

**SENATE AGENDA**

1:30 p.m., Friday, September 19, 2014  
**University Community Centre, Room 56**

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1. Minutes of the **Meeting of June 6, 2014**
2. Business Arising from the Minutes
3. Report of the President (A. Chakma)
4. Reports of Committees:  
Operations/Agenda - **EXHIBIT I** (J. Aitken Schermer)  
Academic Policy and Awards - **EXHIBIT II** (B. Timney)  
University Planning - **EXHIBIT III** (B.A. Younker)  
Honorary Degrees Committee – 9L<6#H'Q' (A. Chakma)  
[to be distributed via email on September 18]
5. Report of the Academic Colleague – **EXHIBIT V** (E. Chamberlain)
6. Announcements and Communications - **EXHIBIT VI**
7. Enquiries and New Business
8. Adjournment

Senate meetings are scheduled to begin at 1:30 p.m. and normally will end by 4:30 p.m. unless extended by a majority vote of those present.

**APPROVAL OF MINUTES**

**REPORT OF THE PRESIDENT**

**OPERATIONS/AGENDA COMMITTEE**

**FOR ACTION**

Senate Membership – SGPS – Health Sciences Constituency  
Revisions to Senate Election Procedures  
Observer Status – Representative from the Librarians/Archivists Group  
Revision to the Terms of Reference of the Honorary Degrees Committee

**FOR INFORMATION**

Officers of Convocation  
2015 Convocation Dates  
Senate Election Schedule 2015

**SENATE COMMITTEE ON ACADEMIC POLICY AND AWARDS (SCAPA)**

**FOR ACTION**

Faculty of Arts and Humanities, Department of English and Writing Studies: Introduction of a Minor and Major in Theatre Studies

**Policy revisions:**

- a) Adding and dropping courses
- b) Application for Graduation and Notification of Eligibility to Graduate
- c) Policy amendments for Distance Education

**FOR INFORMATION**

New Scholarships and Awards  
Report of the Subcommittee on Program Reviews – Undergraduate (SUPR-U): Cyclical program review of the Mechatronics Systems Engineering program  
Report of the Subcommittee on Program Reviews – Graduate (SUPR-G): Cyclical program reviews

**SENATE COMMITTEE ON UNIVERSITY PLANNING (SCUP)**

**FOR ACTION**

Dr. James Roth Research Chair in Musculoskeletal Measurement and Knowledge Translation  
Echo Chair in Rural Women's Health Research – Name Change  
Research Chair in Better Kidney Health – Name Change  
Extension of the CIBC Chair in Human Capital and Productivity and the CIBC Fellowships in Human Capital and Productivity

**FOR INFORMATION**

**REPORT OF THE ACADEMIC COLLEAGUE**

Report on a Meeting of the Council of Ontario Universities (COU)

**ANNOUNCEMENTS & COMMUNICATIONS**

**FOR INFORMATION**

Standard Report



## **MINUTES OF THE MEETING OF SENATE**

**June 6, 2014**

The meeting was held at 1:30 p.m. in Room 56, University Community Centre.

SENATORS: 56

J. Aitken Schermer	J. Hatch	D. Rogers
M.A. Andrusyszyn	J. Hopkins	E. Sadowski
N. Banerjee	A. Hrymak	V. Schwean
D. Belliveau	G. Hunter	I. Scott
C. Beynon	G. Kelly	R. Sookraj
I. Birrell	H. Lagerlund	M. Strong
P. Bishop	A. Lalka	T. Sutherland
M. Blagrove	J. Lamarche	Z. Syed
J. Burkell	C. Lee	D. Sylvester
S. Camiletti	A. Leschied	G. Tigert
J. Capone	J. Malkin	B. Timney
A. Chakma	C. McGarvey	E. Tithecott
M. Clapton	M. Milde	A. Watson
J. Deakin	S. Mischler	J. Weese
G. Dekaban	A. Nelson	G. West
J. Dickey	D. Neufeld	S. Wetmore
N. Dyer-Witthford	C. Nolan	C. Wilkins
J. Etherington	C. O'Connor	P. Woodford
A. Grzyb	B. Prajapati	

Observers: B. Butler, L. Gribbon, K. Okruhlik, A. Weedon

By Invitation: J. Hutter

### S.14-114 **MINUTES OF THE PREVIOUS MEETING**

The minutes of the meeting of May 9, 2014 were approved as circulated.

### S.14-115 **REPORT OF THE PRESIDENT**

Dr. Chakma thanked those Senators who would be participating in the upcoming June convocation ceremonies and encouraged all Senators to be involved in the graduation ceremonies. He also announced that the first recipient of the President's Medal for Distinguished Service, Ms. Jan Van Fleet, former University Secretary, would be honoured at the morning Convocation ceremony on June 16.

**REPORT OF THE OPERATIONS/AGENDA COMMITTEE** [Exhibit I]

S.14-116 **Observers on Senate**

It was moved by H. Lagerlund, seconded by M. Milde,

That Observer seats on Senate be assigned effective immediately:

- Vice-Provost (Academic Programs)
- Vice-Provost (International)
- Associate Vice-President (Student Experience)

CARRIED

S.14-117 **School of Graduate and Postdoctoral Studies Constitution - Revision**

It was moved by H. Lagerlund, seconded by C. Beynon,

That Senate approve that the Constitution of the School of Graduate and Postdoctoral Studies be revised as shown in Exhibit I, Appendix 1.

CARRIED

S.14-118 **Candidates for Degrees and Diplomas – June Convocation 2014**

On behalf of the Senate the Provost approved the list of Candidates for Degrees and Diplomas upon the recommendation of the Registrar [S.96-124]. The list of Candidates approved by the Provost will be appended to the Official Minutes of the June 6, 2014 meeting of Senate.

S.14-119 **Order of Ceremony – Autumn Convocation 2014**

Senate received for information the Order of Ceremony – Autumn Convocation 2014, detailed in Exhibit I, Appendix 2.

**REPORT OF THE NOMINATING COMMITTEE** [Exhibit II]

S.14-120 **University Research Board** (URB)

B. Butler was elected as the postdoctoral representative on the University Research Board for a one year term, July 1, 2014 – June 30, 2015.

**SENATE COMMITTEE ON ACADEMIC POLICY AND AWARDS** [Exhibit III]

S.14-121 **Faculty of Arts and Humanities: Introduction of a Major in Medieval Studies**

It was moved by B. Timney, seconded by M. Milde,

That a Major in Medieval Studies be introduced in the Faculty of Arts and Humanities, effective September 1, 2014 as shown in Exhibit III, Appendix 1.

CARRIED

S.14-122 **Faculty of Arts and Humanities, Department of Modern Languages and Literatures: Renaming the Modules in World Literatures and Cultures to Comparative Literature and Culture; Revisions to the Comparative Literature and Culture modules**

S.14-122a **Renaming the Modules in World Literatures and Cultures to Comparative Literature and Culture**

It was moved by B. Timney, seconded by T. Sutherland,

That the Honors Specialization, Specialization, Major and Minor in World Literatures and Cultures be renamed as Honors Specialization, Specialization, Major and Minor in Comparative Literature and Culture, effective September 1, 2014.

CARRIED

S.14-122b **Revisions to the Comparative Literature and Culture Modules**

It was moved by B. Timney, seconded by T. Sutherland,

That the Minor, Major, Specialization and Honor Specialization modules in Comparative Literature and Culture be revised as shown in Exhibit III, Appendix 2, effective September 1, 2014.

CARRIED

S.14-123 **Faculty of Education: Revisions to the Bachelor of Education (B.Ed.) Program and Withdrawal of the Diploma in Education (Technological Studies)**

It was moved by B. Timney, seconded by V. Schwean,

That effective September 1, 2015, the Bachelor of Education (B.Ed.) program be revised to expand to a four-term program as shown in Exhibit III, Appendix 3, and

That the Diploma in Education (Technological Studies) be withdrawn effective September 1, 2015.

CARRIED

S.14-124 **Faculty of Information and Media Studies: Revisions to the Western/Fanshawe Collaborative Degree/Diploma in Media Theory and Production**

It was moved by B. Timney, seconded by N. Dyer-Witthford,

That effective September 1, 2014, the Western/Fanshawe Combined Degree/Diploma in Media Theory and Production (MTP) program be revised as shown in Exhibit III, item 4.

CARRIED

S.14-125 **Schulich School of Medicine & Dentistry, Faculty of Science and Richard Ivey School of Business: Introduction of a Combined BMSc (Biochemistry)/HBA Program**

It was moved by B. Timney, seconded by A. Watson,

That effective September 1, 2014, the Combined BMSc/HBA Program, be introduced in the Faculty of Science, Basic Medical Sciences Undergraduate Education in the Schulich School of Medicine & Dentistry, and the Richard Ivey School of Business, as shown in Exhibit III, Appendix 4.

CARRIED

S.14-126 **Schulich School of Medicine & Dentistry and Faculty of Science: Introduction of an Honors Specialization in Biochemistry and Pathology of Human Disease**

It was moved by B. Timney, seconded by A. Watson,

That effective September 1, 2014 an Honors Specialization in Biochemistry and Pathology of Human Disease, leading to a Bachelor of Medical Sciences (BMSc), be introduced by the Departments of Biochemistry and Pathology in the Schulich School of Medicine & Dentistry as shown in Exhibit III, Appendix 5.

CARRIED

S.14-127 **Schulich School of Medicine & Dentistry and Faculty of Science: Withdrawal of the Honors Specialization in Clinical Biochemistry Module**

It was moved by B. Timney, seconded by G. Kelly,

That effective September 1, 2014, admission to the Honors Specialization in Clinical Biochemistry be discontinued by the Schulich School of Medicine & Dentistry;

That students enrolled in the module prior to September 1, 2014 be permitted to continue with the understanding that they must complete the requirements prior to September 1, 2018; and,

That effective September 1, 2018, the module be withdrawn and all registration discontinued.

CARRIED

S.14-128 **Schulich School of Medicine & Dentistry and Faculty of Science: Revision to the Admission and Module Requirements for the Honors Specialization in Medical Biophysics (Clinical Physics Concentration)**

It was moved by B. Timney, seconded by A. Watson,

That the Admission and Module Requirements for the Honors Specialization in Medical Biophysics (Clinical Physics Concentration) be revised effective September 1, 2014 as shown in Exhibit III, Appendix 6.

CARRIED

S.14-129 **Schulich School of Medicine & Dentistry and Faculty of Science: Revisions to the Medical Sciences First Entry program**

It was moved by B. Timney, seconded by A. Lalka,

That, effective September 1, 2014, "Medical Sciences First Entry" be revised as shown in Exhibit III, Appendix 7.

CARRIED

S.14-130 **Schulich School of Medicine & Dentistry and Faculty of Science: Revision to the Admission Requirements to the Bachelor of Medical Sciences (BMSc) Program**

It was moved by B. Timney, seconded by A. Lalka,

That the Admission Requirements to the Bachelor of Medical Sciences (BMSc) Program be revised, effective September 1, 2014 as shown in Exhibit III, Appendix 8.

CARRIED

S.14-131 **Schulich School of Medicine & Dentistry and Faculty of Science: Revisions to the "Modules offered in the BMSc Program" Description**

It was moved by B. Timney, seconded by P. Bishop,

That the "Modules Offered in the BMSc Program" description be revised, effective September 1, 2014 as shown in Exhibit III, Appendix 9.

CARRIED

S.14-132 **Faculty of Science: Revisions to the Physics and Astronomy Modules**

It was moved by B. Timney, seconded by T. Sutherland,

That the modules in Physics and Astronomy be revised effective September 1, 2014 as listed in Exhibit III, Appendix 10.

CARRIED

S.14-133 **School of Graduate and Postdoctoral Studies: Revisions to the Ph.D. Program in Chemistry**

It was moved by B. Timney, seconded by C. Nolan,

That, effective September 1, 2014 the course requirements for the Ph.D. program in Chemistry be revised as follows:

**Proposed changes in the Ph.D. program in Chemistry**

<b>Current program requirements (Ph.D.)</b>	<b>After proposed changes (Ph.D.)</b>
The requirements for the degree of Doctor of Philosophy are: <ul style="list-style-type: none"><li>• 2.5 Graduate Full-Course Equivalents*</li><li>• Chemistry 9658, which is a course based on the presentation of a seminar.</li><li>• Submission of a thesis.</li><li>• The duration of the program is four years.</li></ul>	The requirements for the degree of Doctor of Philosophy in Chemistry are: <ul style="list-style-type: none"><li>• 2.0 Graduate Full-Course Equivalents</li><li>• Chemistry 9658, which is a course based on the presentation of a seminar.</li><li>• Submission of a thesis and public lecture on the research.</li><li>• The duration of the program is four years.</li></ul>

\*Graduate courses in chemistry are typically 0.25 (6 weeks) or 0.5 (one term) FCE.

CARRIED

S.14-134 **Brescia University College, Division of Food and Nutritional Sciences: Introduction of the Diploma in Nutrition**

It was moved by B. Timney, seconded by D. Rogers,

That effective September 1, 2014, the Diploma in Nutrition be introduced at Brescia University College as shown in Exhibit III, Appendix 11.

CARRIED

S.14-135 **King's University College, Management and Organizational Studies: Introduction of the Specialization in Accounting**

It was moved by B. Timney, seconded by D. Sylvester,

That effective September 1, 2014, the Specialization in Accounting be introduced at King's University College as shown in Exhibit III, Appendix 12.

CARRIED

S.14-136 **Policy Revision: Breadth Requirements for Graduation**

It was moved by B. Timney, seconded by J. Aitken Schermer,

That effective September 1, 2014 the policy on Breadth Requirements for Graduation be revised as shown in Exhibit III, Appendix 13.

CARRIED

S.14-138 **Revisions to the Undergraduate Sessional Dates for the HBA Program**

It was moved by B. Timney, seconded by M. Milde,

That the undergraduate sessional dates for the Richard Ivey School of Business' HBA program for 2014 – 2015 be revised, as outlined in Exhibit III, Appendix 14.

CARRIED

S.14-139 **Report of the Subcommittee on Program Review – Undergraduate (SUPR-U): Cyclical Reviews**

Senate was informed that SCAPA had approved the recommendations of the Subcommittee on Program Review – Undergraduate (SUPR-U) with respect to the cyclical reviews of the undergraduate programs in Asian Studies and French at Huron University College. The Final Assessment Reports are attached as Exhibit III, Appendix 15.

S.14-140 **Editorial Changes To The Descriptions Of The Scholar's Electives Programs Offered At The Affiliated University Colleges**

At its May 9, 2014 meeting Senate approved changes to the description of the Western's Scholar's Electives program. The changes were implemented so that the terms "module" and "program" would be used correctly. As a result of the approved changes to the Western Scholar's Electives program, the descriptions of the Scholar's Electives programs offered at the Affiliated University Colleges needed to change as well, as shown in Exhibit III, Appendix 16. All changes are editorial and aim to synchronize the language of all Scholar's Electives programs.



S.14-141 **New Scholarships and Awards**

Senate was advised that SCAPA had approved on behalf of the Senate, for recommendation to the Board of Governors through the President & Vice-Chancellor, the Terms of Reference for the new scholarships and awards as set out in Exhibit III, Appendix 17.

**REPORT OF THE SENATE COMMITTEE ON UNIVERSITY PLANNING** [Exhibit IV]

S.14-142 **Dr. Robert Lindsay Chair in Dialysis Research and Innovation**

It was moved by J. Deakin, seconded by J. Weese,

That the Dr. Robert Lindsay Chair in Dialysis Research and Innovation, detailed in Exhibit IV, Appendix 1, be established with appointment to the Division of Nephrology in the Department of Medicine, London Health Sciences Centre (LHSC).

CARRIED

S.14-143 **Research Chair in Better Kidney Health**

It was moved by J. Deakin, seconded by A. Watson,

That the Research Chair in Better Kidney Health, detailed in Exhibit IV, Appendix 2, be established with appointment to the Division of Nephrology in the Department of Medicine, London Health Sciences Centre (LHSC) in the Schulich School of Medicine & Dentistry.

CARRIED

S.14-144 **Dr. John W.D. and Susan McDonald Chair in Inflammatory Bowel Disease**

It was moved by J. Deakin, seconded by P. Bishop,

That the Dr. John W.D. and Susan McDonald Chair in Inflammatory Bowel Disease, detailed in Exhibit IV, Appendix 3, be established with appointment to the Division of Gastroenterology in the Department of Medicine, London Health Sciences Centre (LHSC).

CARRIED

S.14-145 **Cassels Brock Chair in Mining Law and Finance – Funding**

At meetings in March, SCUP and Senate were informed of a gift from Yamana Gold Inc. to establish the Yamana Centre for Sustainable Exploration and Resource Development in the Faculties of Law and Science and the Richard Ivey School of Business. It has been determined that a portion of that gift will be directed to the existing Cassels Brock Chair in Mining Law and Finance, thus ensuring that this matching chair is now fully funded.

S.14-146 **2013 Annual Report – Working Group on Information Security (WGIS)**

Senate received for information, detailed in Exhibit IV, Appendix 4, the 2013 Annual Report – Working Group on Information Security (WGIS).

**REPORT OF THE UNIVERSITY RESEARCH BOARD** [Exhibit V]

S.14-147 **MAPP 7.9 – Policy on Collaborative Research**

It was moved by J. Capone, seconded by P. Bishop,

That MAPP 7.9, Policy on Collaborative Research, be revised as shown in Exhibit V, Appendix 1.

Responding to questions regarding the revisions to the Policy on Collaborative Research, Dr. Capone replied that a Centre will report to the appropriate Dean(s) and any University funding for the Centre will come through the Faculty(s). The establishment of institutes will be approved by Senate and the Board and they will report to the Vice-President (Research) through the appropriate Faculty Dean designate. Funding for Institutes will be dealt with on an individual basis with discussion amongst the various faculty partners, the Vice-President (Research) and Provost.

The question was called and CARRIED.

S.14-148 **Update on Re-Profiling Internal Research Funding**

It was moved by J. Capone, seconded by A. Watson,

That Senate approve the re-profiling of the Academic Development Fund into the Western Strategic Success programs (WSS).

Dr. Capone reported that the change in the program has met the objective of improving performance at the tri-councils and that non-stem disciplines have done better under the new system as noted in Exhibit V, Appendix 3.

The question was called and CARRIED.

S.14-149 **REPORT OF THE ACADEMIC COLLEAGUE** [Exhibit VI]

Senate received for information the Report of the Academic Colleague detailed in Exhibit VI. Topics covered included cheating in online courses, Provincial election, Strategic Mandate Agreements, new program approvals, MTCU's credential review: three-year bachelor's degrees at Ontario colleges, and the COU Task Force on Funding Flexibility.

**ANNOUNCEMENTS AND COMMUNICATIONS** [Exhibit VII]

S.14-150 **Reports on Promotion and/or Tenure – 2013-14**

The Reports on Promotion and/or Tenure 2013-14, detailed in Exhibit VII, Appendix 1, were received for information.

**ENQUIRIES AND NEW BUSINESS**

S.14-151 **Graduate Students Best Practices Guideline**

Senate was informed that the Graduate Student Senators are developing a document that will be disseminated through SGPS to all areas of campus that work with graduate students. The document is a best practices guideline for graduate student groups to use as a resource to manage the work they undertake in support of their graduate student communities.

S.14-152

**Retiring Senators**

Dr. Chakma, on behalf of Senate, thanked those members whose terms on Senate end June 30, 2014, for their time and contributions to the work of Senate.

**ADJOURNMENT**

The meeting adjourned at 2:05 p.m.

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A. Chakma  
Chair

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I. Birrell  
Secretary

## REPORT OF THE OPERATIONS/AGENDA COMMITTEE

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### **Senate Membership: SGPS – Health Sciences Constituency**

### **Revisions to the Senate Election Procedures**

### **Observer Status on Senate: Representative from the Librarians/Archivists Group**

### **Revision to the Terms of Reference of the Honorary Degrees Committee**

### **Officers of Convocation**

### **2015 Convocation Dates**

### **Senate Election Schedule 2015**

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#### FOR APPROVAL

1. **Senate Membership: SGPS – Health Sciences Constituency**

**Recommended:** That the seat held by Elizabeth Skarakis-Doyle, representative of the School of Graduate and Postdoctoral Studies – Health Sciences constituency on Senate, be declared vacant effective July 1, 2014, and that Karen Danylchuk (Kinesiology) be elected to take up her seat until June 30, 2016.

2. **Revisions to the Senate Election Procedures**

**Recommended:** That effective September 1, 2014 the Senate Election Procedures be revised as shown in **Appendix 1**.

#### **Background**

BMSc students have been traditionally represented on Senate in the Faculty of Science constituency since the establishment of the program. BMSc students running for an undergraduate Senate seat have been automatically nominated in the Faculty of Science Constituency, even though their home faculty designation changes, depending on their year of enrollment in the program. Year 1 and 2 students are registered in the Faculty of Science, while Year 3 and 4 students are registered in the Schulich School of Medicine & Dentistry. The voters' list provided by the Registrar's office is solely based on the students' faculty of registration, which means that the upper-year BMSc students were not able to vote for a BMSc candidate running in the Faculty of Science constituency. During the Spring 2014 elections, this discrepancy resulted in a complaint from the BMSc students, which was addressed by a manual correction to the voters' list to allow upper-year BMSc students to vote for their candidate in the Science constituency.

The Secretariat's Office and the Associate Deans in the Faculty of Science and the Schulich School of Medicine & Dentistry met in May 2014 to discuss potential solutions to the problem. It was determined that the best resolution at this point would be to allow BMSc students registered in Year 1 and 2 to be nominated and vote in the Faculty of Science constituency, while upper-year BMSc students would be nominated and vote in the Faculty of Health Sciences and Schulich School of Medicine & Dentistry constituency. The decision will split the BMSc student population between two separate constituencies, but will ensure that all BMSc students will be able to vote for a candidate running in the constituency in which they are registered.

3. **Observer Status on Senate: Representative from the Librarians/Archivists Group**

**Recommended:** That a representative from the UWOFALA group be granted separate observer status on Senate.

**Background:**

The request for an Observer seat on Senate was made by the President of UWOFALA on the grounds that Librarians and Archivists constitute a distinct bargaining unit of UWOFALA, and their interests and professional practice can differ from those of faculty members in relation to the teaching, research and pedagogical direction of Western. The fact that UWOFALA is a distinct bargaining unit was not in and of itself persuasive to the Operations Agenda Committee; there are many distinct bargaining units on campus, some of whom have sought Observer status in the past and been denied. In this case the Operations Agenda Committee is prepared to support the request because of the consonance between the key academic responsibilities of Senate and the work that members of UWOFALA do.

4. **Revision to the Terms of Reference of the Honorary Degrees Committee**

**Recommended:** That the Terms of Reference of the Honorary Degrees Committee be amended to include the following sentence: "To select a candidate to receive the President's Medal for Distinguished Service" as shown in [Appendix 2](#).

**Background:**

The procedures for selecting recipients of the President's Medal for Distinguished Service give authority for that selection to the Honorary Degrees Committee. Terms of Reference of the Honorary Degrees Committee are being amended to reflect this new responsibility.

**FOR INFORMATION**

5. **Officers of Convocation**

The following Officers of Convocation have been reappointed (terms to June 30, 2016):

Donna Peterson – Director (to June 30, 2015)  
Dan Shrubsole – Marshal  
Rick Semmens – Chief Public Orator  
Shelley Clark – Chief Head Usher  
Margaret McGlynn – Assistant Chief Public Orator (new appointment)

6. **2015 Convocation Dates**

Convocation ceremonies scheduled in 2015 are:

Huron University College Theological Convocation - Thursday, May 7

MBA Spring Convocation – Friday, June 5

Schulich School of Medicine & Dentistry - MD Program - Friday, May 15

Hong Kong Convocation - Sunday, May 31

Spring Convocation (305) - Tuesday, June 9 to Friday, June 12 and Monday, June 15 to Wednesday, June 17

Autumn Convocation (306) - Thursday, October 22 and Friday, October 23

7. **Senate Election Schedule 2015**

The Senate election schedule for 2015 is found in [Appendix 3](#).

## **SENATE ELECTION PROCEDURES**

[The University of Western Ontario Act \(1988\)](#) defines in Sections 24 and 25 the composition of Senate, general provisions for election of members, including eligibility for candidacy and voting, the establishment of a staggering of terms at the time of first elections, and a provision for the designation of constituencies within units.

### **A. CONSTITUENCIES: FACULTY, ADMINISTRATIVE STAFF, UNDERGRADUATE STUDENTS, GRADUATE STUDENTS**

#### **A.1 General**

1. The Secretary of the Senate shall be the Chief Returning Officer.
2. The schedule for calling of nominations, publication of candidates' names, and time lines for balloting shall be as published by the Secretary of the Senate.
3. Elections of faculty from the Affiliated University Colleges are conducted by each Affiliated University College, with the winners' names being forwarded to the Secretary of Senate.
4. With the exception of faculty elected from the Affiliated University Colleges, candidates for election must be nominated by means of an official nomination form available from the Secretary of the Senate and accessible on the Secretariat's website: <http://www.uwo.ca/univsec/>
5. Nomination forms for staff and students must be signed by 10 persons eligible to vote in the constituency concerned. A nominator may not nominate more candidates than there are seats to be filled in the constituency.
6. Nomination forms for faculty from the Constituent University shall be signed in one of the following ways:
  - (a) by 10 members eligible to vote in the academic unit or constituency to be represented; or
  - (b) by the Nominating Committee of the Council of the Faculty or School through the Chair of the Nominating Committee or the Dean.
7. Nominees must declare on the nomination form:
  - (a) that they are willing to stand as candidates for election and to serve if elected; and
  - (b) that they meet the eligibility requirements for the constituency.
8. Any person nominated who is not available to sign the nomination form is permitted to notify the Secretary of Senate by mail, fax or email of his/her intention to be a candidate up until the final deadline for call for nominations.
9. Nominees may submit with the nomination form a biographical statement or other comments up to a limit of 75 words and/or a digital photograph for publication. The Secretary shall have discretion in restricting the published statement to 75 words should that submitted be in excess of this limit. The statement and/or the digital photograph of the candidate will be posted on the election website and linked to the ballot, and by submitting the statement and/or photograph, candidates agree to such posting.
10. Errors or irregularities on a nomination form constitute grounds for rejection of the nomination by the Secretary of the Senate.
11. When only sufficient nominations to fill the vacancies for any unit or constituency are received, the Secretary of Senate shall declare the person or persons nominated elected by acclamation.

12. Except where election is by acclamation, election shall be by secret ballot by those eligible to vote in the constituency concerned.
13. Balloting will be conducted during a designated period at an election site linked to Western's homepage : <http://www.uwo.ca>
14. Where more than one seat is vacant in any constituency, voters may vote for candidates up to the maximum number of seats available. Candidates with the most votes will be the winners and will fill the vacant seats in order of plurality.
15. If in any election there is a tie vote, the election shall be determined by lottery conducted by the Secretary of Senate in the presence of the candidates concerned or their agents.
16. An election shall not be invalidated by any irregularity which does not affect the outcome of such election. Notification of any irregularity must be received by the Secretary of Senate within five business days of the closing of the polls.
17. The results of the election shall be announced as soon as possible after the close of balloting. The number of votes received by each candidate will be made public.
18. All election data will be retained for a period of thirty days following publication of the election results, and then destroyed if no appeal is pending.
19. A list of voting results, validated by the Secretary of Senate, shall be retained for a period of two years.
20. In accordance with the UWO Act, the following pertains with respect to terms for the various constituencies represented on Senate:
  - (a) Faculty, Administrative Staff and Members of the General Community are elected to two-year terms. They may serve two consecutive terms, following which they are not eligible for further election until a lapse of two years.
  - (b) Students are elected to one-year terms. They may serve four consecutive terms, following which they are not eligible for further election until a lapse of two years.
  - (c) When an individual is elected to complete the term of another Senator, that time is not included in the individual's eligibility to serve in his/her own right.
  - (d) Eligibility for re-election to Senate is unaffected by a Leave of Absence taken during a regular membership term. That is, the period of Leave shall not be construed as a break in the continuity of a regular membership term.

## A.2 **Elected Representatives – Distribution of Seats**

### A.2.1 ***Faculty***

<b>Constituency</b>	<b>Seats</b>
School of Graduate and Postdoctoral Studies (One from each of the following disciplinary groupings: Arts & Humanities/Music; Social Science; FIMS & Business; Education; Health Sciences; Medicine & Dentistry; Engineering; Science. Two from SGPS At-Large)	10
Faculty of Arts & Humanities	5
Schulich School of Medicine & Dentistry (4 from Medicine; 1 from Dentistry)	5
Faculty of Science	5



Faculty of Social Science	5
Faculty of Health Sciences	4
Faculty of Information and Media Studies	2
Faculty of Education	2
Faculty of Engineering	2
Faculty of Law	2
Don Wright Faculty of Music	2
Richard Ivey School of Business	2
Each Affiliated University College	2

### A.2.2 **Administrative Staff**

Two members of the full-time administrative staff elected thereby.

### A.2.3 **Students**

Constituency	Seats
<i>Undergraduate Students:</i>	
Faculty of Social Science and FIMS	2
Faculty of Science	1
Faculty of Arts & Humanities and Don Wright Faculty of Music	1
Faculties of Education, Engineering and Law, and the Richard Ivey School of Business	1
Faculty of Health Sciences and the Schulich School of Medicine & Dentistry	1
Affiliated University Colleges	2
At-Large	6
<i>Graduate Students</i>	4

## A.3 **Eligibility**

### A.3.1 **Faculty**

- (a) To be eligible for election to the Senate, a faculty member (includes those holding Clinical Academic appointments) must be a member, either full-time or part-time, at the rank of Assistant Professor or higher, of the academic unit or constituent parts thereof as designated by the Senate or affiliated university college to be represented, and must have held an academic appointment in the University or affiliated university college for at least two academic years.
- (b) To vote for representatives of constituent university Faculties and Schools, members of faculty of the University must be listed as such in the records of the Division of Human Resources. To vote for faculty representatives of affiliated university colleges, members of the faculty of the colleges must be listed as such in the relevant records of the Affiliated University College in question.
- (c) A member of faculty holding an appointment in more than one academic unit (or constituency within that unit) other than the School of Graduate and Postdoctoral Studies may be nominated only in the unit designated as the "Home Faculty/School". Such a member of faculty is, however, eligible to vote in each academic unit in which he or she is a member.

### A.3.2 **Administrative Staff**

All employees of the University in full-time continuing positions who are not members of the faculty, and who are listed as such in the records of the Division of Human Resources, are eligible for election and to vote. A member of full-time administrative staff who is registered as a student is not eligible to vote in the undergraduate or graduate student constituencies.

### A.3.3 *Students*

Any full- or part-time student who is registered, at the time of the call for nominations, in one of the academic units comprising the constituency is eligible to be a candidate and to vote in the constituency except that those who are otherwise included in a Faculty or Administrative Staff constituency shall not be eligible to be a candidate for election or vote. In any given Senate election, a student may not be a candidate in more than one constituency.

## A.4 Procedures

### A.4.1 *Faculty and Staff*

- (a) The Secretary of Senate shall call for nominations, normally within the first three weeks of January each year.
- (b) Completed nomination forms must be submitted to the Secretary of Senate not less than seven but not more than 14 consecutive days from the official date of call for nominations. The Secretary of Senate shall then publish official lists of the valid nominations on the Secretariat's website as soon as possible after the close of nominations. The official lists shall be organized by constituency and by last name alphabetically, showing the rank (for faculty), title and academic/administrative unit of each nominee.
- (c) Elections shall be conducted by electronic ballot.
- (d) If at any annual election no nominations are received for a faculty constituency, Senate may appoint a member upon the recommendation of the unit/constituency concerned.
- (e) If at any annual election no nominations are received for the administrative staff constituency, the Secretary of Senate shall issue as soon as possible after the close of nominations a second call for nominations, followed by a by-election. The timeline and procedures for the by-election will be as given in paragraphs (b), (c) and (f) of this section. In the event that a by-election fails to yield a candidate, the seat(s) shall be filled in accordance with the procedures for filling of mid-year vacancies (see section C.7, below).
- (f) The Secretary of Senate shall publish the names of the successful candidates in an official notice of the Senate to be posted at the University Secretariat's Office and on its website, as soon as possible after the close of the balloting. The successful candidates for each unit/constituency shall be those who obtain the largest number of votes in each unit/constituency concerned.

### A.4.2 *Students*

- (a) Elections to the Undergraduate and Graduate Student Constituencies are normally timed to run in conjunction with the USC Elections. The Secretary of Senate will normally issue a call for nominations during the second week of classes in January. Completed nomination forms must be submitted to the Secretary of Senate not less than seven but not more than 14 consecutive days from the official date of call for nominations in the case of undergraduate academic faculty constituencies and graduate student constituencies. In the case of the undergraduate student At Large constituency, the completed nomination forms must be submitted to the Secretary of Senate within 21 consecutive days from the official date of call for nominations.
- (b) [Students registered in Years 1 and 2 of the Bachelor of Medical Science \(BMSc\) program will be nominated and vote in the "Faculty of Science Constituency", while students registered in Years 3 and 4 of the BMSc program will be nominated and vote in the "Faculty of Health Sciences and Schulich School of Medicine & Dentistry Constituency".](#)

- | (c) If, at any annual election, an undergraduate academic constituency fails to nominate a representative(s), the seat(s) thus unfilled shall be added to the six of the undergraduate "At Large" constituency for that year only and filled at the subsequent "At Large" election.
- | (de) If one or more "At Large" seats are not filled, the Senate may appoint the required number of members upon the recommendation of the University Students' Council.
- | (de) If at any annual election insufficient nominations are received for the graduate student constituency, Senate may appoint member(s) to fill vacant seat(s) upon the recommendation of the *ad hoc* Nominating Committee outlined in the procedure for the Filling of Mid-Year Vacancies and Leaves of Absence (see section C.6(c)).
- | (fe) A mandatory all-candidates meeting will be scheduled for student candidates during the week following the close of nominations. Student nominees who do not attend or have not made arrangements to send an alternate will be disqualified from candidacy. Following the all-candidates meeting, the Secretary of the Senate shall publish a list of valid nominations on the Secretariat's website for each constituency. The official list shall be by last name alphabetically, and show for each candidate the academic program and year of registration as recorded in the official student records of the University or the relevant affiliated university college.
- | (gf) The Secretary of the Senate may employ the USC Election Committee to supervise campaigning by candidates but any decision that a candidate be disqualified may be appealed to the Secretary of the Senate by 4:00 p.m. of the second working day following the date of the letter notifying the candidate of the Election Committee's decision that the candidate be disqualified. Where there is inconsistency between the policies and procedures stated in [USC By-Law #2](#) and those of the Senate, the policies and procedures of the Senate shall take precedence and the final authority for resolving all disputes in such matters shall rest with the Secretary of the Senate.
- | (hg) The Secretary of Senate shall publish the names of the successful candidates in an official notice of the Senate to be posted at the University Secretariat's Office and on its website, as soon as possible after the close of the balloting. The successful candidates shall be those who obtain the largest number of votes in each constituency concerned.

## **B. CONSTITUENCIES: REPRESENTATIVES OF THE GENERAL COMMUNITY**

1. Senate membership includes five persons from the general community, one of whom shall be active in or associated with the field of secondary school education, consisting of
  - (a) The President of the Alumni Association of the University or a person designated by the President of the UWAA, and two members of the Association appointed by the Association, and
  - (b) two persons elected by Senate.
2. The Senate shall elect the members of a Subcommittee of the Nominating Committee composed of five members of Senate and the Chair of the Nominating Committee, who shall be Chair of the Subcommittee.
3. The Subcommittee shall, after receiving advice from such bodies or individuals as it may deem appropriate and in knowledge of the appointments to be made by the Alumni Association, present to Senate the nominees for representatives of the general community.
4. Members of the General Community are elected to two-year terms. They may serve two consecutive terms, following which they are not eligible for further election until a lapse of two years.

**C. FILLING OF MID-YEAR VACANCIES AND APPOINTMENT OF ALTERNATES**

1. Vacancies are created either through resignation or requests for leaves of absence.
2. The appointee to fill a vacancy must meet all criteria for Senate membership as defined in the UWO Act and these Procedures.
3. Where a vacancy on the Senate occurs before the term of office for which a person has been appointed or elected has expired,
  - (a) If the vacancy is that of an appointed member, the vacancy may be filled by the same authority which appointed the person whose membership is vacant;
  - (b) If the vacancy is that of an elected member, the Senate in its sole discretion shall determine if the vacancy is to be filled; and
  - (c) A person appointed or elected to fill a vacancy shall hold office for the remainder of the term of office of the person whose membership is vacant.
4. When a vacancy has been declared in respect of an elected member and if Senate has determined that the vacancy is to be filled, it shall do so by appointing a replacement from among the candidates of that unit/constituency who were unsuccessful in the last election in a priority determined by their plurality in that election.

When no appointment can be made by the above procedures:

**5. *Faculty***

Senate may appoint a member upon the recommendation of the unit concerned.

**6. *Students***

- (a) In the case of a vacant seat in an undergraduate student constituency, if the vacancy occurs between July 1st and April 30th: (i) where there is no runner up in the constituency from the last election or when the runner(s) up are unable to or unwilling to fill the vacancy, the replacement will be appointed from among the At Large runners up registered in the relevant Faculty in a priority determined by their plurality in that election; (ii) when no appointment can be made by this procedure, the *ad hoc* Nominating Committee will nominate a replacement from the relevant constituency.
- (b) In the undergraduate student constituency, an *ad hoc* Nominating Subcommittee comprised of the undergraduate student Senators and chaired by the Chair of the Senate Nominating Committee, shall nominate a replacement to Senate through the Operations/Agenda Committee
- (c) In the graduate student constituency, if the vacancy occurs between July 1<sup>st</sup> and April 30<sup>th</sup> of the following year, an *ad hoc* Nominating Subcommittee comprised of the graduate student Senator(s) and to include at least one representative of general graduate students (to be named by the Society of Graduate Students if that group is not represented by a continuing Senator) and MBA students (to be named by the Master of Business Administration Association if that group is not represented by a continuing Senator) and chaired by the Chair of the Senate Nominating Committee, shall nominate a representative or a replacement to Senate through the Operations/Agenda Committee.
- (d) If a student vacancy occurs subsequent to April 30th and prior to July 1<sup>st</sup> of the same year, the Senator-elect in the constituency will be invited by the Secretary of Senate to assume the vacant seat. In the case of undergraduate constituencies where there is more than one Senator-elect, the

invitations will be extended to candidates in an order determined by their plurality in that election.

**7. Administrative Staff**

An *ad hoc* Nominating Subcommittee comprised of five members of the administrative staff, appointed by the Senate Nominating Committee and chaired by the Chair of the Senate Nominating Committee, shall nominate a replacement to Senate, through the Operations/Agenda Committee.

**8. General Community Members Elected by Senate**

The members of the Nominating Subcommittee for Representatives from the General Community shall be reconvened. A replacement shall be nominated to Senate through the Operations/Agenda Committee.

*The* UNIVERSITY of WESTERN ONTARIO  
SENATE

## HONORARY DEGREES

### Terms of Reference:

To select candidates on whom Honorary Degrees are to be conferred.

***To select a candidate to receive the President's Medal for Distinguished Service.***

To select the appropriate degree for each candidate, and the appropriate Convocation at which the degree is to be conferred.

To select candidates to be granted the status of Chancellor Emeritus/a, President Emeritus/a and Provost & Vice-President (Academic) Emeritus/a and determine the timing and nature of the conferral of such status.

To report to the Senate, for public announcement.

### Composition:

Nine members, one of whom must be a student who is a member of Senate, elected by the Senate.

Two alumni of Western appointed by the Alumni Association.

One Principal (or designate) of an Affiliated University College appointed on a one-year rotational basis.

Ex officio:

Chancellor  
President & Vice-Chancellor  
Provost & Vice-President (Academic)  
Vice-President (External)  
Vice-President (Research)  
Director of the Convocation Board  
Assistant Director of Convocation

Secretary of Senate (non-voting)

The term of office of elected members shall be two years. Members may not be eligible for more than two consecutive terms, but they shall be eligible for re-election after a lapse of two years following the expiration of the second of the two consecutive terms.

The Chair shall be the President & Vice-Chancellor.

### ADMINISTRATIVE NOTES

Membership Cycle: July 1 to June 30

New Members: Elected by Senate in April.

Meetings: Two or three times per year, as required.

Rev. 2014 09

## Senate Election Schedule for Spring 2015

Elections will be held for representatives of the faculty, administrative staff, graduate and undergraduate student constituencies in the spring of 2015. The election schedule is outlined below. The terms for the faculty and administrative staff representatives will run from July 1, 2015 to June 30, 2017, and for graduate and undergraduate students the terms will run from July 1, 2015 to June 30, 2016.

<b>Faculty and Administrative Staff Constituencies</b>	
Call for Nominations [WWW, Western News]	Thursday, January 8
Nominations Open	8:30 a.m., Thursday, January 8
Nominations Close	5:00 p.m., Thursday, January 22
Posting of Nominations [Room 4101 STH, WWW]	Friday, January 23
Balloting on the Web - Polls Open	8:00 a.m., Tuesday, February 3
Balloting on the Web - Polls Close	11:59 p.m., Wednesday, February 4
Posting of Results [Room 4101 STH, WWW]	Thursday, February 5

<b>Graduate and Undergraduate Student Constituencies</b>	
Call for Nominations [WWW, Gazette, Western News]	Thursday, January 8
Nominations Open	8:30 a.m., Thursday, January 8
Nominations Close for Graduate and Undergraduate "Academic" Constituencies	5:00 p.m., Thursday, January 22
Nominations Close for Undergraduate "At Large" Constituency	5:00 p.m., Monday, January 26
Mandatory Candidates' Advisory Meeting [USC Council Chambers – arranged by USC]	5:30 p.m., Monday, January 26
Posting of Nominations [Room 4101 STH, WWW]	Tuesday, January 27
Campaign Period begins	12:01 a.m. Tuesday, January 27
Campaign Period ends	11:59 p.m., Monday, February 9
Balloting on the Web - Polls Open	8:00 a.m., Tuesday, February 10
Balloting on the Web - Polls Close	8:00 p.m., Wednesday, February 11
Posting of Results [Room 4101 STH, WWW]	Thursday, February 12

**REPORT OF THE SENATE COMMITTEE ON ACADEMIC POLICY AND AWARDS  
(SCAPA)**

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**Faculty of Arts and Humanities, Department of English and Writing Studies: Introduction of a Minor and Major in Theatre Studies**

**Policy Revision: Adding and Dropping Courses**

**Policy Revision: Application for Graduation and Notification of Eligibility to Graduate**

**Policy Revisions: Amending Academic Policies to Accommodate Distance Education**

**Report of the Subcommittee on Program Review – Undergraduate (SUPR-U): Cyclical Review of the Mechatronics Systems Engineering Program**

**Report of the Subcommittee on Program Review – Graduate (SUPR-G): Cyclical Reviews – Orthodontics and Mechanical and Materials Engineering**

**New Scholarships, Awards and Bursaries**

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FOR APPROVAL

1. **Faculty of Arts and Humanities, Department of English and Writing Studies: Introduction of a Minor and Major in Theatre Studies**

**Recommended:** That a Minor and a Major in Theatre Studies be introduced at the Faculty of Arts and Humanities, Department of English and Writing Studies effective September 1, 2014, as shown in [Appendix 1](#).

**Background:**

Theatre Studies builds on the interests and strengths of the Department of English and Writing Studies and the Department of Modern Languages and Literatures. Theatre Studies was considered as a new program by SUPR-U in February 2014 and an external review was conducted in May 2014. The External Reviewers' report is attached as [Appendix 2](#). Theatre Studies as a new subject area and the related new courses in Theatre Studies were already approved by SCAPA and Senate in March 2014.

2. **Policy Revision: Adding and Dropping Courses**

**Recommended:** That effective September 1, 2015 the policy on "Adding and Dropping courses" be revised as shown in [Appendix 3](#).

**Background:**

The proposed amendments are meant to clarify the intention of the policy. Summer Distance Education was included in the listing to formalize current practice for adding and dropping courses.

3. **Policy Revision: Application for Graduation and Notification of Eligibility to Graduate**

**Recommended:** That the deadline for application to graduate be revised to April 30 from March 15 effective September 1, 2014, and

That the Sessional Dates for 2015 be revised to reflect this change.

**Background:**

The revised policy is shown in [Appendix 4](#). Currently, the deadline for Applications to Graduate is March 15, but students are able to submit a late application until April 30 in lieu of paying an administrative fee. Due to recent changes in government regulations, the administrative fee for late applications was suspended and the official deadline for Applications to Graduate was extended to April 30.



4. **Policy Revisions: Amending Policies to Accommodate Distance Education**

**Recommended:** That effective September 1, 2014 the various academic policies referencing Distance Education be revised as shown in [Appendix 5](#).

**Background:**

The proposed changes will provide more clarity regarding policies regulating Distance Education at Western. Minor editorial changes were also made to bring wording up to date to current standards.

FOR INFORMATION

5. **Report of the Subcommittee on Program Review – Undergraduate (SUPR-U): Cyclical Review of the Mechatronics Systems Engineering Program**

SCAPA approved the recommendations of the Subcommittee on Program Review – Undergraduate (SUPR-U) with respect to the cyclical review of the undergraduate program in Mechatronics Systems Engineering. The Final Assessment Report is attached as [Appendix 6](#).

6. **Report of the Subcommittee on Program Review – Graduate (SUPR-G): Cyclical Reviews**

SCAPA approved the recommendations of the Subcommittee on Program Review – Graduate (SUPR-G) with respect to the cyclical reviews of the graduate programs in Orthodontics and Mechanical and Materials Engineering. The Final Assessment Reports are attached as [Appendix 7](#).

7. **New Scholarships and Awards**

SCAPA has approved on behalf of the Senate, for recommendation to the Board of Governors through the President & Vice-Chancellor, the Terms of Reference for the new scholarships and awards as set out in [Appendix 8](#).

**Faculty of Arts and Humanities, Department of English and Writing Studies:**  
**Introduction of a Minor and Major in Theatre Studies**

NEW CALENDAR COPY

**MINOR IN THEATRE STUDIES**

**Admission Requirements:**

Completion of first-year requirements, including 1.0 course from English 1020E or 1022E or 1024E or 1035E or 1036E or both English 1027F/G and 1028F/G with a mark of at least 60%.

**Module**

**4.0 courses:**

2.0 courses taken in Year 2: Theatre Studies 2201F/G, 2202F/G, 2203E.

2.0 courses taken in Years 3 and Year 4 from Theatre Studies: 3201F/G, 3202F/G, 3203F/G, 3204F/G, 3205F/G, 3208F/G, 4211F/G, 4212F/G, 4213F/G, 4214F/G, 4215F/G. Up to 1.0 relevant course other than Theatre Studies may be substituted with permission of the Chair of Undergraduate Studies.

**MAJOR IN THEATRE STUDIES**

**Admission Requirements:**

Completion of first-year requirements, including 1.0 course from English 1020E or 1022E or 1024E or 1035E or 1036E or both English 1027F/G and 1028F/G with a mark of at least 60%.

Students will be eligible for an Honors BA with double major if they obtain a 70% average in the courses of each major module with no mark less than 60% in each course. No failures are permitted on options.

**Module**

**6.0 courses:**

2.0 courses taken in Year 2: Theatre Studies 2201F/G, 2202F/G, 2203E.

4.0 courses taken in Years 3 and Year 4 from Theatre Studies: 3201F/G, 3202F/G, 3203F/G, 3204F/G, 3205F/G, 3206F/G, 3207F/G, 3208F/G, 4211F/G, 4212F/G, 4213F/G, 4214F/G, 4215F/G. At least 1.0 course must be at the 4000 level. Up to 1.0 relevant course other than Theatre Studies may be substituted with permission of the Chair of Undergraduate Studies.

Note: Theatre Studies 3206F/G and 3207F/G are offered at the Stratford Festival Theatre during Summer Day. Interested students are advised to take these courses no later than the end of Year 3 to meet graduation deadlines.

**Final Assessment Report**  
Submitted by SUPR-U to SCAPA

<b>Program:</b>	<b>Theatre Studies</b>	
Degrees Offered:	BA Major	
External Consultants:	Dr. Susan Bennett Department of English University of Calgary	Dr. Stephen Johnson Centre for Drama, Theatre and Performance Studies University of Toronto
Internal Reviewers:	Joan Finegan, PhD Associate Dean Faculty of Social Science	
Date of Site Visit:	May 29, 2014	
Evaluation:	<b><i>Approved to commence</i></b>	

**Executive Summary**

After meeting with the various stakeholders and reading the provided documentation, the consultants were very enthusiastic about the introduction of a Major in Theatre Studies at Western University, a program that builds on the existing Certificate in Theatre Studies. By its very nature, the program incorporates experiential learning and community service learning into the course structure, emphasizes outcomes recommended by the University, and is consistent with the University's missions and academic plans. Students will be provided with both international opportunities and research experiences under the tutelage of committed and talented faculty. The consultants have no reservations at all in recommending the introduction of the program.

**Significant Strengths of Program:**

- The program includes a very strong experiential component (hands-on archival research, practical theatre training, performance, review, internships in local theatre, and a study abroad experience)
- The fourth year capstone course, Destination Theatre, builds on the international connections of core faculty to provide an international experience for students
- Because the university is close to major festivals, theatres, and archives, excellent resources are available for undergraduates to conduct research. "No other university in Ontario is providing this degree of hands on instruction in the practice of primary research".
- Curriculum mapping suggests the program will be successful in providing students with the intended learning outcomes
- The success of the program is enhanced because of the excellent research and teaching credentials of core faculty as well as their commitment to the program
- No new resources are needed to implement the program

**Opportunities for improvement & Enhancement:**

- Admission requirements include 3.0 courses from Arts and Humanities. The reviewers felt this was unnecessarily restrictive, particularly given the interdisciplinary nature of the program and the fact that students from outside Arts and Humanities could be attracted to the program
- Establishing a dedicated room for Theatre Students, would encourage exchange, collaboration and the cohort experience
- An articulation agreement between Theatre Studies at Fanshawe and Western should be developed, and access to Fanshawe's theatre/performance space should be negotiated
- An audit of library holdings including special collections, electronic resources and print materials should be conducted and consideration should be given to purchasing HD recordings of live performances
- Collaboration with other faculty (e.g., First Nations, Africa Institute, those studying South Asians cultures) to enhance the global diversity of the program should be encouraged
- An informal and progressive review of the program (1, 3 and 5 years down the road) to ensure program is meeting its objectives should be conducted.

<b>Recommendations for implementation:</b>	<b>Responsibility</b>
Undertake an informal self assessment of the program after the first, third and fifth years of implementation	Department
Find alternative venues to Conron Hall (explore possibilities at Fanshawe or the Grand)	Department
Change admission requirements of the program	Department
Undertake an audit of library holdings	Department and Library

**Policy Revision: Adding and Dropping courses**

The current policy is posted at  
[http://www.uwo.ca/univsec/pdf/academic\\_policies/registration\\_progression\\_grad/adddrop.pdf](http://www.uwo.ca/univsec/pdf/academic_policies/registration_progression_grad/adddrop.pdf)

**ADDING AND DROPPING COURSES**

*The first part of the policy is unchanged*

TYPE OF COURSE	SESSION	LAST DAY TO ADD Number of business days from and including the start date of the session	LAST DATE OR DAY TO DROP Number of <b>business</b> days from and including the start date of the session (or <b>date, weeks, as noted</b> )
Full (1.0) course	Fall/Winter	7	November 30
	Interession	2	8
	Summer Day	2	8
	Summer Evening	5	19
	<b>Summer Distance</b>	<b>5</b>	<b>19</b>
First term full (1.0) course	Fall/Winter	7	November 5
First term half (0.5) course	Fall/Winter	7	November 5
"U" and "V" courses offered by Education	Fall/Winter	7	November 30
First term quarter (0.25) course ("Q" course offered by Education Pre-Service Sept. to Dec.)	Fall/Winter	7	October 15
First term, first quarter "Q" course	Fall/Winter	5	10
First term, second quarter "R" course	Fall/Winter	5	10
	Interession 6 week	2	8
	Summer Day 3 week	2	4
	Summer Day 6 week	2	8
	Summer Evening	5	10
Full year half (0.5) course	Fall*/Winter	7	November 30
	Interession	2	8
	Summer Day	2	8
	Summer Evening	5	19
	<b>Summer Distance</b>	<b>5</b>	<b>19</b>
Second term full (1.0) course	Fall/Winter	7	March 7
Second term half (0.5) course	Fall/Winter	7	March 7

Second term quarter (0.25) course ("S" course offered by Education Pre-Service Jan. to Apr.)	Fall/Winter	7	February 15
Second term, first quarter "S" course	Fall/Winter	5	10
Second term, second quarter "T" course	Fall/Winter Summer Evening	5 5	10 10

*The rest of the policy is unchanged*

**Policy Revision: Application for Graduation and Notification of Eligibility to Graduate**

The current policy is posted at

[http://www.uwo.ca/univsec/pdf/academic\\_policies/registration\\_progression\\_grad/graduation.pdf](http://www.uwo.ca/univsec/pdf/academic_policies/registration_progression_grad/graduation.pdf)

Sessional dates are posted at:

<http://www.westerncalendar.uwo.ca/operations/sessionaldates/2015.pdf>

**Graduation Requirements**

**APPLICATION FOR GRADUATION AND NOTIFICATION OF ELIGIBILITY TO GRADUATE**

An Application to Graduate must be completed through the Web site with the Office of the Registrar by **March 15 April 30** in the Winter term by each student who expects to graduate at the Spring Convocation.

An Application to Graduate must be completed through the Web site with the Office of the Registrar by September 8 of each year by each student who expects to graduate at the Autumn Convocation.

~~Graduate departments will notify the Office of the Registrar about graduate students who have completed requirements. Notification must be received by April 30 for Spring Convocation and September 1 for Autumn Convocation. Graduate students must comply with the Application to Graduate process as set out by the School of Graduate and Postdoctoral Studies and available at [http://grad.uwo.ca/current\\_students/regulations/9.html](http://grad.uwo.ca/current_students/regulations/9.html)~~

The onus is on students to verify, on their Application to Graduate, the degree and program of study to appear on their diplomas and transcripts. Applicants must inform the Registrar, in writing, if they wish to change their name, to question their degree designation, or to postpone their graduation.

Candidates who meet the requirements for graduation in the degree and program of study specified on their Application to Graduate will graduate at the Convocation specified on the Application. Students who fail to meet the requirements for the specified degree and program of study will not graduate at the specified Convocation and should consult the Dean of their Faculty regarding alternative graduation possibilities.

Upon receipt of Applications for Graduation, the Office of the Registrar will review the academic records to identify and advise those students who will not be eligible to graduate even with the successful completion of courses in which they currently are enrolled.

1. **Final Examinations – Distance Studies**  
[http://www.uwo.ca/univsec/pdf/academic\\_policies/exam/distancestudies.pdf](http://www.uwo.ca/univsec/pdf/academic_policies/exam/distancestudies.pdf)

*This policy will be eliminated.*

### **FINAL EXAMINATIONS – DISTANCE STUDIES COURSES**

All Distance Studies courses offered must include a final examination.

In each course offered by Distance Studies, departments will set an alternative examination which will be written independently of the intramural examination. Where the circumstances of students in a Distance Studies course do not appear to warrant a separate examination, the Dean of the Faculty concerned will so notify the Office of the Registrar.

For courses offered by Distance Studies, the Office of the Registrar will:

1. ~~Collect such separate examinations as may be required from the departments concerned.~~
2. ~~Print and store all examinations.~~
3. ~~Produce an examination schedule.~~
4. ~~Provide examination proctors and distribute examination materials to off site centres.~~
5. ~~Advise the Registrar by the Monday of the seventh teaching week of the first term of Distance Studies examinations which require room assignment by the Registrar for inclusion in the mid-year examination timetable; and by the Monday of the third teaching week of the second term for inclusion of such courses in the Spring examination timetable. All such examination papers must be delivered to the Registrar twenty one days prior to the examination date.~~

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2. **Administration of Examinations**  
[http://www.uwo.ca/univsec/pdf/academic\\_policies/exam/administration.pdf](http://www.uwo.ca/univsec/pdf/academic_policies/exam/administration.pdf)

### **ADMINISTRATION OF EXAMINATIONS**

The Registrar is responsible for administering ~~intramural~~ examinations scheduled (by the Registrar) within the regular examination periods designated by Senate.

*The rest of the policy is unchanged*

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3. **Definitions of Types of Examinations**  
[http://www.uwo.ca/univsec/pdf/academic\\_policies/exam/definitions.pdf](http://www.uwo.ca/univsec/pdf/academic_policies/exam/definitions.pdf)

### **DEFINITION OF FINAL EXAMINATION**

The University defines a Final Examination as a test scheduled within an official examination period which serves as the final evaluation of student performance in a course.

### **SPECIAL EXAMINATIONS**

A Special Examination is any examination other than the regular or Supplemental Examinations, and it may be offered only with the permission of the Dean of the Faculty in which the student is registered, in consultation with the instructor and Department Chair. Permission to write a Special Examination may be given on the basis of compassionate or medical grounds with appropriate supporting documents.

A Special Examination must be written ~~at the University or an Affiliated University College~~ no later than 30 days after the end of the examination period involved. To accommodate unusual circumstances, a date later than this may be arranged at the time permission is first given by the Dean of the Faculty. The Dean will consult with the instructor and Department Chair and, if a later date is arranged, will communicate this to ~~the Office of the Registrar~~ Registrarial Services.

If a student fails to write a scheduled Special Examination, permission to write another Special



Examination will be granted only with the permission of the Dean in exceptional circumstances and with appropriate supporting documents. In such a case, the date of this Special Examination normally will be the scheduled date for the final exam the next time the course is offered.

A handling fee will be charged for examinations to be written at any location other than the University or an Affiliated University College. Fees, ~~as approved by the Board of Governors~~, are due and payable to **the Office of the Registrar** Registrarial Services within two weeks of the approval of the Special Examination. **The handling fee will cover only the administration cost of the examination. Any additional cost associated with hiring a proctor, room rental etc. is the sole responsibility of the student. The student's Dean will ensure that candidates are aware of these regulations.** ~~The student's Dean will ensure that candidates are aware of this requirement.~~

When a grade of Special (SPC) or Incomplete (INC) appears on a student's record, the notations will be removed and replaced by a substantive grade as soon as the grade is available.

*The rest of the policy is unchanged*

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4. **Attendance Regulations for Examinations**  
[http://www.uwo.ca/univsec/pdf/academic\\_policies/exam/attendance.pdf](http://www.uwo.ca/univsec/pdf/academic_policies/exam/attendance.pdf)

### **EXAMINATIONS/ATTENDANCE**

A student is entitled to be examined in courses in which registration is maintained, subject to the following limitations:

- 1) A student may be debarred from writing the final examination for failure to maintain satisfactory academic standing throughout the year.
- 2) Any student who, in the opinion of the instructor, is absent too frequently from class or laboratory periods in any course will be reported to the Dean of the Faculty offering the course (after due warning has been given). On the recommendation of the Department concerned, and with the permission of the Dean of that Faculty, the student will be debarred from taking the regular examination in the course. The Dean of the Faculty offering the course will communicate that decision to the Dean of the Faculty of registration.

### **FAILURE TO APPEAR AT AN EXAMINATION**

Students who fail to appear for an examination at the time set in the timetable will not be allowed to write the examination ~~paper thus~~ **they** missed. Students missing **an exam must** ~~should~~ report this irregularity **it** immediately to the office of their Dean ~~or, in cases of evening or Saturday examinations, to the Office of the Registrar.~~ **Students** They may, with the approval of the **relevant Department** Chair ~~of the department concerned~~, petition their Dean for permission to write a Special Examination.

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5. **Scheduling Examinations and Responsibility for Printing**  
[http://www.uwo.ca/univsec/pdf/academic\\_policies/exam/scheduling.pdf](http://www.uwo.ca/univsec/pdf/academic_policies/exam/scheduling.pdf)

### **SCHEDULING OF EXAMINATIONS**

*The first part of the policy is unchanged*

Examinations will be of two, three or four-hour duration. Requests for permission to schedule an examination of a different duration shall be directed to the Dean of the faculty. The Dean shall seek the advice of the Registrar before approving such requests.

Final examinations in one-term courses and full-year courses may not be scheduled during the last 3 weeks of classes in ~~either~~ **any** term (15 days, excluding Saturdays and Sundays).

## SCHEDULING ASSIGNMENTS

*Unchanged*

### SCHEDULING TESTS

1. Tests for full-year courses may not be scheduled during the last week of classes in the Fall (September to December) term ( 5 days, excluding Saturdays and Sundays) or during the last 3 weeks of classes in the Winter (January to April) term (15 days, excluding Saturdays and Sundays).

An exception is made for practical laboratory or performance tests since they are understood to be tests which by their nature require the scheduling of specialized space or facilities, and which typically do not involve the same kind of preparation on the part of the student as do written or oral tests. Professional schools with special practicum or curricular requirements also are exempt from this condition.

2. The department/faculty shall ensure that all conflicts with previously scheduled classes or tests are resolved, either by rescheduling the tests, or by offering an equivalent test at another time for those students who have declared a conflict prior to the test in accordance with policy as set by the department.
3. All tests normally will be held during regularly scheduled class hours. If, for sound academic or administrative reasons, out-of-class tests must be scheduled, such tests may be held on any day, Monday to Saturday, subject to conditions 1-2 above. Reasonable notice of out-of-class tests must be given in order to allow students to resolve conflicts with other academic duties or university-sanctioned extracurricular activities.

No intramural **regular** classes will be scheduled ~~regularly~~ during the Fall and Winter terms between ~~the hours of 7:00 p.m. and 10:00 p.m. on Fridays, and between the hours of 9:00 a.m. and 10:00 p.m. on Saturdays or Sundays, in order to make these times available for out of class tests.~~ **Out-of-class tests may be scheduled on Saturdays between 9:00 a.m. and 10:00 p.m.**

4. In cases where a ruling regarding what constitutes a test or assignment is required, the instructor and/or student may consult the appropriate dean.

### SCHEDULING TESTS/EXAMINATIONS FOR INTERSESSION, SUMMER EVENING, AND SUMMER DAY AND DISTANCE STUDIES

Four weeks prior to the beginning of the examination periods for Intersession, Summer Evening, Summer Day, the Dean of the Faculty in which courses are being offered will submit to the Office of the Registrar a final and complete list of the courses for which examinations are to be scheduled.

**The Dean's Office of the Faculty must also advise the Office of the Registrar by the Monday of the seventh teaching week of the first term of Distance Studies examinations which require room assignment by the Office of the Registrar for inclusion in the mid-year examination timetable; and by the Monday of the third teaching week of the second term for inclusion of such courses in the Spring examination timetable. All such examination papers must be delivered to the Office of the Registrar twenty-one days prior to the examination date.**

Tests for Intersession or Summer Day may not be scheduled during the last third of the course, i.e., in a 6-week full course, during the last two weeks of classes (10 days, excluding Saturdays and Sundays) or in a 3-week half course, during the last week of classes (5 days, excluding Saturdays and Sundays).

Tests for one-term ~~or~~ Summer Evening or **Distance Education** courses may not be scheduled during the last 3 weeks of classes in the term (15 days, excluding Saturdays and Sundays).

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6. **Part-time Student Registration**

[http://www.uwo.ca/univsec/pdf/academic\\_policies/registration\\_progression\\_grad/parttime.pdf](http://www.uwo.ca/univsec/pdf/academic_policies/registration_progression_grad/parttime.pdf)

**ELIGIBILITY FOR REGISTRATION - SPRING/SUMMER SESSIONS**

*This section remains unchanged*

**~~DISTANCE STUDIES COURSES~~**

- ~~1. A Department may offer an approved course by Distance Studies only with the permission of both the department Chair and the Dean of the faculty concerned in consultation with the Coordinator for Distance Studies.~~
- ~~2. Persons resident in Canada and Canadian citizens resident in the United States who meet the regular admission requirements of The University of Western Ontario and are granted admission, are eligible to register in approved courses offered by Distance Studies for degree credit. Canadian citizens residing outside of North America will be accommodated on a case by case basis and with the permission of the Dean.~~
- ~~3. To qualify for a degree, credit in a minimum of five courses taken at The University of Western Ontario, either intramurally or by Distance Studies, is required.~~

**COURSE CONTENT AND STRUCTURE OF SUMMER SESSION AND DISTANCE STUDIES COURSES**

*This section remains unchanged*

**~~AVAILABILITY OF COURSES FOR PART-TIME STUDENTS~~**

~~A serious attempt should be made to construct a timetable of course offerings which will permit all students in the Faculties of Arts, Science and Social Science to complete requirements for a first degree, regardless of academic session.~~

~~A serious attempt should be made to offer certain courses on a cyclical basis for part-time studies, with the evening hours and the Saturday hours of 8:30 a.m. to 12:30 p.m. being included for the purposes. Priority for registration in evening and Saturday morning classes is to be given to part-time students.~~

**~~INTEGRATION OF LONDON EXTENSION WITH INTRAMURAL INSTRUCTION~~**

~~The teaching of Evening Fall/Winter Extension classes (for credit) in London shall become, wherever possible, a part of the normal teaching load of members of the Faculties of Arts, Science and Social Science, effective 1973-74.~~

**Final Assessment Report**  
Submitted by SUPR-U to SCAPA

<b>Program:</b>	<b>Mechatronics Systems Engineering</b>	
Degrees Offered:	Bachelor of Engineering Science (Mechatronics Systems) Honors Business Administration/B.E.Sc. (M.S.) Juris Doctor/B.E.Sc. (M.S.)	
External Consultants:	Dr. Alex Ramirez-Serrano, Dept. of Mechanical & Manufacturing Eng. Schulich School of Engineering, University of Calgary	Dr. Ridha Ben Mrad, Department of Mechanical and Industrial Engineering University of Toronto
Internal Reviewers:	Joan Finegan , Associate Dean Faculty of Social Science	Paul Scala, Student Faculty of Arts & Humanities
Date of Site Visit:	February 11, 2014	
Evaluation:	<b><i>Good Quality</i></b>	

**Executive Summary**

Mechatronics is a multidisciplinary field that encompasses mechanical engineering, electrical engineering and computer control and interfacing. The program at Western is relatively new, and had its first graduating class of approximately 25 students this past June. All stakeholders interviewed, including students, staff, and faculty, were enthusiastic about the program, an enthusiasm which was shared by the reviewers. The reviewers were impressed with virtually all aspects of the program including the excellent facilities, instructors, technical staff and the quality of the students.

**Significant Strengths of Program:**

- The program is designed to ensure that graduates are well rounded engineers who are able to work in multidisciplinary teams
- The linkages and infrastructure are in place to support internationalization
- The program attracts the best students, and the demand for the program is high. Students are very satisfied with the program
- The curriculum includes internships, service learning, student teaching, and covers all fundamental areas. Students have opportunities for learning through design and by exploring, practice and experience.
- The program sets a high standard for excellence

**Opportunities for improvement & Enhancement:**

- Increase the physical size of the lab - Since the report, the Mechatronic's lab has moved to a larger space, essentially doubling its current size.
- Provide a work area for students to work on projects outside of class time. A temporary solution has been implemented but a long-term solution to create a new facility is being considered.
- Offer a mandatory safety course. In fact, the department will implement a new mandatory safety course as of September 2014
- Expand the design projects to include projects not only in the biomedical area but in areas such as automotive, aerospace and high technology. The department has considered this possibility, but notes the biomedical area is an area of particular strength. It is therefore reluctant "to dilute the brand" by focusing on other areas. That said, students are still able to do projects in other fields.
- Provide a speaker series for students and support their participation in international competitions.
- As the program develops, ensure program outcomes are measured using multiple indicators.

<b>Recommendations for implementation:</b>	<b>Responsibility</b>
Increase size of lab	Department
Introduce mandatory safety course	Department
Provide a work area for students outside of class	Department/Faculty

**Final Assessment Report**  
Submitted by SUPR-G to SCAPA

<b>Program:</b>	<b>Orthodontics Graduate Program</b>	
Degrees Offered:	M.C.I.D.	
Approved Fields:	None	
External Consultants:	Dr. Emile Rossouw, Graduate Orthodontic Program, University of North Carolina	Dr. Bryan Tompson, Director, Graduate Orthodontic Program, University of Toronto
Internal Reviewers:	Carol Jones, Associate Dean, Faculty of Science	Mathew MCreedy Graduate Student
Date of Site Visit:	April 16, 17 2014	
Evaluation:	<b>Good Quality</b>	
Approved by:	<i>SUPR-G on June 2, 2014; SCAPA on September 10, 2014</i>	

**Executive Summary**

This program is flourishing, meets the Commission on Dental Accreditation of Canada (CDAC) requirements and recommendations from a 2010 accreditation review have all been met. Graduates have been successful in private practice and/or academic appointments and have all passed their National Dental Specialty Examination (NDSC) upon completion of the program. The clinic is well organized and the current space is adequate but the planned renovations with additional orthodontic chairs and clinical support space will allow for more efficiency in the treatment of the orthodontic patients and allow for the addition of a Dental Specialty Assessment and Training Program (DSATP) student.

**Significant Strengths of Program:**

- Program is deemed to be a high-caliber program that attracts excellent students.
- Program is a category 2 course based masters but it also produces a thesis which is defended orally with some of the projects published so the expectations of this program exceed typical category 2 programs.
- The students and alumni of this program are exceeding happy with the training they receive. Every student in the program (as well as every staff member) took time to meet with the reviewers and their feedback was positive. As further evidence of the satisfaction in the program, the alumni have helped to establish a professorship fund that will assist with future faculty needs and have contributed to the renovation costs.

**Opportunities for improvement & Enhancement:** There were no formal recommendations but the external reviewers made two suggestions for future consideration.

- While the program is flourishing under the leadership of Dr. Mamandras, and he is not planning to retire soon, where possible more faculty resources be pursued to assist the existing faculty members. The Graduate Orthodontic Clinic Director, Dr. Ali Tassi, currently holds a 60% position and the reviewers suggest that, if possible, this position be converted to 100%. Fund raising efforts are already underway to address these issues with the Mamandras Endowment Fund currently over \$700,000.00. Dividends from this fund can support extra faculty resources.
- While a category 2 program would not normally be expected to publish projects, as mentioned above, some of their results should be made available to this community as the projects were deemed to be of very high quality. As a suggestion to facilitate publication, collaborative research may help to disseminate the research data more freely and rapidly. The program is already employing such a strategy. During the past year a new Faculty member (Western PhD Engineering Graduate) has been working with the program on collaborative research projects involving Graduate Orthodontics, Dental Biomaterials, Skeletal Biology, Roberts Imaging, and Engineering. These activities have already resulted in an accepted publication and a submitted publication.

**Final Assessment Report**  
Submitted by SUPR-G to SCAPA

<b>Program:</b>	<b>Mechanical and Materials Engineering</b>	
Degrees Offered:	MEng, MEngSc, PhD	
Approved Fields:	<ol style="list-style-type: none"> <li>1. Mechanical Engineering</li> <li>2. Thermofluids</li> <li>3. Materials and Solid Mechanics</li> <li>4. Automation Technologies and Systems</li> <li>5. HVAC (Heating, Ventilating and Air Conditioning) Systems (MEng Program only)</li> <li>6. Composite Materials (MEng Program only)</li> <li>7. Engineering in Medicine (MEng Program only)</li> <li>8. Micro and Nano Systems (New)</li> </ol>	
External Consultants:	<b>Christine Wu</b> , Professor and NSERC Industrial Research Chair, Department of Mechanical and Manufacturing Engineering, University of Manitoba	<b>Sanjeev Chandra</b> , Professor, Department of Mechanical & Industrial Engineering, University of Toronto
Internal Reviewers:	<b>Jim Dickey</b> , Assistant Professor School of Kinesiology University of Western Ontario	<b>Ivan Lee</b> , PhD Candidate, Department of Geography
Date of Site Visit:	March 18 – 19, 2014	
Evaluation:	<i>Good Quality with Report in June 2015</i>	
Approved by:	<i>SUPR-G on June 2, 2014; SCAPA on September 10, 2014</i>	

**Executive Summary**

Western's Mechanical and Materials Engineering graduate program is a vibrant and dynamic program that has shown a large amount of growth since the last review in 2007, and expansion of the MEng program in 2011. The review was conducted on March 18th and 19th 2014 and was headed by externals, Dr Sanjeev Chandra (Associate Chair of Graduate Studies, Mechanical and Industrial Engineering, University of Toronto) and Dr Christine Wu (Professor, Mechanical and Manufacturing Engineering, University of Manitoba). The review was collegial, comprehensive and well organized. The externals were impressed by the overall quality of the faculty, the professional and administrative staff, the state of the research (particularly the Micro-Nano-Bio Systems and Nanomaterials Research Laboratories) and teaching laboratories (particularly the mechatronics and wind tunnel laboratories), and the innovative components of the program (including CSTAR, the WINDEEE wind tunnel and the Fraunhofer Project Centre).

The externals prepared a concise but constructive report that outlined a handful of specific recommendations including re-examination of the level of funding for graduate students, involving staff and students in program decisions and better integration of learning outcomes within the program and courses. The externals concluded that there was sufficient faculty strength and expertise to support the current fields and to support the proposed new field of research in Micro and Nano Systems. In terms of the curriculum and training aspects of the program, the externals identified student concerns about the program seminar professional ethics and the desire for more assistance with career preparation. Dr Siddiqui prepared a comprehensive and detailed response to the externals' report and outlined their plans of immediate investigation and implementation of changes. The Engineering Dean, Dr Andy Hrymak has acknowledged the issues raised in by the external reviewers and has suggested that SGPS should review the issue of whether teaching assistant pay should be considered within or above the funding package. He has also presented a contrasting view regarding engagement of staff and graduate students in department decision making; he has suggested that demonstration of changes in practice to address issues, of which Dr Siddiqui presented several examples, are more important than engagement of staff and graduate students in department decision making. He also raises an important point about learning outcomes in the graduate program; he suggests that it may be possible for individual students to

assemble their program based on a selection of courses that do not meet the overall graduate program learning objectives.

The recommendations made and described below have been acknowledged in the program's response to the external assessors' report. In fact, the program has described a number of initiatives that have already been put into place (such as additional graduate student representation on the Department Council and the formation of a new committee that will meet on a monthly basis to discuss concerns of the administrative and technical staff). They also describe that they are planning a departmental retreat for the summer of 2014, in collaboration with the Teaching Support Centre and SGPS, to specifically focus on learning objectives.

**Significant Strengths of Program:**

- Clear departmental administrative structure with 1) Department Chair, 2) Associate Chair, Graduate Research Programs, and 3) Associate Chair, Graduate Professional Programs.
- Clear departmental staff structure with Chris Seres (Administrative Assistant), Joanna Blom (Graduate Coordinator), and assistance from Claire Naudi (Undergraduate Coordinator).
- Responsiveness to needs, such as expanding the associate chair (research and professional)
- Strong technical and research support for the graduate students (such as the machine shop)
- Excellent research and professional training programs for the graduate students
- Unique opportunities for faculty graduate research in nationally and internationally renown laboratories (such as CSTAR, the WINDEEE wind tunnel and the Fraunhofer Project Centre).

**Opportunities for improvement & Enhancement:**

- Although the departmental administrative staff structure appears clear, it appears that the roles of the individuals are not totally clear to the students.
- The program must more thoroughly examine the program's learning outcomes with particular attention to how the program supports and evaluates the outcomes.
- The department seminar series should be specifically considered within the context of program learning outcomes.

<b>Recommendations for implementation:</b>	<b>Responsibility</b>
Level of <b>funding</b> for graduate students	Graduate program with guidance from SGPS
<b>Input of staff and graduate students</b> in Departmental Affairs	Graduate program
Thorough address of <b>learning outcomes</b> at the program and course levels	Graduate program
Review the <b>graduate seminar</b> with particular attention to identify and address specific learning outcomes	Graduate program
Guidance in <b>career preparation</b> and <b>professional ethics</b>	Graduate program
<b>Survey</b> graduates, particularly from the MEng program, regarding their views on the professional courses	Graduate program

### New Scholarships and Awards

#### Women's Studies Graduate Scholarship for Academic Excellence (School of Graduate and Postdoctoral Studies, Women's Studies)

Awarded annually to a graduate student in or entering a Master's or Doctoral program in Women's Studies and Feminist Research based on academic achievement and research merit. The recipient will be selected by the awards selection committee in the Department of Women's Studies and Feminist Research, of which at least one representative will hold membership in the School of Graduate and Postdoctoral Studies. This scholarship was established with Foundation Western.

Value: 1 at \$1,000  
Effective: May 2014

#### Women's Studies Undergraduate Scholarship for Academic Excellence (Faculty of Arts and Humanities)

Awarded annually to a full-time undergraduate student in year 3 or 4 of an Honors Specialization or Major in Women's Studies, based on academic achievement. The recipient will be selected by an awards committee in the Department of Women's Studies and Feminist Research. This scholarship was established with Foundation Western.

Value: 1 at \$1,000  
Effective: 2014-2015 academic year

#### United Church Women of London Conference Global Health Award (Schulich School of Medicine & Dentistry)

Awarded annually to a full-time undergraduate student in fourth year Medicine, in the Doctor of Medicine (MD) program, who has made a major contribution towards advancing the vision and mission of the Global Health Program within the Schulich School of Medicine & Dentistry and to the field of maternal, newborn or child health in a developing country; or has plans to pursue any one of these fields upon graduation. Faculty, staff and students are invited to submit candidates' names through a nomination form by March 15<sup>th</sup> to the Office of Global Health. Eligible candidates will be shortlisted by the Office of Global Health with the final recipient selected by the Progression & Awards Committee at the Schulich School of Medicine & Dentistry. This award was established with a generous gift from the United Church Women of London Conference.

Value: 1 at \$1,000  
Effective: 2013-2014 to 2023-2024 academic years inclusive

#### Stanley C. Tassis Memorial Award

Awarded annually to an undergraduate student completing his/her final year in the Faculty of Law, who has demonstrated outstanding advocacy skills in a broad range of appearances in court or at hearings, mediations, negotiations or settlement discussions during their Western Law school career. The Community Legal Services Review Counsel, in the Faculty of Law, will recommend the recipient of the award to the Dean of Law who will make the final selection. This award will be presented at a ceremony taking place on the same day as the Faculty of Law convocation each June. This award was established with a generous gift from Laxton Glass LLP, in memory of Stanley (Stan) C. Tassis (LLB '73).

*Stan was a passionate and well respected lawyer and a role model and mentor to many in the legal community. He will be remembered for his bright smile, warmth, kindness, integrity, strength, and generosity. His positive outlook, genuine love of life, and dedication to his family were an inspiration to everyone. Stan passed away in 2014 at age 67.*

Value: 1 at \$1,000  
Effective: 2014-2015 academic year

#### CSCHE-Particle Technology Research Graduate Award (School of Graduate and Postdoctoral Studies, Engineering)

Awarded annually to a graduate student in Chemical Engineering who presents the best paper at the CBE Annual Graduate Symposium "Research Bridges". The recipient will be selected by the Graduate Symposium committee with at least one member of the committee holding membership in the School of Graduate and Postdoctoral Studies. This award was established by Dr. Jesse Zhu and the Canadian Society for Chemical Engineering.

Value: 1 at \$1,000 or 2 at \$500



Effective: May 2014

Eric and Ruby Chung Graduate Award in Geotechnical Engineering (School of Graduate and Postdoctoral Studies, Engineering)

Awarded annually to a full-time graduate student in the Master's or Doctoral program, Civil & Environmental Engineering, who is conducting research in the field of Geotechnical or Geoenvironmental Engineering, and has demonstrated exceptional academic achievement. Preference will be given to a student whose research has shown industrial application. The Executive Members of the Geotechnical Research Centre, with approval of the Graduate Affairs Committee in the Department of Civil & Environmental Engineering, will select the recipient each September. At least one member of the committee must hold membership in the School of Graduate and Postdoctoral Studies. This award was established by Mr. Eric Chung (BESc '77, MEng '78) and his wife Ruby Chung, (BSc '78).

Value: 1 at \$1,000

Effective: May 2014 to April 2016

Brian Renken Men's Wrestling Award (Any Undergraduate or Graduate Program including Affiliated Colleges, Athletic Award [Men's Wrestling])

Awarded to a full-time undergraduate or graduate student in any year of any degree program at Western, including the Affiliated University Colleges, who is making a significant contribution as a member of the Men's Wrestling Team. Undergraduate students must have a minimum admission average of 80% or a minimum in-course average of 70%. As per OUA and CIS regulations, an entering student athlete must have a minimum admission average of 80% and a non-entering student must have an in-course average of 70%. Candidates must be in compliance with current OUA and CIS regulations. The Western Athletic Financial Awards Committee will select the recipients based on its evaluation of academic performance/potential (20%) and the written recommendations from the Head Coach assessing athletic performance/potential and team/campus leadership (weighted as 60% and 20% respectively). This award was established by Mr. Brian Renken (BA '78 Honors Physical Education) and his wife Barbara (BA '72).

Value: 1 at \$3,000

Effective: 2014-2015 to 2018-2019 academic years inclusive

Margery Baldwin Memorial Ontario Graduate Scholarship (School of Graduate and Postdoctoral Studies, Science, Social Science, Health Sciences)

Awarded to a graduate student conducting research at the Master's or Doctoral level in the faculties of Science, Social Science or Health Sciences who is a current holder of an Ontario Graduate Scholarship or a Queen Elizabeth II Scholarship, based on academic achievement and research merit. The School of Graduate and Postdoctoral Studies will select the recipient. This scholarship was established with Foundation Western by a generous gift from Peter Baldwin (BA '62) to celebrate the legacy of his late wife Margery A. Baldwin (BA '63).

Value: 1 at \$5,000\*

\*Ontario Graduate Scholarship (OGS) funding ensures a 2:1 match through the Provincial Government, increasing the value of each scholarship to \$15,000.

Effective: May 2014

Faculty of Arts and Humanities Ontario Graduate Scholarship (School of Graduate and Postdoctoral Studies, Arts and Humanities)

Awarded to a full-time graduate student pursuing a Master's or Doctoral program in the Faculty of Arts and Humanities based on academic achievement and research merit, who is a current holder of an Ontario Graduate Scholarship. The recipient will be selected by School of Graduate and Postdoctoral Studies in cooperation with the Faculty of Arts and Humanities. This scholarship was established through an anonymous bequest with Foundation Western. If there are no OGS recipients in any year, it will be awarded to a student in the Faculty of Arts and Humanities.

Value: 2 at \$5,000\*

\*Ontario Graduate Scholarship (OGS) funding ensures a 2:1 match through the Provincial Government, increasing the value of each scholarship to \$15,000.

Effective: May 2014

AER Graduate Scholarship in the Schulich School of Medicine & Dentistry (School of Graduate and Postdoctoral Studies, Schulich School of Medicine & Dentistry)

Awarded annually to full-time graduate students who are at the Master's or Doctoral level in the Schulich School of Medicine & Dentistry, based on academic achievement and research merit. If there is an Ontario Graduate Scholarship (OGS) or a Queen Elizabeth II Graduate Scholarship in Science and Technology (QEIGSST) recipient in any given year, the value of the award will be used to support Western's contribution to the OGS or QEIGSST. The School of Graduate and Postdoctoral Studies in cooperation with the Schulich School of Medicine & Dentistry will select the recipient who is funded through an OGS or QEIGSST. If there is no OGS/QEIGSST holder, then the scholarship will be offered to a non-OGS/QEIGSST student. This scholarship was established with Foundation Western by a generous gift from an anonymous donor.

Value: 4 at \$5,000\*

Effective: May 2014 to April 2016 only

*\*Ontario Graduate Scholarships (OGS) and Queen Elizabeth II Graduate Scholarships in Science and Technology (QEIGSST) funding ensures a 2:1 match through the Provincial Government, increasing the value of the scholarships to \$15,000 each.*

AER Award in the Schulich School of Medicine & Dentistry (Schulich School of Medicine & Dentistry, Medicine)

Awarded annually to full-time students in the Doctor of Medicine (MD) program in the Schulich School of Medicine & Dentistry, who are participating in a clinical placement outside of London, ON, based on demonstrated financial need. A one-page statement must be submitted to the Office of Undergraduate Medical Education outlining projected accommodation and travel costs and must be submitted by October 31<sup>st</sup>. The Office of the Registrar will determine financial need and a committee within the Schulich School of Medicine & Dentistry will select the recipients. This award was established with Foundation Western by a generous gift from an anonymous donor.

Value: 8 at \$2,500

Effective: 2014-2015 to 2015-2016 academic years only

Bob Vigars Athletic Award (Any Undergraduate Program including Affiliated Colleges, Athletic Award [Men's or Women's Mustang Cross Country Team])

Awarded to a full-time undergraduate student entering first year in any degree program at Western, including the Affiliated University Colleges, who demonstrates the ability to make a significant contribution as a member of the Men's or Women's Mustang Cross Country Team. As per OUA and CIS regulations, an entering student athlete must have a minimum admission average of 80%. Candidates must be in compliance with current OUA and CIS regulations. The Western Athletic Financial Awards Committee will select the recipient. This committee will base its decision on its evaluation of academic performance/potential (20%) and the written recommendations from the Head Coach assessing athletic performance/potential and team/campus leadership (weighted as 60% and 20% respectively). This scholarship was established by alumni and friends of Mr. Bob Vigars including Mr. Jonathan Foreman (LLB '00, BA '97, and team member, Track & Field).

*Bob Vigars' enthusiasm for sport, coaching and education made him an amazing asset to the Western athletic community for over 45 years. Bob retired in 2013 with many alumni and friends helping to honour and recognize him as one of the most distinguished and respected figures in Western's history.*

Value: 1 at \$1,000

Effective: 2014-2015 academic year

Gillis and Jenny Driesman Graduate Scholarship (School of Graduate and Postdoctoral Studies, Science)

Awarded annually to a full-time graduate student at the Master's or Doctoral level in the Faculty of Science, based on academic achievement and research merit. If there is an Ontario Graduate Scholarship (OGS) or a Queen Elizabeth II Graduate Scholarship in Science and Technology (QEIGSST) recipient in any given year, the value of the award will be used to support Western's contribution to the OGS/QEIGSST. Preference will be given to female students. The School of Graduate and Postdoctoral Studies, in cooperation with the Graduate program in Science, will select the recipient. If there is no OGS or QEIGSST holder, then a non-OGS/QEIGSST student in Science will be selected. This scholarship was made possible by a generous gift from Ms Deborah J. Driesman (BSc

'74, Computer Science) in honour of her parents.

Value: 1 at \$5,000\*  
Effective: May 2014

*\*Ontario Graduate Scholarship and Queen Elizabeth II Graduate Scholarship in Science and Technology funding ensures a 2:1 match through the Provincial Government, increasing the value of the scholarship from \$5,000 to \$15,000 each.*

Periplus Mundi Western Heads East Global Opportunities Award (School of Graduate and Postdoctoral Studies and Any Undergraduate Program)

Awarded to a full-time student (undergraduate or graduate) participating in the Western Heads East program. Students in all faculties are eligible, with the exception of the Richard Ivey School of Business. Students participating in this program who are registered at the constituent University may be considered. Students must have completed their prescribed academic program the previous year and currently be registered in a full-time course load (minimum 3.5 full courses). Students may apply for this award in advance of being accepted into the Western Heads East program with receipt of the award contingent upon acceptance into the program. Students may only receive a Global Opportunities award once during their academic career at Western.

Online applications are available on the Global Opportunities website, Western International. Transcripts are required for students who studied elsewhere in their previous academic year. Applications are due on March 15<sup>th</sup> (for decisions in early May). Students will be selected based on a combination of academic achievement, as well as a statement outlining how this experience will contribute to their development as a global citizen, what they expect to learn through their program of study and how they will be an effective Ambassador for Western. This award was established by a generous gift from Dr. Elizabeth Greene and Dr. Alexander Meyer.

Value: 1 at \$2,000  
Effective: 2014-2015 academic year only

J.D. Hole Global Opportunities Travel Award in Civil Engineering and International Development (Faculty of Engineering)

Awarded annually to full-time undergraduate students enrolled in the Faculty of Engineering with preference given to students registered in the Civil Engineering and International Development program, who are participating in a Western University international experience or study abroad program outside of Canada, for which academic credit or approval from their department or faculty will be obtained. This includes academic exchange programs; approved study abroad programs; curriculum based international field courses/research, international community service learning; volunteer opportunities and internships led by Western University. To qualify for these awards, the experience must meet at least one of the following criteria:

- Be organized by Western University staff, faculty or department
- Be eligible for academic credit
- Form a required component of the student's degree program.

Students participating in any of the above listed programs who are registered at the constituent University may be considered. Students must have completed their prescribed academic program the previous year and currently be registered in a full-time course load (minimum 3.5 full courses). Students may apply for this award in advance of being accepted into an eligible international learning program with receipt of the award contingent upon acceptance into the program. Students may only receive a Global Opportunities award once during their academic career at Western.

Online applications are available on the Global Opportunities website, Western International. Transcripts are required for students who studied elsewhere in their previous academic year. Applications are due on November 30<sup>th</sup> (for decisions in early January) and March 15<sup>th</sup> (for decisions in early May). Students will be selected by Western International, in consultation with the Faculty of Engineering, based on a combination of academic achievement, as well as a statement outlining how this experience will contribute to their development as a global citizen, what they expect to learn through their program of study and how they will be an effective Ambassador for Western. This award was established by Mr. James D. Hole (BESc '67).

Value: 6 at \$2,000\*  
Effective: 2014-2015 academic year

*\*Each \$1,000 funded by the endowment will receive a \$1,000 match through the University's Global Opportunities Matching program.*

Jackson Family HBA Leaders Scholarship (Richard Ivey School of Business)

Awarded annually to full-time students entering HBA 1 at the Ivey Business School, based on academic achievement and demonstrated community leadership. This award will be renewed for HBA 2 provided the candidates maintain a minimum 80% average. The HBA Scholarship Committee will make the final selection of the award recipients. These scholarships were established with a generous gift from the Donald K. Jackson Family Foundation.

Value: 2 at \$12,500 continuing  
Effective: 2014-2015 through 2024-2025 academic years inclusive  
Final two recipients will be selected in 2023-2024

MBA Class of 2014 Award (School of Graduate and Postdoctoral Studies, MBA)

Awarded annually to a full-time student entering the Masters of Business Administration program at the Ivey Business School, based on academic achievement and demonstrated community leadership. Candidates may apply for this award at the time of applying for admission to the MBA Program at Ivey. Final selection of the recipient will be made by the MBA Scholarship Review Committee with at least one member of the selection committee holding membership in the School of Graduate and Postdoctoral Studies. Recipients will be notified at the time of acceptance into the program. This award is made possible through the generosity of the MBA Class of 2014.

Value: 1 at \$7,200  
Effective Date: May 2015 to April 2017 inclusive

Joel Robinson HBA Leaders Scholarship (Richard Ivey School of Business)

Awarded annually to a full-time student entering HBA 1 at the Ivey Business School, based on academic achievement and demonstrated community leadership, who has taken at least one Computer Science or Digital Communications or Media Information & Technoculture course and achieved a minimum 80% average. This scholarship will be renewed for HBA 2 provided the recipient maintains a minimum 80% average. The HBA Scholarship Committee will make the final selection of the recipient. This scholarship was established with a generous gift from Susan Vogt and Joel Robinson, HBA '70.

Value: 1 at \$12,000 continuing  
Effective: 2014-2015 through 2019-2020 academic years inclusive.  
Final recipient will be selected in 2018-2019.

**REPORT OF THE SENATE COMMITTEE ON UNIVERSITY PLANNING**

**(SCUP)**

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**Dr. James Roth Research Chair in Musculoskeletal Measurement and Knowledge Translation**

**Echo Chair in Rural Women's Health Research – Name Change**

**Research Chair in Better Kidney Health – Name Change**

**Extension of the CIBC Chair in Human Capital and Productivity and the CIBC Fellowships in Human Capital and Productivity**

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FOR APPROVAL

1. **Dr. James Roth Research Chair in Musculoskeletal Measurement and Knowledge Translation**

**Recommended:** That the Dr. James Roth Research Chair in Musculoskeletal Measurement and Knowledge Translation be established with academic appointment in the Faculty of Health Sciences.

See [Appendix 1](#).

2. **Echo Chair in Rural Women's Health Research – Name Change**

**Recommended:** That the existing Echo Chair in Rural Women's Health Research in the Faculty of Health Sciences and the Schulich School of Medicine & Dentistry be renamed the Women's Health Research Chair in Rural Health.

**Background:**

Echo, the organization for which the chair was originally named, no longer exists so the Ministry of Health has asked for the name to be changed to, "Women's Health Research Chair in Rural Health."

3. **Research Chair in Better Kidney Health – Name Change**

**Recommended:** That the existing Research Chair in Better Kidney Health established in June 2014 at the Schulich School of Medicine & Dentistry be renamed the Dr. Adam Linton Chair in Kidney Health Analytics and adhere to the terms already established.

**Donors and Funding:** A total of \$3 million has been contributed by Lawson Health Research Institute and the Department of Medicine, together with matching funds from the University to create the endowment to support the Dr. Adam Linton Chair in Kidney Health Analytics.

**Background:**

The Chair is named for Dr. Adam Linton (1932-1992) who was a kidney specialist and professor of medicine at Western. He also served as Chief of Medicine at Victoria Hospital. He died in 1992.

He received his medical degree from the University of Edinburgh and did post-graduate work at the University of Glasgow before moving to London, ON in 1970. He joined Western in 1973. Through his work

at the Ontario Medical Association, which represents doctors and other health-care professionals, Dr. Linton was a driving force in the formation of the provincial Health Joint Management Committee that works to improve health care in Ontario by acting as a liaison between the medical profession and the provincial government.

During his lifetime, Dr. Linton authored more than 100 scientific publications and was a recipient of the Queen's Silver Jubilee Medal in 1975. The "Adam Linton Dialysis Unit" is named in his honour at Victoria Hospital and Western established the Dr. Adam Linton Medical Student Bursary using funds from the Adam Linton Memorial Fund.

4. **Extension of the CIBC Chair in Human Capital and Productivity and the CIBC Fellowships in Human Capital and Productivity**

**Recommended:** That the CIBC Chair in Human Capital and Productivity and the CIBC Fellowships in Human Capital and Productivity be extended for an additional one year (to June 2015) with appointment in the Faculty of Social Science.

**Donor and Funding:** In 2004, CIBC pledged \$1,000,000 to support the CIBC Chair in Human Capital and Productivity and the CIBC Fellowships in Human Capital and Productivity. Currently, the Faculty of Social Science has donor funds remaining from the original expendable gift, based on the use of other sources of funding for the Chair and Fellowships.

The Faculty of Social Science will continue to ensure that minimum funding is available to support the Chair and the fellows. The extension of these namings recognizes that donor funds will continue to be used, and recognizes the generosity of CIBC.

**Effective Date:** July 1, 2014

**Dr. James Roth Research Chair in Musculoskeletal Measurement and Knowledge Translation**

**FOR APPROVAL**

**Recommended:** That the Dr. James Roth Research Chair in Musculoskeletal Measurement and Knowledge Translation be established with academic appointment in the Faculty of Health Sciences.

**Donor and Funding:** Friends, family and colleagues of Dr. James Roth and the Roth/McFarlane Hand and Upper Limb Centre have pledged a total of \$1,500,000 to support the Chair. These funds and the University match will be endowed at the University to support the Chair and create a \$3-million endowment to fund the Dr. James Roth Research Chair in Musculoskeletal Measurement and Knowledge Translation.

**Effective Date:** September 1, 2014

**Purpose:** The creation of this Chair will provide a complement to the work of existing Chairs at Western and will help to establish best practices for clinical research that is examined and appropriately translated for human models for assurance of safety, innovation and overall well-being of patients. The incumbent will be housed in the Faculty of Health Sciences and have a cross-appointment in the Schulich School of Medicine and Dentistry.

The income from the endowment fund will be used to support the academic program of the holder of the Chair. Funds available may be directed towards salary and benefits or direct research support, or some mixture thereof with the funding allocation subject to the approval of the host Faculty Dean(s).

The administration of the spending of resources will be the responsibility of the Dean of the Faculty of Health Sciences and the Dean of the Schulich School of Medicine & Dentistry.

**Criteria:** Funding available through the creation of the Chair will be used to recruit an individual of high standing in the field of clinical outcomes research with a focus on surgery and rehabilitation of hand and upper limb disorders with a specific focus on the development and evaluation of musculoskeletal diagnostic tools and outcome measures that can be used to assess the impact of orthopaedic innovations and the knowledge translation needed to move innovations into practice. The Chair will take an active role in hand and upper limb clinical research and knowledge translation.

Appointments to the Chair will be conducted in accordance with University policies and procedures in consultation with the Dean of the Faculty of Health Sciences and the Dean of the Schulich School of Medicine & Dentistry. Appointments will be for a five-year term, normally renewable once upon the recommendation of a review panel to be struck by the host Faculties, and at the discretion of the host Dean(s).

**Reporting:** The University agrees to report annually to the Donors regarding the financial status of the endowment.

**Background:**

The Chair has been funded primarily by friends, family and colleagues of Dr. James Roth and the Roth/McFarlane Hand and Upper Limb Centre.

Dr. James Roth graduated from Western in 1975 (MD). Dr. Roth was a skillful surgeon, master administrator, builder, and an exacting teacher. Dr. James (Jim) Roth worked tirelessly to expand the

foundation of excellence of his mentor, Dr. J.C. Kennedy. He was a loyal and respected leader in our community and a tireless champion for Mustang football. Through his leadership, the Roth/McFarlane Hand and Upper Limb Centre and the Division of Orthopaedics have been positioned as international leaders in upper extremity research and clinical innovation.



**REPORT OF THE HONORARY DEGREES COMMITTEE**

**FOR INFORMATION**

1. **Autumn Convocation 2014 – Honorary Degree Recipients**

The Honorary Degrees Committee announces that the following individuals will receive honorary degrees at Autumn Convocation 2014 as follows:

**THURSDAY, OCTOBER 23 - 10:00 A.M.**

King's University College (all degrees including MSW)\*  
Faculty of Information and Media Studies (undergraduate degrees)  
Faculty of Social Science (undergraduate degrees)

**HEATHER MUNROE-BLUM - LLD**

**THURSDAY, OCTOBER 23 - 3:00 P.M.**

Brescia University College (all degrees including MA/MSc in Nutritional Sci)\*  
Huron University College (all degrees)\*  
Faculty of Arts and Humanities (undergraduate degrees)  
Don Wright Faculty of Music (all degrees)\*  
Faculty of Engineering (all degrees)\*  
Faculty of Health Sciences (undergraduate degrees)  
Faculty of Science (undergraduate degrees – includes BMSc)  
Richard Ivey School of Business (PhDs only)

**IRVING ABELLA - LLD**

**FRIDAY, OCTOBER 24 - 10:00 A.M.**

School of Graduate and Postdoctoral Studies\*  
Faculty of Health Sciences  
Richard Ivey School of Business (all degrees except PhDs)

**THOMAS D'AQUINO - LLD**

**FRIDAY, OCTOBER 24 - 3:00 P.M.**

School of Graduate and Postdoctoral Studies\*  
Faculty of Arts and Humanities  
Faculty of Education (all degrees)  
Faculty of Information and Media Studies  
Faculty of Law (all degrees)  
Faculty of Science  
Faculty of Social Science  
Schulich School of Medicine & Dentistry

**JANE URQUHART – DLitt**

\* = students in the School of Graduate and Postdoctoral Studies in graduate programs hosted by individual faculties.

**Report to Senate of the Academic Colleague, Council of Ontario Universities**  
**Erika Chamberlain, September 2014**

The COU Academic Colleagues met in Toronto on Wednesday, August 27. This was, in part, an orientation for new Colleagues, so there was no meeting of Council. The following items were discussed.

Provincial Election: with the new majority government, the COU is hopeful that long-term policy discussions will be possible. However, given the economic climate, expenditures are likely to be constrained.

Strategic Mandate Agreements: while the SMA process presented challenges, it provided universities with the opportunity to describe themselves to the MTCU. All SMAs have now been signed and are on the MTCU website, and most provide broad statements of program strengths and future growth areas. It will be important to follow how the MTCU uses the SMAs to shape policy decisions and resource allocations in the future.

The SMAs included graduate allocations through to 2017 in three main envelopes: reset (based on whether universities met prior graduate enrolment targets); general (based on metrics like Tri-Council funding, proportion of graduate to undergraduate enrolment); and priority (based on graduate growth areas negotiated in the SMA process).

The COU is preparing an analysis of the SMAs and will support future discussion of appropriate metrics. The COU will also advocate that the timelines for the next round of SMAs allow for greater consultation and for fulfilment of university governance processes.

Credential Review: the MTCU engaged the Social Research and Development Corporation (SRDC) this spring to review Ontario's qualifications framework. This includes the possibility of expanding colleges' degree-granting options to include three-year Bachelor's degrees (currently, colleges are limited to granting four-year Bachelor's degrees). The SRDC's report and recommendations are expected in the coming weeks. The MTCU also initiated a review process to examine colleges' capacity to offer stand-alone nursing degrees.

Ontario Online Initiative: the MTCU provided funding in 2013-14 to support the development of online courses and the establishment of a Centre of Excellence for online and technology-enhanced learning. A steering committee of representatives from colleges, universities and other stakeholders has been meeting during the summer to provide direction for this Centre, with the aim of incorporation in the fall. The Centre will be a member organization, rather than a government agency. The responsibility for academic policy will be retained by colleges and universities. The Centre will not develop or offer courses or grant credentials, but will instead support collaboration across the sector. It will focus on student access, faculty support, and excellence in technology-based learning. It will also develop a student-facing portal to provide information about the online courses available in Ontario. The MTCU has also committed funding for 2014-15, and will likely issue a call for proposals to fund reusable content that faculty could access and customize for their own courses.

Faculty at Work: on August 26, the COU released its "Faculty at Work" report, which discussed the work performed by professors at Ontario universities. Among the key findings were that: Ontario universities have exceeded the national average in externally sponsored research per full-time faculty in the last decade; 87% of full professors teach undergraduates; 87% of faculty produced research outputs in the year measured, and 81% participated in service work of some kind. The COU hopes to expand the report in the future to include more institutions and to capture non-classroom teaching activities.

**ANNOUNCEMENTS**

FOR INFORMATION

Name	Department/School	Faculty	Admin Post	Effective Date	End Date
Robert Wood	Music Education	Don Wright Faculty of Music	Acting Chair	July 1-2014	June 30-2015
David Myska	Music Research and Composition	Don Wright Faculty of Music	Acting Chair	July 1-2014	June 30-2015
Scott MacDougall- Shackleton	Psychology	Faculty of Social Science	Acting Chair	July 1-2014	June 30-2015
Andrea Lum	Medical Imaging	Schulich	Chair	July 1-2014	June 30-2015
Rogemar Mamon	Science	Science	Associate Dean(Acting)	June 1- 2014	June 30-2015
George Kim	Schulich	Schulich	Assistant Dean (Rural & Regional Community Education)	July 1-2014	June 30-2015
Eric Arts	Microbiology & Immunology	Schulich	Chair	June 1- 2014	June 30-2019
Ruth Martin	CSD	Health Sciences	Associate - Academic (Graduate and Postdoctoral Programs)	July 1-2014	June 30-2016
Matt Davison	Statistics and Actuarial Science	Science	Chair	July 1-2014	June 30-2019
Greg Kelly	Biology	Science	Chair	July 1-2014	June 30-2015
John Denstedt	Surgery	Schulich	Chair	July 1-2014	June 30-2015
Richard Cherry	Schulich	Schulich	Associate Dean (Continuing Prof. Dev)	July 1-2014	June 30-2019
Melanie Mills	Libraries	Libraries	Acting Library Director	July 21- 2014	January 15- 2015
Herbert Chesworth	PT	Health Sciences	Acting Director	July 1-2014	December 31- 2014
Luiz Capretz	Engineering	Engineering	Assistant Dean	July 1-2014	June 30-2019
Susan Knabe	FIMS	FIMS	Associate Dean	July 1-2014	June 30-2017
Ajay Ray	CBE	Engineering	Chair	July 1-2015	June 30-2020
Kibret Mequanint	CBE	Engineering	Acting Chair	July 1-2014	June 30-2015

Yining Huang	Chemistry	Science	Chair	July 1-2014	June 30-2019
David Nicholle	Ophthalmology	Schulich	Acting Chair	July 1-2014	June 30-2015
Valerie Oosterveld	Law	Law	Associate Dean	July 1-2014	June 30-2017

Faculty of Law

W. Kolkman, Faculty of Law, University of Groningen, The Netherlands, has been appointed as the *James G. McLeod Professor in Family Law*, January 1, 2015 – January 31, 2015.

C. Nicholls has been re-appointed as the *Stephen Dattels Chair in Corporate Finance*, July 1, 2014 – June 30, 2019.

D. Grinlinton, Faculty of Law, University of Auckland, New Zealand, has been appointed the *Stephen Dattels Fellow in Mining and Finance Law*, January 1, 2015 – January 31, 2015.

Schulich School of Medicine & Dentistry

M.J. Rieder, CIHR-Glaxo Smith Kline Chair in Paediatric Clinical Pharmacology, May 1, 2014 – April 30, 2019.

S.B. Harris, Canadian Diabetes Chair of Diabetes Management, January 1, 2014 – December 31, 2018.