financial status at Robarts?
 - How is that situation likely to evolve in the future?
 - What savings can be realized at Robarts by restructuring?
- Before making public statements about financial issues, we need a more complete picture of our financial options and permission from Robarts.
- Our intention is that required UWO funding would be found from three sources: restructuring at Robarts, the Schulich School, and the central budget.
- If we are to proceed, a convincing academic and financial case must be made to the UWO Senate and Board.

Leadership, Engagement, and Decision-Making

- The Institute would be led by a Scientific Director who reports to the Dean.
- Western commits to the same collegial-decision making process at Robarts as operates elsewhere in the University.
 - Day to day operations of the Institute would be the responsibility of the Scientific Director, in consultation with the Scientists.
 - Overall budgetary control and strategic direction would be the responsibility of the Dean and the Scientific Director working together, in consultation with the Scientists.
 - In the Annual Planning process the Dean would be accountable to the Provost for ensuring that the Institute has clear priorities and a balanced budget.

Leadership, Engagement, and Decision-Making

- Western is discussing with Scientists the best way to ensure engagement and participation in the Institute's management. Among the ideas under discussion are:
 - An Executive Committee, including Group Directors and Robarts Scientists, to advise the Scientific Director on operations.
 - A Scientific Advisory Committee, to advise the Scientific Director on long term planning and outreach activity.

Possible Integration of the Robarts Research Institute into the Western Family

- Robarts science
- Consultation process at Western
- Potential Western proposal
- Leadership, Engagement, and Decision-Making

Senate
Feb. 16, 2007

Robarts Science

- Western is proud of the Robarts Research Institute and of our role in founding and supporting it.
- The Institute has an international reputation for excellence in biomedical science.
- Publications in leading journals (Science, Nature) and outstanding awards (e.g., Menon and Ferguson as Top 40 under 40).
- World class facilities for DNA Sequencing, MRI, and genomics research available to all Western researchers.
- Strong contribution to the overall national and international reputation of Western, of great value to all in the Western community.

Western and Robarts

- Western and Robarts are seeking a solution to the financial outlook of Robarts which will retain outstanding Robarts scientists and maintain the Robarts brand as one associated with world class science, with a balanced budget.
- From the Western perspective, the solution involves bringing Robarts into the Western family, as an institute in the Schulich School.
- Robarts may decide that it prefers to remain a private research institution. If so, Western will continue to cooperate with RRI as we have in the past.

Consultation Process at Western

- Briefing to Western Board, Jan. 25.
- Western employee groups, Jan. 26, and at Campus Council, Feb. 7.
- Discussions with Deans and Department Chairs in Schulich.
- Senate Committee on University Planning, Feb. 5.
- Feb. 16, Meeting with Robarts Group Leaders, Dr. Davenport, Dean Herbert, and VP Kulczycki
- Senate, Feb. 16, discussion only.
- Once consultations have concluded, final votes would be required at the Senate and Board. Under the UWO Act, approval by the Western Senate is required before the Board votes on the issue.
- If a final agreement were signed by the two Boards, it would include a transition period before Robarts was part of Western.

Potential Western Proposal: Governance

- The Robarts Research Institute would retain its name and brand, and would be integrated into the Western family as an Institute in the Schulich School, subject to the Western Board and Senate under the UWO Act.
- The leader of Robarts would have the title of Scientific Director and report to the Dean of Schulich.
- Western commits to the same collegial-decision making process at Robarts as operates elsewhere in the University.
- The UWO Board and Senate would have the same authority that they have with similar units on campus. The Board has the ultimate authority for University decisions on financial and property matters.

Potential Western Proposal: Scientists

- Western would seek to ensure that leading scientists at Robarts continue to have the time and resources to carry out world class research.
- Our focus would be on preserving excellence in science at Robarts; needed restructuring to save on costs would seek to protect the best science.
- We would continue to promote the Robarts brand.
- All of this would be subject to a balanced budget at Robarts and Schulich.

The University of Western Ontario

**Preliminary Recommendations on
Faculty Budgets
and
Tuition Fees**

February 16, 2007

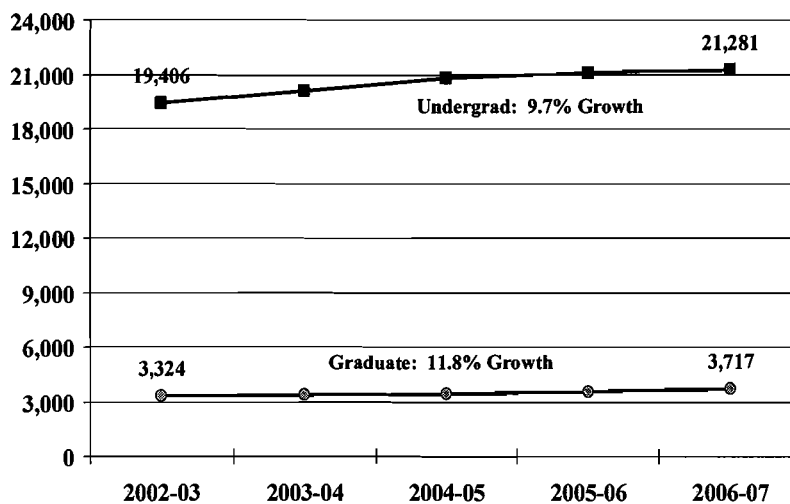
Presentation Outline

- Planning & Budgetary Context
- Priorities for the Next 4 Years
- Faculty Budget Recommendations
 - Supporting the Strategic Plan Priorities
- Tuition Fee Recommendations
- Evolution of the Long-Range Space Plan

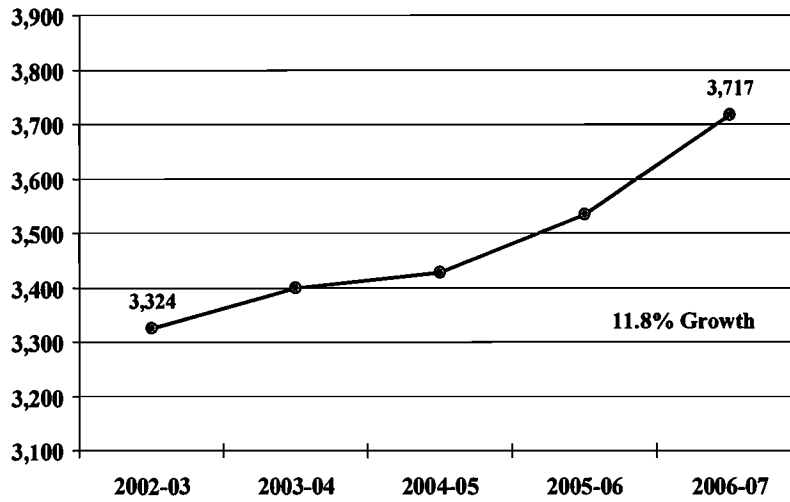
Planning & Budgetary Context

- Transition to Western's 2nd Four-Year Plan: 2007-08 to 2010-11
- The 1st Four-Year Plan
 - Substantial Growth in Enrolments, Number of Faculty / Staff, and Research Activity
- New Strategic Plan -- *Engaging the Future*
- Government Funding Commitment -- for Graduate Expansion and Quality
 - Multi-Year Commitment was Front-end Loaded
- Flat Undergraduate Enrolment at Western
- Modest Tuition Increases

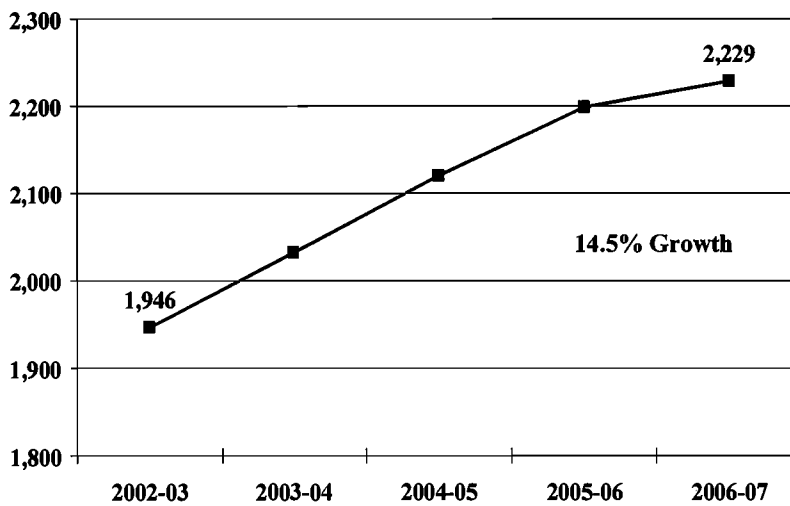
Full-Time Enrolment at Western



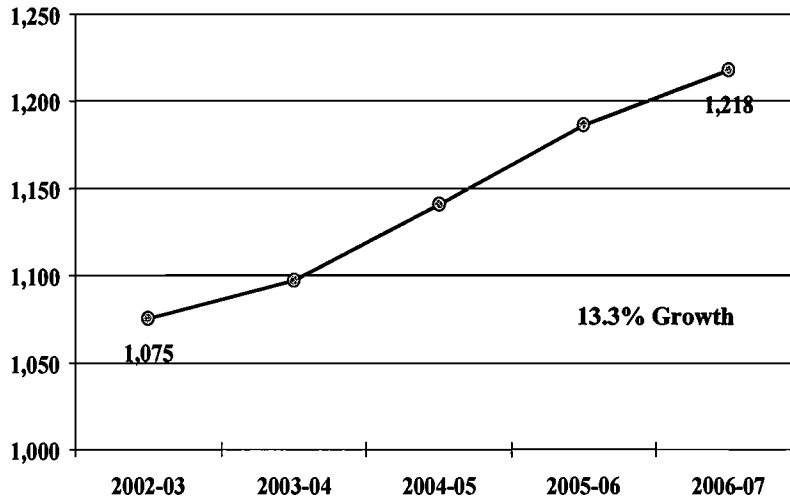
Full-Time Graduate Enrolment at Western



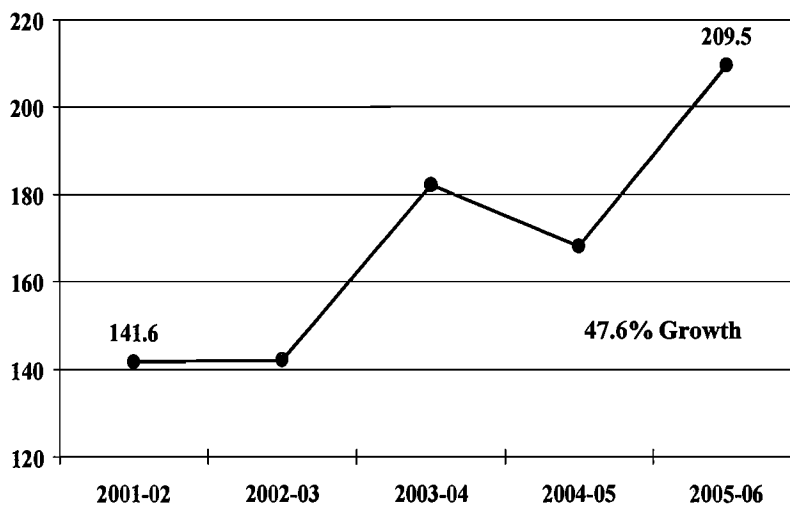
Full-Time Non-Academic Staff at Western



Full-Time Faculty at Western (excluding Clinical Faculty)



Western's Research Revenue (\$M)



Priorities for the Next 4 Years

- **Strategic Plan Priorities**
 - Undergraduate Experience
 - Graduate Expansion
 - Internationalization
 - Research Intensity
 - Interdisciplinarity
 - Faculty Recruitment and Retention

Faculty Budget Recommendations

Base Budgets

- Starting Base Budgets -- with 3% IBA
- Faculty Turnover Recovery
 - Returns Higher of 60% or \$65K
- UPIF -- \$5.9M over 4 Years
 - Includes \$1.3M from Summer 2006 Accelerated Process
 - \$3.9M in 2007-08; \$2.0M in remaining Three Years
- \$1.0M in UPIF held for Future Cycles
- Tuition-based Investments (Engg, Law, Med & Dent) and Govt Program Expansion Funding (H.S, Med)
 - \$4.6M over 4 Years
- ECF Conversion to Base (\$800K in 2007-08)
- Additional Canada Research Chairs

Faculty Budget Recommendations

Enrolment Contingent Fund (ECF)

- Incremental \$3.3M over 4 Years
 - On top of \$800K converted to base in 2007-08

Graduate Expansion Fund (GEF/GEF+)

- Incremental \$7.3M over 4 Years

Provost's Academic Fund (PASF)

- \$2.6M in One-Time Funds over 4 Years

Faculty Budget Recommendations

One-Time Funding

- Additional \$6.5M in One-Time Funds over 4 Years
 - \$2.0M for Interdisciplinary Initiatives (IDIs)

Research Infrastructure Support Fund (RISF)

- \$3.0M over 4 Years
 - \$750K per year

Summary of Faculty Budget Recommendations for 2007-08

- Faculty Budgets Increase by \$1.3M in 2007-08
 - Includes Base Budget, CRCs, ECF, GEF/GEF+, RISF, PASF
- Excluding Ivey, the Budgets Increase by \$2.7M
- Plus \$1.6M in One-Time Funding

Supporting the Strategic Plan

Enhancing the Undergraduate Experience

- \$30K UPIF; \$1.0M PASF; \$200K One-Time

Graduate Experience and Graduate Expansion

- \$2.0M UPIF; \$387K PASF; \$3.0M One-Time

Building the Research-Intensive University

- \$200K PASF; \$2.2M One-Time

Internationalization

- \$96K UPIF; \$75K PASF; \$200K One-Time

Faculty Recruitment and Retention

- \$3.2M UPIF; \$230K PASF; \$650K One-Time

Tuition Recommendations

- **Two-Year Recommendations**
 - 2007-08 and 2008-09
- **Follows 2006-07 Pattern of Increases for Canadian Students**
- **Most Undergraduate Programs**
 - 4.5% for Year 1 and 4.0% for Upper Years
- **HBA**
 - 3.0% for Entry Year and 0.0% for Upper Years
- **Engineering/Law/Dentistry**
 - 8.0% for Entry Year and 4.0% for Upper Years
- **Medicine**
 - 4.0% for All Years

Tuition Recommendations

- **Undergraduate International Tuition**
 - In the 4.0% Range for all Programs
- **Graduate Student Tuition**
 - 3.0% for Canadian and International Students

Evolution of Long-Range Space Plan

- **Projects Well Underway**
 - Biological & Geological Sciences Building Renos
 - Material Sciences Addition
 - Westminster College Renovations
 - Biotron
 - Student Recreational Facility
 - Support Services Building
- **Planning Underway**
 - Faculty of Education Building Upgrades
 - Physics & Astronomy Building Renos
 - Green Building

Evolution of Long-Range Space Plan

Two New Recommendations

- **A New Student Services Building**
 - Attached to the University Community Centre
 - Better Option than Initial Plan to Consolidate Student Services in Current Physical Plant Building
 - PPD Building would be available for Academic Use
- **Allocation of Freed-Up SLB Space**
 - Relocate Classics & Philosophy from Talbot College
 - Relocate Women's Studies from Somerville
 - Relocate Writing Program from University College
 - Relocate History from Social Sciences Centre

Evolution of Long-Range Space Plan

- Space to be Made Available for Future Allocation
 - Alumni Hall
 - Elborn College
 - Health Sciences Addition
 - Natural Sciences Centre
 - Current Physical Plant Building
 - Somerville House
 - Talbot College
 - University Community Centre
- Further Recommendations still under Review

Next Steps in Current Planning Cycle

- Final Faculty Budget Plans to be Submitted by March 12th
- Provost's Response by April 30th
- Support Unit Recommendations -- by Mid-March
- Overall University Budget Presented to SCUP, Senate, P&F, and Board in April and May