



The UNIVERSITY of WESTERN ONTARIO

MINUTES OF THE MEETING OF SENATE

December 5, 2008

The meeting was held at 1:30 p.m. in Room 1R40, Richard Ivey School of Business.

SENATORS: 67

A. Barnfield	C. Gibson	J. O'Sullivan
J. Barron	R. Graham	D. Pennee
D. Bartlett	C. Hanycz	H. Perinpanayagam
A. Beach	E. Heersink	J. Polgar
J. Berge	C. Herbert	R. Rajakumar
C. Beynon	T. Hewitt	M. Reid
I. Birrell	B. Hovius	S. Schaffer
S. Brennan	M. Jones	B. Sherar
C. Busch	E. Karakacili	D. Shrubsole
N. Caldwell	C. Keep	S. Sims
S. Camiletti	G. Killan	B. Timney
T. Carmichael	G. Knopf	J. Toswell
A. Chan	B. Kraatz	M. Usselman
A. Chant	M. Lee	R. Van Gaalen
J. Corrigan	S. Lofts	K. Veblen
R. Coulter	F. Longstaffe	J. Weese
P. Davenport	H. Luckman	J. White
J. Doerksen	S. Macfie	C. Wilkins
W. Dunn	J. Mackie	A. Willson
C. Ellis	B. MacLachlan	B. Wood
C. Farber	R. Macmillan	R. Young
N. Fassina	L. Miller	
K. Galil	J. Nash	

Observers: M. Carroll, L. Gribbon, D. Jameson, R. Lipson, A. Weedon

By Invitation: M. Milde

S.08-225 **MINUTES OF THE PREVIOUS MEETING**

The minutes of the meeting of November 14, 2008 were approved as circulated.

S.08-226 **REPORT OF THE PRESIDENT**

The President's report consisted of the following items: Western's mission and future enrolments. Overhead slides used to highlight his presentation are attached as [Appendix 1](#).

S.08-226a **Financial Update** (S.08-222)

Dr. Longstaffe gave an update on Western's financial situation:

- units are asked to proceed with mission critical new hirings and to review carefully other expenditures.
- the initial budget adjustment for fiscal years 2009-2010 and 2010-2011 is still to be determined, but will likely be 5% rather than 3%.
- revenue from investments is still anticipated to be \$0 given that the markets have not seen a significant rally.
- the impact of the market turmoil on the University's endowments continues to be reviewed and recommendations regarding payouts will be presented to Senate and the Board in the new year.

Responding to a question from the previous Senate meeting as to what percentage of faculty budgets is committed to salaries and benefits, Dr. Longstaffe said that 78.6% of the University's \$360 million operating budget is dedicated to salaries and benefits for full-time and part-time faculty, staff and graduate teaching assistants, while the percentage range from faculty to faculty for salaries and benefits is between 55% - 92%.

REPORT OF THE OPERATIONS/AGENDA COMMITTEE [Exhibit I]

S.08-227 **Call for Nominations - Senate Elections January/February 2009**

Senate was advised that nominations for the January/February 2009 Senate elections open January 8, 2009, for positions on Senate that start July 1, 2009.

The Call for Nominations and Nomination Forms are on the Election Web site:
<http://www.uwo.ca/univsec/election>

S.08-228 **Report of the Convocation Board**

The Report of the Convocation Board, detailed in Exhibit I, Appendix 1A and 1B, was received for information. In 2008, Spring Convocation ceremonies were held from June 9 - 13, and Autumn Convocation ceremonies were held on October 23 - 24.

S.08-229 **University Research Board: Changes to Titles/Membership of Ex Officio Non-voting Members**

Senate was advised that for the membership of the University Research Board, the title of the Director, Research Development & Services has been added and the Manager positions for Research Development and Research Services have been removed to reflect changes in the structure of the office of Research Western.

S.08-230 **June Convocation 2009 - Order of Ceremony**

Senate received for information the Order of Ceremony for Spring Convocation 2009 which will be held June 8 - 13, 2009.

REPORT OF THE ACADEMIC POLICY AND AWARDS COMMITTEE [Exhibit II]

S.08-231 **Faculty of Engineering: Green Process Engineering Program**

It was moved by G. Knopf, seconded by A. Beach,

That effective September 1, 2009, a Green Process Engineering program, detailed in Exhibit II, item 1, be introduced by the Faculty of Engineering, in the Department of Chemical and Biochemical Engineering.

CARRIED

S.08-232 **Policy on Breadth Requirements: Addition of Green Process Engineering Courses to Category C**

It was moved by G. Knopf, seconded by S. Lofts,

That the policy on Breadth Requirements for Bachelor Degrees be revised by the addition of Green Process Engineering Courses to the Engineering Section of Category C.

CARRIED

S.08-233 **Richard Ivey School of Business and Huron University College - Combined BA Program: HBA with Honors Specialization in Global Development Studies or Globalization Studies or Global Culture Studies**

It was moved by B. Timney, seconded by M. Reid,

That effective September 1, 2009, a Combined Degree Program, detailed in Exhibit II, item 2, be introduced for the Richard Ivey School of Business and Huron University College, Faculty of Arts and Social Science, leading to a BA in Honors Business Administration and a BA with an Honors Specialization in Global Development Studies or Globalization Studies or Global Culture Studies.

Referring to the section on International Experience on page 3, Dr. Coulter asked if the students enrolled in this program would receive financial support to meet this requirement. Dr. Milde stated that the program is not new but is a combination of two existing programs so whatever resources are available in the current programs would carry over. It was confirmed that the Canadian International Development Agency (CIDA) would assist financially.

The question was called and CARRIED

S.08-234 **Faculty of Health Sciences: Honors Specialization in Sports Management**

It was moved by J. Weese, seconded by A. Chant,

That effective September 1, 2009, an Honors Specialization in Kinesiology - Sport Management, detailed in Exhibit II, item 3, be introduced in the Faculty of Health Sciences, School of Kinesiology.

CARRIED

S.08-235 **King's University College: 1) Honors Specialization and Major in Continental Philosophy, 2) Honors Specialization and Major in Philosophy and Religion, 3) Major in Thanatology, 4) Minor in Catholic Studies**

S.08-235a **Honors Specialization and Major in Continental Philosophy**

It was moved by S. Lofts, seconded by S. Cameletti,

That effective September 1, 2009, Honors Specialization and Major modules in Continental Philosophy, detailed in Exhibit II, item 4a be introduced at King's University College.

CARRIED

S.08-235b **Honors Specialization and Major in Philosophy and Religion**

It was moved by S. Lofts, seconded by G. Killan,

That effective September 1, 2009, Honors Specialization and Major modules in Philosophy and Religion, detailed in Exhibit II, item 4b, be introduced at King's University College.

CARRIED

S.08-235c **Major in Thanatology**

Before presenting the recommendation, Dr. Milde stated that the following phrase (shown in italics) should be added to Admission Requirements: Completion of first-year requirements with a minimum average of 60% *in 3.0 principal courses*.

It was moved by S. Lofts, seconded by S. Cameletti,

That effective September 1, 2009, a Major in Thanatology, detailed in Exhibit II, item 4c, be introduced at King's University College.

CARRIED

S.08-235d **Minor in Catholic Studies**

It was moved by S. Lofts, seconded by G. Killan,

That effective September 1, 2009, a Minor in Catholic Studies, detailed in Exhibit II, item 4d, be introduced at King's University College.

CARRIED

S.08-236 **School of Graduate and Postdoctoral Studies: Dual PhD Engineering Programs with: 1) Instituto de Computação, Universidade Estadual De Campinas, Brazil, and, 2) Politecnico Di Milano, Italy**

S.08-236a **Double Degree (PhD) Program between the Universidade Estadual de Campinas, São Paulo, Brazil and The University of Western Ontario (Engineering)**

It was moved by G. Knopf, seconded by S. Lofts,

That effective January 1, 2009, Senate approve the introduction of a dual PhD degree program leading to the "Doutor em Ciência da Computação" from the Instituto de Computação, Universidade Estadual de Campinas, São Paulo, Brazil, and the "Doctor of Philosophy" from programs offered by Electrical and Computer Engineering at The University of Western Ontario as detailed in Exhibit II, item 5a.

CARRIED

S.08-236b **Double Degree (PhD) Program between Politecnico di Milano, Milan, Italy, and The University of Western Ontario (Engineering)**

It was moved by G. Knopf, seconded by S. Lofts,

That effective January 1, 2009, Senate approve the introduction of a dual PhD degree program leading to a "Dottorato di ricerca in" by the Politecnico di Milano, Italy, and a "Doctor of Philosophy" from programs offered in Engineering at The University of Western Ontario, as detailed in Exhibit II, item 5b.

CARRIED

S.08-237 **Submitting Examinations to Examination Services for Accommodated Examinations**

It was moved by S. Lofts, seconded by J. Doerksen,

That the following policy on submitting examinations to Examination Services for accommodated examinations be approved and added to the Policies on Administration of Examinations in the Academic Handbook.

Submitting Examinations to Examination Services for Accommodated Examinations

All instructors must submit examinations to Examination Services a minimum of two business days prior to the scheduled accommodated examination. Where Braille text is needed, the exam must be received a **full week** prior to the scheduled examination.

Missing the two business day submission deadline could result in one or more of the following:

1. The instructor and/or department may become responsible for administering all aspects of the student's examination accommodations. This would be possible only when extra time and a quiet space environment are identified as the student's recommended accommodation from the Student Development Centre.
2. The department may be billed for the costs associated with Examination Services administering the exam on a last-minute basis, i.e., costs associated with staff overtime or special weekend staffing.
3. The examination may be cancelled and rescheduled for a future timeframe. The instructor would then potentially be responsible for the creation of a new examination paper. The timeline for the rescheduled exam would incorporate the Examination Services two business day submission deadline.

Responding to questions regarding Examination Services (ES) for Accommodated Examinations, Dr. Milde stated that Examination Services is a consolidation of services and that the policy will address issues that have occurred in this past such as receiving exams outside the requested one-week submission period. Notification will be given to instructors and undergraduate assistants regarding the guidelines.

The question was called and CARRIED

S.08-238 **New Scholarships and Awards**

SCAPA has approved on behalf of the Senate the following Terms of Reference for new scholarships and bursaries, for recommendation to the Board of Governors through the President & Vice-Chancellor:

Michael Bean Society of Actuaries' Undergraduate Scholarship (Faculty of Science, Actuarial Sciences)
Michael Bean Society of Actuaries' Graduate Scholarship (School of Graduate and Postdoctoral Studies, Statistics)
Rural Community Student Nursing Bursary (Faculty of Health Sciences, Nursing)
Nicolaas and Regina Veenboer Foundation Ontario Graduate Scholarships (School of Graduate and Postdoctoral Studies)

S.08-239 **New Programs and Modules to be approved by SUUPR prior to consideration by SCAPA**

The Senate Committee on Academic Policy and Awards (SCAPA) has determined that proposals for all Honors Specialization, Major, and Specialization Modules, and Degree and Combined Degree Programs, must be approved initially by the Subcommittee on Undergraduate Program Review (SUUPR) prior to consideration by SCAPA. The only exceptions are Minor modules and modules which are being introduced by either the Constituent University or the Affiliated University Colleges which are identical to those already offered at the AUCs or CU.

UNIVERSITY RESEARCH BOARD [Exhibit III]

S.08-240

Annual Report of the Vice-President (Research & International Relations)

Dr. Hewitt presented the annual report of the Vice-President (Research & International Relations). Overhead slides used to highlight his presentation were distributed with the agenda as Exhibit III. He explained that the rationale behind the annual report is three-fold: Western's Strategic Research Plan calls for performance metrics of this kind to be developed and disseminated; data needs to be in place to justify the statement that Western is a top research-intensive Canadian university; and through the generation of these data Western is able to identify gaps, in terms of funding and/or areas where additional efforts are needed to assist faculty in sourcing funding for their research programs.

ADJOURNMENT

The meeting adjourned at 2:45 p.m.

P. Davenport
Chair

I. Birrell
Secretary

Western's Mission and Future Enrolments

Dr. Paul Davenport
Senate Meeting
December 5th, 2008



Western provides the best student experience among Canada's leading research intensive universities.

- Careful planning of undergraduate enrolment is fundamental to achieving our mission.
- Our target for first-year admissions of 4,350 was first set out in the 2001 Strategic Plan, and confirmed in the 2006 Strategic Plan.
- Our commitment may be tested during the coming difficult economic times.
- Admitting more undergraduates for budgetary reasons is a poor and ultimately self-defeating strategy for meeting fiscal constraints.



Why limit undergraduate admissions?

- Current full-time undergraduate enrolment of 19,800 (24,930 with the Colleges) is large enough to ensure a wide diversity of academic programs and realize any economies of scale.
- To grow larger would threaten the best student experience, which requires a thriving campus community, with strong interaction among students, faculty and staff, a strong residence program, an attractive setting with green space, and convenient meeting places for intellectual exchange.
- A fixed total of 4,350 first-year admissions allows room for changes in disciplinary numbers as student and University priorities change.
- The best student experience means our core undergraduate commitment is to quality, not quantity.

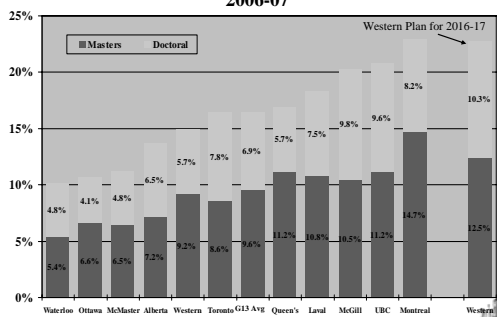


Why Grow Graduate Studies?

- Western needs more graduate students to fulfill its research intensive mission: our numbers are low relative to the research and scholarship of our faculty, and (given our total enrolment) relative to the G13 research universities. *If we grow our graduate programs we can make them stronger.*
- There is a strong demand from the growing number of university graduates in Canada for further study, and strong demand from international students.
- Canadian society needs more graduate degrees, as is evident in the income differentials for those with Canadian Master's and Doctorates documented by AUCC, and in the work of the Ontario Institute for Competitiveness and Prosperity.
- These issues are not new: our Strategic Plans of 1995, 2001, and 2006 all called for significant growth in graduate enrolment.



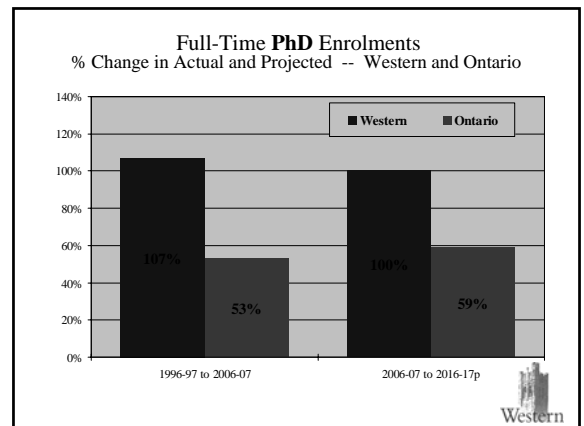
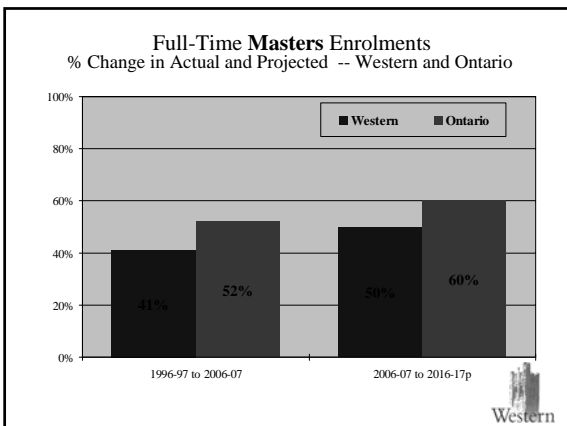
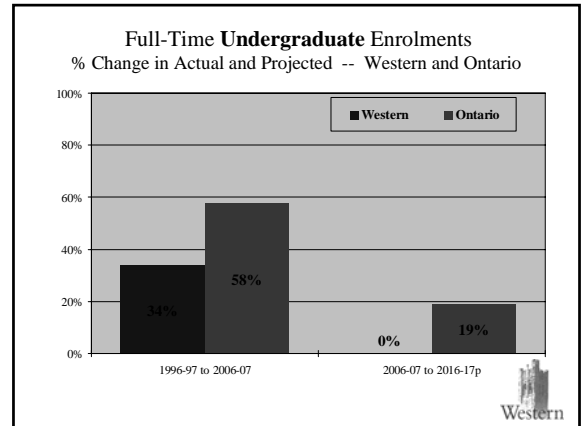
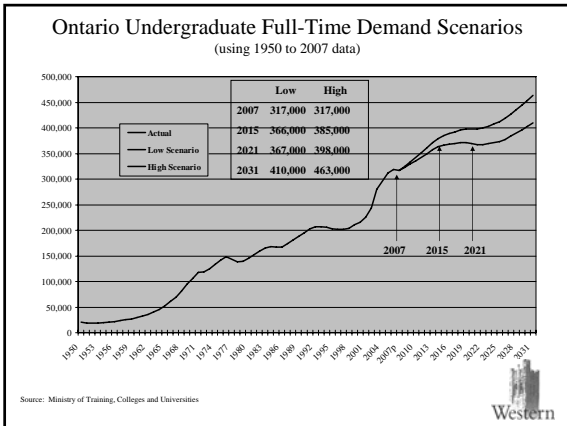
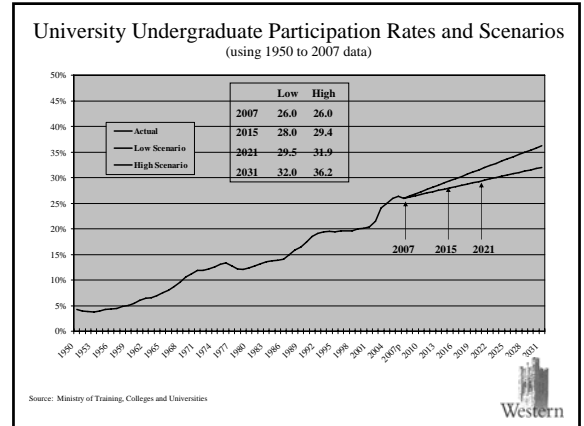
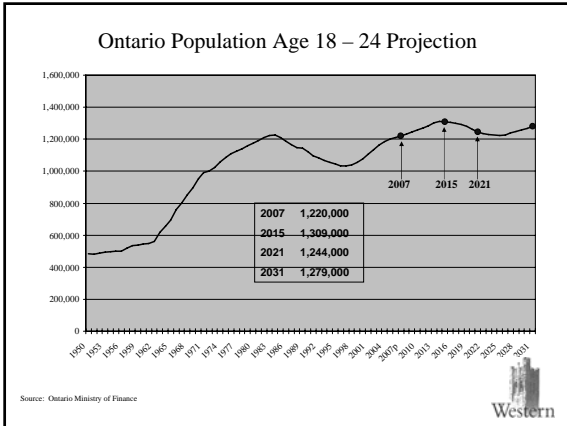
Full-Time Masters and Doctoral Students
as a Proportion of Total Full-Time Student Enrolment
2006-07

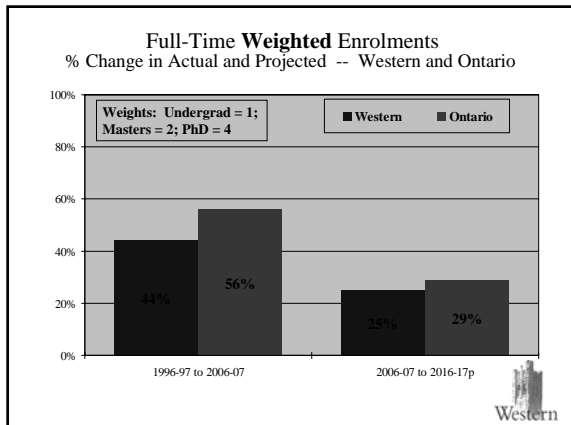


Plans and Forecasts

- Western's plans are feasible, given the demographic and participation rate trends in the Province and in Canada, as set out below.
- *Sources of plans and forecasts:*
- Western plans are from our Campus Master Plan, Table 1, page 18.
- Ontario forecasts:
 - Undergraduates: from the Ministry of Finance and the Ministry of Training, Colleges, and Universities
 - Master's and PhD's: from Western's Office of Institutional Planning and Budgeting







The Western Plan is Feasible

- We believe the forecasts for Ontario are conservative for all three degree levels (we have used the low forecast of undergraduate enrolment).
 - Western's forecast growth in percentage terms is less than Ontario for undergraduate and Master's degrees, and for the total of weighted enrolment.
 - Western's forecast for the percentage change in PhD's is significantly higher than that for Ontario; Western's actual for 1996-2006 was also higher.
- Western

The Western Plan Supports Our Mission

- **The best student experience:**
 - We need to maintain our target entry of 4,350; to exceed it for budgetary reasons is to put at risk our student-faculty ratio, our quality, our residence availability, and our physical and social campus environment.
 - **in a research-intensive university:**
 - Leadership in doctoral studies is a key element in our research performance and reputation, and will aid us in recruiting outstanding faculty who excel in scholarship/research.
- Western