

**MINUTES OF THE MEETING OF SENATE**

**NOVEMBER 15, 2019**

---

The meeting was held at 1:30 p.m. in Room 1R40, Arts and Humanities Building.

SENATORS: 82

S. Basu	B. Garcia	M. Milde
A. Baxter	L. Ghattas	L. Miller
G. Belfry	M. Goodman	S. Morrison
L. Beres	M. Grenier	J. Nord
S. Birdi	L. Gribble	N. Nuimat
A. Borchert	A. Grzyb	K. Olson
L. Bot	C. Harasym	P. Peddle
H. Boyi	M. Heath	S. Pitel
L. Briens	L. Henderson	A. Plante
D. Brou	K. Hibbert	S. Prichard
C. Burghardt-Jesson	V. Hocke	G. Read
S. Burke	S. Hodgson	G. Rezai-Rashti
E. Chamberlain	A. Hrymak	S. Roland
A. Chant	L. Jiang	C. Roulston
D. Cheng	V. Joe	A. Rozovsky
M. Cleveland	P. Jones	A. Shepard
K. Coley	R. Kennedy	V. Smye
J. Compton	K. Kirkwood	S. Taylor
J. Corrigan	J. Kitz	P. Thomlinson
J. Cuciurean	R. Konrad	G. Tigert
V. Dalal	K. Kwan	J. Toswell
S. Datars Bere	L. Logan	S. Trosow
M. Davison	C. Ma	G. West
C. Dick	D. Macpherson	J. Wilson
R. Flemming	A. Matchen	K. Yeung
L. Frederking	C. McLeod	B. Younker
M. Garabedian	K. Mequanint	R. Zitikis

Observers: T. Belton, R. Bgeginski, K. Campbell, R. Chelladurai, J. Ciriello, J. Doerksen, L. Gribbon, J. Kum, D. Laird, J. Massey, M. Ruddock, J. Weese.

**Land Acknowledgement**

S. Birdi read a Land Acknowledgement.

S.19-178

**MINUTES OF THE PREVIOUS MEETING**

The minutes of the meeting of October 18, 2019 were approved as circulated.

S.19-179 **REPORT OF THE PRESIDENT** [Exhibit I]

The President's report, distributed with the agenda, contained information on the following topics:

- Fall Open House
- Anti-racism Task Force
- October Homecoming, Installation and Convocation
- Update on Strategic Mandate Agreements 3 (SMA3)
- Renaming of our Ministry to the Ministry of Colleges and Universities. The Training portfolio will be moved to the newly renamed Ministry of Labour, Training and Skills Development.
- Federal Election
- Accolades
- Ongoing work of Selection/Review Committees underway
- Completion of the first joint meeting of the Honourary Degrees Committee and the Convocation Board of Senate

The President also invited Senators to a Holiday reception on Friday, December 6, 2019, to be hosted at Gibbons Lodge. In the event of inclement weather, an alternative venue will be used.

S.19-180 **UNANIMOUS CONSENT AGENDA** [Exhibit II]

It was moved by C. Ma, seconded by G. Read,

That the items listed in the Unanimous Consent Agenda (Exhibit II), except items 1, 10, and 11, be approved or received for information by Senate by unanimous consent.

CARRIED

**REPORT OF THE OPERATIONS/AGENDA COMMITTEE** [Exhibit III]

S.19-181 **Disbandment of the University Council on Animal Care (UCAC) and the Animal Care Committee (ACC)**

It was moved by M. Milde, seconded by J. Garland,

That Senate approve that the University Council on Animal Care (UCAC) be disbanded, effective immediately, and,

That, as a consequence, the Animal Care Committee (ACC) be disbanded as a Senate Subcommittee with the recommendation that it be reconstituted as a Committee under the Vice-President (Research).

CARRIED

S.19-182 **Amendment to the Appointment Procedures for Senior Academic and Administrative Officers of the University – Addition of a Vice-Provost and Associate Vice-President (Indigenous Initiatives)**

It was moved by M. Milde, seconded by R. Kennedy,

That Senate approve, and recommend to the Board of Governors, that the Appointment Procedures for Senior Academic and Administrative Officers of the University be revised to include the Vice-Provost and Associate Vice-President (Indigenous Initiatives).

CARRIED

S.19-183 **Amendment to the Appointment Procedures for Senior Academic and Administrative Officers of the University – Change of Title in Section I: Vice-President (External)**

It was moved by M. Milde, seconded by A. Plante,

That Senate approve, and recommend to the Board of Governors, that the title of the Vice-President (External) in the Appointment Procedures for Senior Academic and Administrative Officers of the University (Section I) be changed to Vice-President (University Advancement) as shown in Exhibit III.

CARRIED

The President provided Senate with the rationale for the change in the title for the Vice-President (External), noting that he will be changing the reporting structure to provide for the Chief Communications Officer reporting directly to the President. In addition, the title of the Vice-President (External) will be changed to Vice-President (University Advancement) to reflect the focused portfolio.

S.19-184 **Information Items Reported by the Operations/Agenda Committee**

Exhibit III, Report of the Operations/Agenda Committee, contained the following item that was received for information by unanimous consent:

- Senate Election Schedule for Spring 2020

**REPORT OF THE SENATE COMMITTEE ON ACADEMIC POLICY AND AWARDS** [Exhibit IV]

S.19-185 **Faculty of Science, Department of Computer Science: Revisions to the Admissions and Progression Requirements of the Honours Specialization, Specialization, Major and Minor in Computer Science**

It was moved by C. Ma, seconded by G. Read,

That the Admission and Progression Requirements of the Honours Specialization, Specialization, Major and Minor in Computer Science be revised effective September 1, 2019 as shown in Exhibit IV, Appendix 1.

CARRIED (Unanimous Consent)

S.19-186 **Faculty of Science, Department of Computer Science: Withdrawal of the Diploma in Game Development and the Diploma in Computer Science**

S.19-186a **Withdrawal of the Diploma in Game Development**

It was moved by C. Ma, seconded by G. Read,

That effective September 1, 2019, admission to the Diploma in Computer Science be discontinued, and

That students enrolled in the Diploma prior to September 1, 2019 be permitted to continue with the understanding that they must complete the requirements prior to September 2021, and

That effective September 1, 2021, the diploma be withdrawn, and all registration discontinued.

CARRIED (Unanimous Consent)

S.19-186b Withdrawal of the Diploma in Computer Science

It was moved by C. Ma, seconded by G. Read,

That effective September 1, 2019, admission to the Diploma in Computer Science be discontinued, and

That students enrolled in the Diploma prior to September 1, 2019 be permitted to continue with the understanding that they must complete the requirements prior to September 2021, and

That effective September 1, 2021, the diploma be withdrawn, and all registration discontinued.

CARRIED (Unanimous Consent)

S.19-187 School of Graduate and Postdoctoral Studies: Revisions to Academic Awards in the Ivey EMBA Program

It was moved by A. Chant, seconded by M. Milde,

That effective September 1, 2019, and beginning with the Ivey EMBA Fall 2020 cohort, a Gold Medal be awarded for each cohort, to the student with the highest overall average, as shown in Exhibit IV, Appendix 2.

CARRIED

S.19-188 School of Graduate and Postdoctoral Studies: Revisions to the Master of Public Administration (MPA) Program

It was moved by C. Ma, seconded by G. Read,

That the Master of Public Administration (MPA) program be revised effective January 1, 2020, as shown in Exhibit IV.

CARRIED (Unanimous Consent)

S.19-189 School of Graduate and Postdoctoral Studies: Revisions to the Master of Nursing – Advanced Nursing Practice (MN-ANP) Field of Study

It was moved by C. Ma, seconded by G. Read,

That the Master of Nursing – Advanced Nursing Practice (MN-ANP) Field of Study be revised effective September 1, 2020, as shown in Exhibit IV, Appendix 3.

CARRIED (Unanimous Consent)

S.19-190 School of Graduate and Postdoctoral Studies: Revisions to the Master of Arts in Music Theory

It was moved by C. Ma, seconded by G. Read,

That the Master of Arts in Music Theory be revised effective September 1, 2020, as shown in Exhibit IV.

CARRIED (Unanimous Consent)

S.19-191 **King's University College: Introduction of a Certificate in the Teaching and Practice of Writing**

It was moved by A. Chant, seconded by L. Henderson,

That effective September 1, 2020, a Certificate in the Teaching and Practice of Writing be introduced at King's University College, as shown in Exhibit IV, Appendix 4.

CARRIED

S.19-192 **Undergraduate Sessional Dates for 2020 and 2021**

S.19-192a **Revision to the 2020 Undergraduate Sessional Dates to Accommodate Western Hosting the Congress of the Humanities and Social Sciences (May 30 – June 5, 2020)**

Senate received for information the Undergraduate sessional dates for 2020 which were revised to accommodate Western hosting the Congress of the Humanities and Social Sciences. The classes scheduled between June 1 and June 5, 2020, will be rescheduled, as shown in Exhibit IV, Appendix 5.

S.19-192b **Undergraduate Sessional Dates 2020 and 2021**

Senate received for information the Undergraduate sessional dates for 2020 (revised) and 2021 provided in Exhibit IV, Appendix 6 (2020) and Appendix 7 (2021).

A Senator noted concerns that the scheduled Reading Weeks noted in the appendices may now be scheduled too late in the term and conflict with the scheduling of makeup exams. The President referred the item to the Senate Committee on Academic Policy and Awards for discussion.

S.19-193 **Additional Information Items Reported by the Senate Committee on Academic Policy and Awards**

Exhibit IV, Report of the Senate Committee on Academic Policy and Awards, contained the following item that was received for information by unanimous consent:

- New Scholarships and Awards

**REPORT OF THE SENATE COMMITTEE ON UNIVERSITY PLANNING** [Exhibit V]

S.19-194 **Diabetes Canada Chair in Diabetes Management: Name Change**

It was moved by C. Ma, seconded by G. Read,

That Senate approve that the existing Canadian Diabetes Association Chair in Diabetes Management established in 2006 at the Schulich School of Medicine & Dentistry be renamed the Diabetes Canada Chair in Diabetes Management.

CARRIED (Unanimous Consent)

S.19-195 **John F. Wood Chair in Innovation in Business Education: Name Change**

It was moved by C. Ma, seconded by G. Read,

That Senate approve that the existing John F. Wood Chair in Innovation in Business Learning established in 2018 at the Ivey Business School be renamed the John F. Wood Chair in Innovation in Business Education.

CARRIED (Unanimous Consent)

S.19-196 **REPORT OF THE ACADEMIC COLLEAGUE** [Exhibit VI]

Exhibit VI, Report of the Academic Colleague, was received for information. The following items were included in the report:

- Update on Strategic Mandate Agreements 3 (SMA3)
- Report on Affiliate Review

S.19-197 **DISCUSSIONS AND QUESTION PERIOD**

Q1 J. Toswell, Senator

On behalf of M. Rowlinson, Professor and Grad Chair, Department of English and Writing Studies:

Given the lack of room for new books in Special Collections, and given the plan to ship many older books from the Weldon stacks to storage in Downsview where Western will lose control of them—what will become of the many rare and valuable books currently on the open shelves? These include probably thousands of books from the Barnett collection, and many first editions and other items of scholarly interest, most of them unmarked in the catalogue. What steps will the university take to identify valuable books currently on the shelves in Weldon and to retain them at Western?

Q2 J. Toswell, Senator

On behalf of J. Schuster and M. H. McMurrin, Associate Professors, Department of English and Writing Studies:

1. What are the long-term plans for the more than 1 million books in storage (both Command Off-Site and RDL)? Are books in storage at risk of being sent to Downsview sooner or later?
2. Are any books from Weldon or AH books in storage being sent to Downsview in the next year? The next 2-3 years?
3. How will the library decide going forward what to send to Downsview and when? Is there a way to search the catalogue and know when a book from Western has been sent to Downsview?
4. How will the Downsview program affect future funds dedicated to new book purchases?
5. How will Downsview affect future support for librarians and archivists who provide research support for faculty and students?
6. Since Weldon's Special Collections is basically at capacity and will have difficulty caring for and storing more rare and special books, how will the library address this problem of space and lack of funding?

Related to this question is the problem that there are likely tens of thousands of rare books right now in circulation either in the stacks or in different storage locations - how can the library and Western more broadly provide adequate funding and support for locating and caring for these books?

7. How is the library tracking the books given by donors over the past 100 years? How can one be sure if one donates a book today to Weldon that it will stay at Western permanently?

8. What else can Weldon library do to highlight its unique collection of books on site - perhaps a special reading room, or display, or circulate questionnaires, or promote events and projects that are book focused, not study-space focused?

Certainly, study space is important, but we want to be sure that the library is thinking actively about how to promote its own books and research materials in ways that engage the students beyond coursework.

9. How can faculty be involved in major decisions relating to the collections, space, and funding of the library and its special collections?

Q3 S. Trosow, Senator

I have been receiving several comments, questions and expressions of concern from faculty members (and graduate students) about the Weldon renovation project, including:

“I have heard reports that the University is considering emptying Weldon Library 3<sup>rd</sup> & 4<sup>th</sup> floors of books to create more study and lounge space for students. The books involved would be placed in storage off-campus and visually inaccessible, except through the Western Libraries catalogue and online ordering. I’m wondering if this matter has been brought to the attention of Senate.

I am concerned about this plan – if, in fact, it is as I describe. I worry that substantial portions of intellectual heritage are being rendered inaccessible and will, over time, be forgotten.”

To paraphrase, other concerns include the ability to browse the collection, the retention of older materials, and the long-term effect of a massive relocation of print resources on the viability of the library as a research resource. In several disciplines, materials are not readily available online, and older print resources retain importance in the research process.

I know that there will be a report coming to a subsequent Senate meeting from the library, but I thought it would be helpful to raise this issue as an inquiry in advance. Toward that end, it would be useful to get more information about some specific operational questions:

- How many volumes are going to be moved to storage from the open shelves, and how does this compare to the current size of the collection;
- What is the schedule for the removal of these items from the shelf;
- What particular range (of call #s) are going to be subject to this process;
- What can individual library patrons do to retain physical access to the call # ranges of interest;
- Will items that are moved to storage be commingled with collections from other libraries, and how will “duplicates” then be treated;
- Is any effort being made to digitize any of the print materials prior to their removal from the on-site physical collection (particularly applicable to older items keeping in mind that under current law, copyright restrictions are limited to the lifetime of the author + 50 years);
- Short of physical removal from the Weldon facility, have other alternatives been considered to lessen the footprint of shelving;
- What efforts will be made to consult with the faculties/departments most like to use resources currently housed in Weldon to ascertain other specific concerns?

I appreciate that there is a lot of detail here, and it might not be feasible to fully address them all this week. But I think it is important to address these issues prior to the further removal of print resources from the on-site collection.

\*\*\*\*\*

Prior to addressing the questions which had been submitted, the President provided brief details on the timing of the upcoming Strategic Plan.

It was moved by M. Milde, seconded by J. Toswell that speaking rights be provided to J. Robinson, Associate Chief Librarian (User Experience and Student Engagement). The motion was called and CARRIED.

J. Robinson, Associate Chief Librarian (User Experience and Student Engagement) provided Senate the following details with respect to the questions provided by Senators:

- The design plans for Weldon Library have been an ongoing project over the past year
- The designs arise from the Space Master Plan completed in 2017 (project started in 2015)
- Renovation Plans:
  - Renovation plans for Weldon focus on a transformation of the main floor and mezzanine.
  - In preparation for the first stage of Weldon renovation, it is necessary to re-locate library staff from the mezzanine to new staff space that is more functional.
  - Half the fifth floor will be occupied by Library staff while the other half will be study space.
  - Relocation of low-use material in Weldon to off-site storage.
- Material in off-site storage remains a part of the Western Libraries collection
- Items are discoverable and requestable by our users (usually with delivery within 2-4 days)
- Low-use material is defined as material that has not circulated in 10 years.
- Remaining on-site collection will be relocated to floors 2-4.
- Relocation should be finished by May 2020.
- The majority of material re-located during the summer was sent to local London-based storage and retrieval facility, Command Services.
- Keep@Downsview:
  - Western is also a partner in a new initiative.
  - Keep@Downsview shared preservation facility.
  - Keep@Downsview is a purpose-build preservation facility run by professional librarians and staff trained in collections preservation, storage and retrieval. It is a partnership between Western, University of Toronto, McMaster University, University of Ottawa, and Queen's University.
  - The goal is to preserve the scholarly record for future generations by consolidating and rationalizing low use but important print materials for future generations.
  - Western Libraries retains ownership of materials held in this preservation facility, with materials available to be circulated for use by faculty and students from the partner schools.
- Rare or unique materials are more appropriate for Special Collections, such as books that are part of the Barnett collection.
- Books were checked to determine if they were part of the Barnett collection. The Special Collections Librarian set these books aside for review.
- Currently, the special collections room is nearing capacity.
- Several items and collections can be safely relocated to the on-site Research Collections Centre creating more room for very rare, valuable or fragile items.
- The Special Collections Librarian will also be working on a strategy to identify other materials that might be rare or valuable in the open stacks and/or storage.



- Proposal to approach this project in collaboration with the Faculties of Arts and Humanities and Information and Media Studies.
- Provide the opportunity for students to get hands-on experience working with the collection.
- Donation practices have changed through the years, and terms vary depending on the nature of the donation.
  
- Long-term Strategy:
  - Address how to best manage the print collections footprint across the Libraries.
  - Consultation with faculty to gain feedback on their needs.

J. Robinson, Associate Chief Librarian (User Experience and Student Engagement) further noted that the plans for Weldon Library included the reduction of the footprint of shelving and alternative options, such as high-density shelving and the use of offsite storage.

A Senator noted concerns with the ability of users of the Western Libraries to benefit from serendipitous browsing, if the collection is being removed from the shelves to offsite storage such as Keep@Downsview. The Senator noted that for research and academic endeavors, the ability to review books in the library and find information without seeking it through accidental, incidental or serendipitous discoveries is very important. She noted that the library's catalogue did provide a browsing function but noted that within the Humanities the ability to maintain serendipitous browsing would be important and a research skill that future student may not be able to benefit from if the library's collection is significantly reduced by off-site storage. J. Robinson, Associate Chief Librarian (User Experience and Student Engagement) advised that if user needs change and there is a requirement to have a collection brought back into the library, it can be recalled from Keep@Downsview.

A Senator asked how library patrons could retrieve a book from Keep@Downsview. J. Robinson, Associate Chief Librarian (User Experience and Student Engagement) advised that items in the collection stored at the facility could be recalled within 2 – 4 days.

The President requested clarification relating to concerns around rare books. J. Robinson, Associate Chief Librarian (User Experience and Student Engagement) advised senators that this concern is being addressed through catalogue indexing. She noted that students could be hired by the library to update the catalogue indexing to ensure that the metadata on the rare books within the library is added to the catalogue. She further noted that the library would continue to work with faculties and staff to address concerns on an ongoing basis.

A Senator queried whether donated collections that had been gifted to the University were still available at Weldon Library.

A Senator asked whether labeling an item in the library as low use and then moving it to off-site storage would exacerbate the item's lack of use. J. Robinson, Associate Chief Librarian (User Experience and Student Engagement) noted that items that were moved to off-site storage would not be further reduced, and that withdrawals from the library collection was limited to duplicates of a single item.

A Senator noted concerns with attempting to resolve a need for increased study space by sacrificing the library's collection.

A Senator requested clarification on the ownership of the books that were being sent to Keep@Downsview. J. Robinson, Associate Chief Librarian (User Experience and Student Engagement) advised that the books sent to the off-site storage facility would remain within the Western Libraries collection.

A Senator requested that a report from the Chief Librarian come to Senate via the Senate Committee on University Planning and that future stages of the Weldon renovation come to Senate through the SCUP since these renovations affect the research and teaching missions of the university.

[Secretary's Note: A report from the Libraries was last presented to Senate in June 2018.]

The President noted that the issues addressed at Senate could be ameliorated by the creation of Library

Committees. Robinson, Associate Chief Librarian (User Experience and Student Engagement) noted that in the past Library Committees were not well attended.

\*\*\*\*\*

Q4 S. Pitel, Senator

1. Why is there no indication in the materials for the November meeting of Senate that the Convocation Board and Honourary Degree Committees of Senate will be reporting to the Senate about expressed concerns about the number of honorary degrees awarded and inappropriate public remarks made by recipients?
2. Who are the members of the anti-racism working group? Where is this information available to the Western community?
3. What consultations will occur with the Western community prior to mid-December 2019 about the content of the draft Strategic Mandate Agreement? Will individual members of the community have the opportunity to see what is being proposed and to offer comments before it is submitted to the provincial government?

The President noted that an oral report was provided to Senate via the President's Report at the beginning of the Senate meeting. He further clarified that the consultation process was ongoing and that a report would come to Senate following the final consultation meetings.

The President also indicated that the composition of the anti-racism working group was currently under consideration, and that he would be asking stakeholder groups shortly for representatives.

In relation to the draft Strategic Mandate Agreement, the President advised that the university was still in the early stages of discussions with the government.

A Senator brought forward a concern relating to the Faculty of Law Convocation ceremony conflicting with a scheduled bar examination a few days following the Convocation.

E. Chamberlain (Dean, Faculty of Law) noted that the concern was one that was shared with other Ontario Universities. The Ontario Bar Association has been contacted and provided tentative dates, which will be used to plan future Faculty of Law Convocation ceremonies.

## **ADJOURNMENT**

The meeting adjourned at 3:12 p.m.

---

A. Shepard  
Chair

---

K. Kwan  
Secretary